



Republic of the Philippines  
UNIVERSITY OF RIZAL SYSTEM  
Province of Rizal

Tel/Fax 653-2860  
urs.bacsecretariat2020@gmail.com

Date : 8/17/22

Company/Supplier Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your sealed quotation duly signed by your representative not later than 8/24/22 to URS SPMO, Morong Rizal.

**NELSON S. GONZALES, Ed. D.**  
Chairperson, BAC

- NOTE: 1. ALL ENTRIES MUST BE TYPEWRITTEN  
2. DELIVERY PERIOD WITHIN \_\_\_\_ CALENDAR DAYS  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE ENTITY  
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 45 CALENDAR DAYS  
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	BID PRICE	TOTAL BID PRICE
1	Heavy Duty Comb Ring Binder Machine, 24 Holes, Punching capacity 22 sheets, maximum binding thickness 450 sheets, can bind short, A4, folio, and legal size, with adjustable holes.	1	unit(s)		
2	Heavy Duty Paper Shredder, Powerful motor for high shredding capacity, feed width 240 mm, shred capacity A4 70 g/m2 : 17 sheet, shred capacity A4 80g/m2 : 14 sheet, shred size: 3mm, security level : P-2 /T-2 / E-2, shred speed 6m / min, waste volume : 40 Litre, db (A) when idle: 46 db, Motor: 350 watts, voltage : 230V, dimensions : 690x430x340 Hx-WxD/mm, Weight : 23kg	1	unit(s)		
3	Metal Bookends, 1 pair, Dimensions 156mmL x 126mmW x 191mmH, high quality iron plate and strong stability, surface electrostatic spray	100	pc(s)		
4	Paper Cutter, A3 Metal paper cutter, paper adjuster for easy adjustment for cutting into desired size, auto paper pressing bar, paper size indicato	1	unit(s)		
5	Laminating Machine, Compatible size: ID Size, 3R, 4R, 5R, A4, A3, Hot and cold reverse function, infrared heating system, and adjustable temperature control with overheating protection.	10	unit(s)		
	***nothing follows***				
	-				
	ABC - Php 100,000.00				
	-				

Brand and Model : \_\_\_\_\_  
Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Condition, I/We quote you on the items at prices noted above.

**CERTIFICATION**

I hereby certify that I have personally conducted this canvass and that the price(s) quoted is/are true & correct and the signature of the representative of the company who submitted the quotation(s) is/are genuine.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cell phone No.

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Date

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*Printed Name & Signature of Authorized Canvasser*

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Tin Number

URS-AF-AS-PRO-F-2017-02

08-1304

Rev. 00

Effectivity Date August 15, 2017

Modified version of RFQ form from  
(SF-GOOD-60, May 2004)