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SYSTEM OF RANKING OF DELIVERY UNITS AND INDIVIDUALS FOR PERFORMANCE-BASED BONUS FOR FISCAL YEAR 2017

The Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring Information and Monitoring Systems (Administrative Order No. 25, s. 2011) issued Memorandum Circular No.2017-1 on March 9, 2017 which enumerates the guidelines on the grant of the Performance Based Bonus for Fiscal Year 2017.

To comply with the requirement for transparency of the ranking system to be used, the following procedures shall be observed by the University:

1. The University should meet the following as stipulated in Sections 4.0a, 4.0b and 4.0c of MC 2017-01 series of 2017:
 - 1.1 Satisfy 100% of the good governance conditions for 2017 set by the AO25 as provided in Section 5.0 of MC 2017-1;
 - 1.2 Meet at least 90% of FY2017 targets as reflected in the General Appropriation Act;
 - 1.3 Use the university Strategic Performance Management System (SPMS) approved by the Civil Service Commission in rating and ranking the Individual Performance and Commitment Review (PCR) of first and second level employees and officials of each delivery unit.
2. All qualified academic and administrative delivery units shall be ranked accordingly.
 - 2.1 For academic units which are composed of colleges, they shall be ranked based on their overall mean aggregate scores in terms of the four major final outputs: instruction, research, extension and production (see Annex A).
 - 2.2 Administrative delivery units will be ranked by the mean IPCR scores of the head and members of unit.
3. The eligibility of individual shall be guided accordingly by Section 7.0 to 7.18 of MC No. 2017-1.

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ANNEX A

2017 PBB Ranking Instruments for Academic Delivery Units (College)

MFO I Instruction		
1. Student	Indicators	Point
1.1	No of Competition Participated	
1.2	No. of Recognition and Awards Received	
1.3	No. of Research Paper Presented	
1.4	No. of Other Student Achievements (PRC, TESDA, Skills Assessment)	
Sub total		
2.Faculty		
2.1	No. of Additional Faculty with Doctorate and Masteral Degree	
2.2	No. of Faculty with Awards and Recognitions	
2.3	No. of Faculty with Designations and Special Assignments	
2.4	No. of Faculty serving as Accreditors, Trainer, Coordinator, Lecturer, Guest Speakers, Assessors, Coach, Experts etc.	
Sub total		
Point System to be Used for Indicator 1.1-3 and 2.1-2:		
	5 - International	
	4- National	
	3- Regional/Provincial	
	2- University (1st Place- 2pts, 2nd place-1.5pt 3rd- 1pt	
	1- Campus (1st place - 1pt., 2nd- .5pt, 3rd- 3pts.	
For Indicator 1.4 :		
	3 pts for passing rate above national passing rate per program	
	2 pts passing rate equal to national passing rate	
	1 pt for passing rate below national passing rate	
For indicator 2.3		
	3 pts. - university level; 2 pts - campus level and 1 pt- college level	
For indicator 2.4		
	1 point for every faculty per task	
3.Program		
3.1	No. of Program Accredited	
Point System to be Used for Indicator 3.1:		
	Phase 2 Level 4 - 7pt	
	Phase 1 Level 4 - 6pt	
	Phase 2 Level 3 - 5pt	
	Phase 1 Level 3 - 4pt	
	Level 2 - 3pt	
	Level 1 - 2pt	
	Candidate - 1pt	
3.2	No. of CHED Recognized Program	

For indicator 3.2:	<i>Recognized Program - 1pt</i>	
	<i>No. of Visited Programs -0.5pt</i>	
Subtotal		
MFO 2 Research		
4.1	No. of Research Completed for the last 3 years	
4.2	No. of Ongoing Faculty Research	
4.3	No. of Research Presented for the last 3 years	
4.4	No of Research output published in refereed journal for the last three years	
4.5	No of Research output published in non-refereed journal for the last 3 years	
4.6	No of Research output with patent pending for the last 3 years	
4.7	No of Research output awarded for patents for the last 3 years	
4.8	No. of Awards Received by Paper/Researchers	
4.9	No. of Linkages with MOA/MOU	
4.10	No. of IM developed and approved by the Review Committee for utilization for the last 3 years	
4.11	No. of Approved Resource Generation Proposal	
4.12	No. of Copyrighted/with ISBN Books, Journals and other Printed Materials for the last 3 years	
4.13	No. of other Research Services Rendered	
Point system for Indicators 4.3-4.5 and 4.8	<i>International - 5 points National/Regional-3; Local-2</i>	
For 4.1,4.2,4.6,4.7,4.9 ,4. 12 and 4.13	<i>1 point for every research</i>	
For indicator 11	<i>5 pts for less than P10M-0 points and 10 points for P10M and above</i>	
Subtotal		
MFO 3 Extension		
5.1	No of Extension Project(s) Conducted for the last 3 years	
5.2	No of On-going Extension Projects	
5.3	No of Extension Project presented last 3 years	
5.4	No of Extension Project published in refereed journal for the last 3 years	
5.5	No of Extension Project published in non-refereed journal for the last the 3 years	
5.6	No of Extension Project with patent pending	
5.7	No. Awards Received by Paper/Extensionists	
5.8	No. of Linkages with MOA or MOU	
5.9	No. of IM developed and approved by the Review Committee for	

	utilization	
5.10	No of Approved Resource Generation Proposal (with moa; less than P10M-10 points divided by the number of proponents; P10M and above-20 points)	
	Conduct of Conference/Conventions/ Summit with the University as Lead Proponent with participant of URS stakeholders	
	Grand Total	