



Republic of the Philippines  
**UNIVERSITY OF RIZAL SYSTEM**  
 Province of Rizal

Contact No.: (+63) 920 962 9596  
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Date : July 3, 2026

Company/Supplier Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your sealed quotation duly signed by your representative not later than 07/13/26 to URS SPMO, Morong Rizal.

**ARIEL M. PLANTILLA, DBA**  
 Chairperson, BAC

- NOTE:**
1. ALL ENTRIES MUST BE TYPEWRITTEN
  2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE ENTITY
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 45 CALENDAR DAYS
  5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	BID PRICE	TOTAL BID PRICE
1	Digital copier, with network printing color scanning copy and print speed of 45pm A4 copy/print/scan resolution of 1200 x 1200 dpi warm up time 17 seconds or less print size from A5R up to Legal size scan speed of 60 image of 60 image per minute on monochrome and 40 image per minute of color at 300dpi A4 size 1GB Standard Memory upgradable to 3GB max. 500 sheets paper capacity cassette and 100 sheets paper capacity multi-purpose tray With Standard Document processor with capacity of 75 Sheets (min.) Built-in duplex for A4 and Legal Size Drum copy life of 300,000 copies or higher AC 220-240 volts, 50/60 Hz power requirement With quarterly free maintenance check-up & cleaning With one (1) year on-site warranty or 300,000 print/copies which is comes first	1	unit(s)		
	<b>***nothing follows***</b>				
	-				
	<b>LOT ABC - Php 130,000.00</b>				
	-				

Brand and Model : \_\_\_\_\_  
 Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Condition, I/We quote you on the items at prices noted above.

**CERTIFICATION**

I hereby certify that I have personally conducted this canvass and that the price(s) quoted is/are true & correct and the signature of the representative of the company who submitted the quotation(s) is/are genuine.

\_\_\_\_\_  
 Printed Name / Signature

\_\_\_\_\_  
 Tel. No. / Cell phone No.

\_\_\_\_\_  
 E-mail address

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Tin Number

**POSTED TO PHILGEPS**

**Printed Name & Signature of Authorized Canvasser**

URS-AF-AS-PRO-F-2017-02

Rev. 00

Effectivity Date August 15, 2017

Modified version of RFQ form  
 (SF-GOOD-60, May 2004)

RFQ-2026-07-0646  
 PR-2026-06-0864  
 END USER: JOEL G. FRANCISCO

Note: Mandatory documents  
 \*Delivery Receipt w/ ATP Number  
 \*Service/Billing/Sales Invoice  
 \*Official/Collection Receipt  
 \*Philgeps registered atleast RED membership  
 (Above 50k)  
 \*Mayor's Permit  
 \*Tax Clearance/ BIR 2303  
 \*DTI Certificate