

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of E-Books for URS

URS-20-10-011/URS-20-11-011

Government of the Republic of the Philippines

UNIVERSITY OF RIZAL SYSTEM

Sixth Edition

July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	4
Section I. Invitation to Bid.....	7
Section II. Instructions to Bidders.....	10
1. Scope of Bid	11
2. Funding Information.....	11
3. Bidding Requirements	11
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	11
5. Eligible Bidders.....	11
6. Origin of Goods	12
7. Subcontracts	12
8. Pre-Bid Conference	13
9. Clarification and Amendment of Bidding Documents	13
10. Documents comprising the Bid: Eligibility and Technical Components	13
11. Documents comprising the Bid: Financial Component	14
12. Bid Prices	14
13. Bid and Payment Currencies	15
14. Bid Security	15
15. Sealing and Marking of Bids	16
16. Deadline for Submission of Bids	16
17. Opening and Preliminary Examination of Bids	16
18. Domestic Preference	16
19. Detailed Evaluation and Comparison of Bids	17
20. Post-Qualification	17
21. Signing of the Contract	18
Section III. Bid Data Sheet	19
Section IV. General Conditions of Contract	21
1. Scope of Contract	22
2. Advance Payment and Terms of Payment	22
3. Performance Security	22
4. Inspection and Tests	23
5. Warranty	23
6. Liability of the Supplier	23
Section V. Special Conditions of Contract	24
Section VI. Schedule of Requirements	29
Section VII. Technical Specifications	55
Section VIII. Checklist of Technical and Financial Documents	72

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Province of Rizal
www.urs.edu.ph



Email Address: urs.spmo@gmail.com
Tel/Fax: 653-2860

Invitation to Bid for the Procurement of E-Books for URS URS-20-10-011/URS-20-11-011

1. The **University of Rizal System**, through the **fund 011 of 2020** intends to apply the sum of **One Million Eight Hundred Ten Thousand and Seventy Five Pesos Only (₱1,810,075.00)** being the ABC to payments under the contract for **Procurement of E-Books for URS**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The **University of Rizal System**, through the **Fund 011 of 2020**¹ intends to apply the sum of **One Million Three Hundred Nine Thousand Two Hundred Twenty Four Pesos Only (₱1,309,224.00)** for **Lot 1 (URS-20-10-011)**, **Five Hundred Thousand Eight Hundred Fifty One Pesos Only (₱ 500,851.00)** for **Lot 2 (URS-20-11-011)** being the Approved Budget for the Contract (ABC) to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The **University of Rizal System** now invites bids for the above Procurement Project. Delivery of the Goods is required by **forty-five (45) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **University of Rizal System** and inspect the Bidding Documents at the address given below during office hours 8:00 AM to 5:00 PM

¹ Ibid.

5. A complete set of Bidding Documents may be acquired by interested Bidders on September 30, 2020 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Four Thousand Pesos ((₱4,000.00) for Lot 1 and One Thousand Pesos ((₱1,000.00)) for Lot 2. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or via email.
6. The **University of Rizal System** will hold a Pre-Bid Conference² on **October 8, 2020, 1:00 PM at BAC Conference Room, URS Morong Campus, J. Sumulong St., Brgy San Juan, Morong Rizal** and through video conferencing or webcasting **via Google Meet (<https://meet.google.com/iwt-puhj-sfn>)** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **October 20, 2020, 1:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **October 20, 2020, 1:30 PM** at **AVEC, URS Morong Campus, J. Sumulong St., Brgy San Juan, Morong Rizal** and broadcast via **Google Meet (<https://meet.google.com/ggb-vjyy-sqb>)**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **University of Rizal System** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

John John C Faulve
BAC Secretariat Office
URS Morong Campus, J. Sumulong St., Brgy San Juan, Morong Rizal
urs.spmo@gmail.com spm@urs.edu.ph
Tel/Fax (02)8653-2860
www.urs.edu.ph
12. You may visit the following websites:

For downloading of Bidding Documents: www.urs.edu.ph/bidopportunities

NELSON S. GONZALES, Ed.D.
Chairperson, Bids and Awards Committee

² May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, **University of Rizal System** wishes to receive Bids for the **Procurement of E-Books for URS**, with identification number **URS-20-10-011** and **URS 20-11-011**.

