



Republic of the Philippines  
**UNIVERSITY OF RIZAL SYSTEM**  
 Province of Rizal



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**BIDS AND AWARDS COMMITTEE**

**SUPPLEMENTAL BID BULLETIN NO. 1**

**Procurement of Office Equipment for URS**  
**URS-24-02-011 / URS-24-03-011 / URS-24-04-011**  
 June 05, 2024

This Supplemental Bid Bulletin No. 1 is issued to modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

**1. Technical Specifications**

**Lot 2 – Procurement of Digital Copiers**

Item	Specifications	Revision
<b>1. Digital copier, 4 units brand new and complies with the following equivalent of higher specification:</b>	<b>ABC – ₱1,294,000.00</b>	
1.1	Heavy Duty Photocopier, B/W multifunctional, Laser Monochrome	
1.2	Print/Copy/Scan and optional network fax	
1.3	40 ppm print and scan speed on A4, 21ppm print and scan speed on A3	
1.4	Flexible paper handling from A6 up to SRA3	
1.5	1200x1200 dpi print resolution	
1.6	Scan speed of 80 image per minute on colour at 300 dpi A4 size	
1.7	Standard memory of 2GB + 8GB SSD + 320GB HDD	
1.8	Two (2) paper cassette (500 sheets for A4 paper and 500 sheets for Legal), with 100 sheets MP tray	
1.9	With built-in duplex unit with Standard document processor 140 sheets capacity (min.)	<b>With built-in duplex unit with Standard document processor 100 sheets capacity (min.)</b>
1.10	Power consumption 600 Watts	
1.11	AC 220-240 volts, 50/60 Hz power requirement	
1.12	Compatible with Windows and Macintosh operating system	

1.13	Including Transfer of Technology (Training)	
1.14	Including Delivery & Installation at URS Campuses	
1.15	Include the product brochure of the item being offered	
1.16	The Supplier/Bidder must submit a certification of authorized distributorship coming from the manufacturer and assured the availability of the parts and consumables for the product being offered to the Agency. The certification must be submitted during the opening of bids as part of the technical documents	
1.17	With quarterly free maintenance check-up & cleaning	
1.18	With two (2) years on-site warranty or 600,000 print/copies which is comes first, life time free service warranty	

## 2. Submission and Opening of Bids

Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **June 18, 2024 at 9:00 AM**. Late bids shall not be accepted.

Bid opening shall be on **June 18, 2024 9:30 AM** at AVEC, URS Morong Campus, J. Sumulong St., Brgy. San Juan, Morong, Rizal. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

For guidance and information of all concerned.

  
 ARIEL M. PLANTILLA, DBA  
 Chairperson, Bids & Awards Committee