



Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Province of Rizal

Cp No. (63)918-9519618
urs.bacsecretariat2020@gmail.com

Date : Jan. 28, 2026

Company/Supplier Name : _____

Address : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your sealed quotation duly signed by your representative not later than 2/2/26 to URS SPMO, Morong Rizal.


ARIEL M. PLANTILLA, DBA
Chairperson, BAC

- NOTE: 1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN 15 CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 45 CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	BID PRICE	TOTAL BID PRICE
1	Kyocera Toner TK-3165	3	pc(s)		
2	Epson Ink T6641, Black	50	pc(s)		
3	Epson Ink T6642, Cyan	25	pc(s)		
4	Epson Ink T6643, Magenta	25	pc(s)		
5	Epson Ink T6644, Yellow	25	pc(s)		
6	Epson Ink 003, Black	70	pc(s)		
7	Epson Ink 003, Cyan	35	pc(s)		
8	Epson Ink 003, Magenta	35	pc(s)		
9	Epson Ink 003, Yellow	35	pc(s)		
	nothing follows				
	-				
	LOT ABC - Php 177,000.00				
	-				

Brand and Model : _____
Warranty : _____

Delivery Period : _____
Price Validity : _____

After having carefully read and accepted your General Condition, I/We quote you on the items at prices noted above.

CERTIFICATION

I hereby certify that I have personally conducted this canvass and that the price(s) quoted is/are true & correct and the

Printed Name / Signature

Tel. No. / Cell phone No.

signature of the representative of the company who submitted the quotation(s) is/are genuine.

E-mail address

Date

Tin Number

POSTED to PHILGEPS

Printed Name & Signature of Authorized Canvasser

URS-AF-AS-PRO-F-2017-02

Rev. 00

Effectivity Date August 15, 2017

Modified version of RFQ form
(SF-GOOD-60, May 2004)

RFQ-2026-01-0038
PR-2026-01-0061
END USER: MARIE CHELKA G. SAN JOSE

Note: Mandatory documents
**Delivery Receipt w/ ATP Number*
**Service/Billing/Sales Invoice*
**Official/Collection Receipt*
**Philgeps registered atleast RED membership*
(Above 50k)
**Mayor's Permit*
**Tax Clearance/ BIR 2303*
**DTI Certificate*



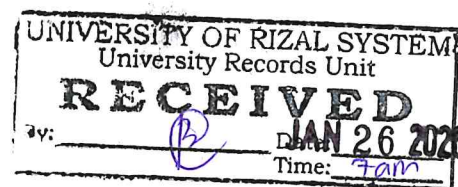
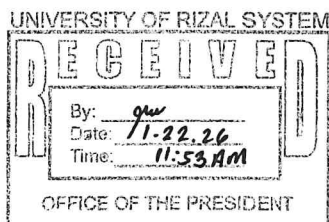
PURCHASE REQUEST

UNIVERSITY OF RIZAL SYSTEM
(Agency)

OVPAF
Date: 21 JAN 2026
3:40pm Jaf

Department: Supply and Property Management Unit - Tanay Campus		PR. No.: 2026-01-0061	Date: 2026/01/15		
Section: Tanay		SAI No.:	Date:		
Responsibility Center Code: 08-042-00-00000-01-05-01-07			APP code: C-003		
Stock No.	Unit	Item Description	Quantity	Estimated Unit Cost	Estimated Total Cost
1	pc(s)	Kyocera Toner TK-3165	3	P 8,600.00	P 25,800.00
2	pc(s)	Epson Ink T6641, Black	50	P 504.00	P 25,200.00
3	pc(s)	Epson Ink T6642, Cyan	25	P 504.00	P 12,600.00
4	pc(s)	Epson Ink T6643, Magenta	25	P 504.00	P 12,600.00
5	pc(s)	Epson Ink T6644, Yellow	25	P 504.00	P 12,600.00
6	pc(s)	Epson Ink 003, Black	70	P 504.00	P 35,280.00
7	pc(s)	Epson Ink 003, Cyan	35	P 504.00	P 17,640.00
8	pc(s)	Epson Ink 003, Magenta	35	P 504.00	P 17,640.00
9	pc(s)	Epson Ink 003, Yellow	35	P 504.00	P 17,640.00

nothing follows



PROCUREMENT UNIT

- ☒ Included in PPMP
☐ Not Included in PPMP

Others: _____

Date: 1/19/26 Signature: *[Signature]*

BUDGET UNIT

Control No. 2601029 Date 01/19/2026
Funds Available P 177,000.00
Chargeable to 052
Signature *[Signature]*

Purpose: For Tanay Campus use			TOTAL	P 177,000.00
Requested By:	Recommending Approval:	Approved By:		
Signature: <i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>		
Name: MARIE CHELKA G. SAN JOSE	MARVIN P. AMOIN Ph. D	NANCY T. PASCUAL Ed D, RGC		
Designation: ADMINISTRATIVE OFFICER III	Vice President for Administration and Finance	UNIVERSITY PRESIDENT		