The Procurement Project (referred to herein as “Project”) is composed of **Two (2) Lots**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **fund 011 Of 2020** in the amount of **One Million Three Hundred Nine Thousand Two Hundred Twenty Four Pesos Only (P1,309,224.00)** for **Lot 1 (URS-20-10-011)**, **Five Hundred Thousand Eight Hundred Fifty One Pesos Only (₱ 500,851.00)** for **Lot 2 (URS-20-11-011)**.

2.2. The source of funding is:

NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids or Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.**
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

Subcontracting is not allowed.

- 7.2. The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause

5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.

- 7.3. The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and through videoconferencing via google meet as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **five (5) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

12.2. For Framework Agreement, the following should also apply in addition to Clause 12.1:

- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration³ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until **December 20, 2020**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

14.3. In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid securities shall be returned only after the posting of performance security or performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

³ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

15. Sealing and Marking of Bids

Each Bidder shall submit **one copy** of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

16.2. For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

18.2. For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)

and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ul style="list-style-type: none"> a. Procurement of E-Books b. Completed within five years (5) years prior to the deadline for the submission and receipt of bids.
7.1	Subcontracting is not allowed
12	The price of the Goods shall be quoted DDP URS Morong Campus, Morong, Rizal or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ul style="list-style-type: none"> a. The amount of not less than Twenty Six Thousand One Hundred Eighty Four Pesos and 88/100 Only (₱26,184.88), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit for lot 1; b. The amount of not less than Ten Thousand Seventeen Pesos and 02/100 Only (₱10,017.02), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit for lot2: or c. The amount of not less than Sixty Five Thousand Four Hundred Sixty Two Pesos and 20/100 Only (₱65,462.20) if bid security is in Surety Bond for Lot 1 and d. The amount of not less than Twenty Five Thousand Forty Two Pesos and 55/100 Only (₱25,042.55) if bid security is in Surety Bond for Lot 2.
19.3	<p>Lot 1- Procurement of E-Books for URS Campuses (URS-20-10-011) ABC- One Million Three Hundred Nine Thousand Two Hundred Twenty Four Pesos Only (P1, 309,224.00),</p> <p>Lot - 2 Procurement of E-Books for University Library (URS-20-11-011) ABC- Five Hundred Thousand Eight Hundred Fifty One Pesos Only (₱ 500,851.00) for Lot 2</p>
20.2	<i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.]</i>
21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.]*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

- e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
- f. *[Specify additional incidental service requirements, as needed.]*

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

Select appropriate requirements and delete the rest.

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of *[indicate here the time period specified. If not used indicate a time period of three times the warranty period]*.

Spare parts or components shall be supplied as promptly as possible, but in any case, within *[insert appropriate time period]* months of placing the order.

	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i></p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
LOT 1				
1.	A Basic Course in Algebra and Calculus. Shojiro Kyotani. 2019. ISBN 9781644433232	1	1	45 calendar days
2.	A Textbook on Aquaculture Economics. Zare, Leily. 2019. ISBN 9781644433638	1	1	45 calendar days
3.	A Textbook on Corporate Social Responsibility. Thedoula, 2019. ISBN9781644433584	1	1	45 calendar days
4.	A Textbook on Linear Algebra. Hiroyuki Tsuchiya. 2019. ISBN 9781644432877	1	1	45 calendar days
5.	Abnormal Psychology: Theory and Practice. Cliff Gomez. 2020. ISBN 9781799699804	1	1	45 calendar days
6.	Accommodation Management and Tourism. Arnold Alvarado. 2020. 9781799699811	1	1	45 calendar days
7.	Administrative Theory. Georgina Estes. 2020. ISBN 9781799675471	1	1	45 calendar days
8.	Advance Data Structure and Dynamic Programming in Analysis Techniques. Connor, James 2019. ISBN 9781644441237	1	1	45 calendar days

9.	Advance Educational Psychology. James Blake. 2019. ISBN 9781644529867	1	1	45 calendar days
10.	Advanced Algebra Trigonometry. Simon Ellison. 2019. ISBN 9781644444672	1	1	45 calendar days
11.	Advanced Differential Calculus. Anna Peake.2019. ISBN 9781644437223	1	1	45 calendar days
12.	Advanced Human Resource Management. Matt Lewis.2019 ISBN 9781644648131	1	1	45 calendar days
13.	Advanced Practice Nursing: An Integrative Approach. Deirdre Butler. 2019. ISBN 9781644449530	1	1	45 calendar days
14.	Advanced Principles Of Physiological Psychology. Stephanie Bailey. 2019. ISBN 9781644473221	1	1	45 calendar days
15.	Advertising Marketing and Management. Lily Paterson. 2020. ISBN 9781799672357	1	1	45 calendar days
16.	Agricultural Breeding and Biotechnology. Darrin Ferguson. 2020. ISBN 9781799694076	1	1	45 calendar days
17.	Agricultural Farm Machinery- Wind Energy And Wind Power. Kylie Sutherland. 2019. ISBN 9781644442371	1	1	45 calendar days
18.	Algebra And Number Theory: An Integrated Approach. Parr, Warren. 2019. ISBN 9781644476970	1	1	45 calendar days
19.	All About Words: An Adult Approach to Vocabulary	1	1	45 calendar days

	Building. Steven Greene. 2020. ISBN 9781799674412			
20.	American Literature. Carla Trevino. 2020. ISBN 9781799699910	1	1	45 calendar days
21.	An Introduction to Public Administration. Colin Coleman. 2019. ISBN 9781644529980	1	1	45 calendar days
22.	An Introduction to Social Work. Eduardo Berg. 2020. ISBN 9781799699927	1	1	45 calendar days
23.	An Outline of English Phonetics. Jake Allan. 2020. ISBN 9781644437735	1	1	45 calendar days
24.	Anatomy and Physiology In Animals. Bernadette Nash. 2019. ISBN 9781644443804	1	1	45 calendar days
25.	Applied Calculus. Hemmings, Warren. 2019. ISBN 9781644444689	1	1	45 calendar days
26.	Applied Facilities Management for the Hospitality Industry. Dominic Butler. 2019. ISBN 9781644529010	1	1	45 calendar days
27.	Aviation and Tourism. Joe Cornish. 2020. ISBN 9781799673378	1	1	45 calendar days
28.	Backgrounds To English Literature. Piers Underwood. 2019. ISBN 9781644529997	1	1	45 calendar days
29.	Basic Tourism. Oliver Campbell. 2019. ISBN 9781644470176	1	1	45 calendar days
30.	Basics of Biotechnology. Spencer, Roth 2020. ISBN9781799699422	1	1	45 calendar days

31.	Basics of Financial Accounting. Mcgrath, William. 2019. ISBN 9781644648070	1	1	45 calendar days
32.	Basics of Investing. Sue Knox 2019 9781644647653	1	1	45 calendar days
33.	Basics of Mathematics. Iva DeWitt - Hoblit. 2019. ISBN 9781644432976	1	1	45 calendar days
34.	Biochemistry: A Handbook Of Knowledge. Claire Clark. 2019. ISBN 9781644445822	1	1	45 calendar days
35.	Biodiversity: Social And Ecological Perspectives. Joe Dowd. 2019. ISBN 9781644528358	1	1	45 calendar days
36.	Biology - The Science For Life. Carolyn Marshall. 2019. ISBN 9781644446133	1	1	45 calendar days
37.	Chemical Elements. Compounds and Reaction .Anna Allan. 2019. ISBN 9781644440353	1	1	45 calendar days
38.	Classical Mechanics And Thermodynamics. Nicole North. 2019. ISBN 9781644440735	1	1	45 calendar days
39.	Clinical Psychology: Assessment. Treatment and Research. Warren Cameron. 2020. ISBN 9781799673392	1	1	45 calendar days
40.	Comparative Politics. Suzanne Bartlett. 2020. ISBN 9781799675402	1	1	45 calendar days
41.	Computer Science Education. Trevor Simpson. 2020. ISBN 9781799674900	1	1	45 calendar days
42.	Concepts of Decision Support Systems. Greene,	1	1	45 calendar days

	Joe. 2019. ISBN 9781644648780			
43.	Concepts of Information Assurance Gavin Newman.2019 ISBN 9781644648155	1	1	45 calendar days
44.	Contemporary Hospitality and Tourism Management Issues. Hannah Parsons. 2020. ISBN 9781799672654	1	1	45 calendar days
45.	Corporate Communication and Marketing Management Deirdre Parr .2020 ISBN 9781799672531	1	1	45 calendar days
46.	Corporate Financial Management. Inoue, Masao. 2019, ISBN 9781644430927	1	1	45 calendar days
47.	Correct your Common Errors in English. Ella Sutherland. 2020. ISBN 9781799673415	1	1	45 calendar days
48.	Cost System, Auditing and Management Accounting Kylie Ogden 2020 ISBN 9781799671657	1	1	45 calendar days
49.	Creativity in Advertising Management and Production. Julian Walker. 2020. ISBN 9781799672364	1	1	45 calendar days
50.	Critical Nursing Process, Treatment and Patient Care. Adrian Young. 2020. ISBN 9781799672579	1	1	45 calendar days
51.	Cultural Studies. Evan Lewis. 2020. ISBN 9781799674917	1	1	45 calendar days
52.	Current Issues and Emerging Trends in Tourism. Jonathan Gibson. 2020. ISBN 9781799672739	1	1	45 calendar days

53.	Curriculum: An Introduction. Sam Piper. 2020. ISBN 9781799674924	1	1	45 calendar days
54.	Distance Education. Justin Peake. 2020. ISBN 9781799695493	1	1	45 calendar days
55.	Early Childhood Education. Liam Underwood. 2020. ISBN 9781799695509	1	1	45 calendar days
56.	E-Commerce: Modern Platform. Fouka, Georgia. 2019. ISBN 9781644433591	1	1	45 calendar days
57.	Ecotourism: A Sustainable Option. Richard Simpson. 2020. 9781799673040	1	1	45 calendar days
58.	Educational Philosophies. Jasmine Reid. 2020. ISBN 9781799695530	1	1	45 calendar days
59.	Educational Psychology. Andrew Nolan. 2019. ISBN 9781644437001	1	1	45 calendar days
60.	Educational Psychology. MacLeod, Brandon. 2020. ISBN 9781799695547	1	1	45 calendar days
61.	Educational Research. Cameron Wright. 2020. ISBN 9781799695554	1	1	45 calendar days
62.	Effective Teaching and Learning: an Advanced Theory. Colin Oliver. 2019. ISBN 9781644648568	1	1	45 calendar days
63.	Environmental Biotechnology. Deana Johnson. 2019. ISBN 9781799699866	1	1	45 calendar days
64.	Essentials of International Marketing. Jack Davidson. 2019. ISBN 9781644649817	1	1	45 calendar days

65.	Financial Accounting and Budget Statement Pippa Springer 2020 ISBN 9781799671718	1	1	45 calendar days
66.	Financial Management and Accounting System Nicholas.2019 ISBN 9781644443293	1	1	45 calendar days
67.	Financial Management: Theory And Practice. Sebastian. 2019. ISBN 9781644438576	1	1	45 calendar days
68.	Fish Culture and Nutrition Science. Clarkson, Anthony. 2019. ISBN 9781644443712	1	1	45 calendar days
69.	Food and Beverage Management. Miller, Andrea. 2019. ISBN 9781644437025	1	1	45 calendar days
70.	Food Processing Biotechnology Applications. Lyman Hanson. 2020. ISBN 9781799694441	1	1	45 calendar days
71.	Food Production. Jessica Bower. 2019. ISBN 9781644437421	1	1	45 calendar days
72.	Food Science and Human Nutrition. Bella Gibson. 2020. ISBN 9781799673064	1	1	45 calendar days
73.	Foundation of Education .Connor Clarkson. 2019. ISBN 9781644438077	1	1	45 calendar days
74.	Fundamentals of Chemistry. Simon Morgan. 2019. ISBN 9781644443576	1	1	45 calendar days
75.	Fundamentals of Clinical Psychology . Jun Yu Fan. 2019. ISBN 9781644431832	1	1	45 calendar days

76.	Fundamentals of Financial Accounting Deena Baldwin. 2020 ISBN 9781799699842	1	1	45 calendar days
77.	Fundamentals of Statistics. Isaac Edmunds. 2019. ISBN 9781644649220	1	1	45 calendar days
78.	General Psychology. Ella Gill. 2019. ISBN 9781644437452	1	1	45 calendar days
79.	Geography: Realms, Regions and Concepts. Mcgrath Steven, 2019 . ISBN9781644529904	1	1	45 calendar days
80.	Geopolitics and Political Geography.Felecia Green, 2020 . ISBN9781799686759	1	1	45 calendar days
81.	Global Hospitality And Tourism Management Technologies. Andrew Macleod. 2019. 9781644529034	1	1	45 calendar days
82.	Globalisation and Marketing Management Nathan Jackson.2019 ISBN 9781644438770	1	1	45 calendar days
83.	Grammar In English Learning . Julia Morrison. 2019. ISBN 9781644437902	1	1	45 calendar days
84.	Guidance and Counselling . Sean Hodges. 2019. ISBN 9781644437056	1	1	45 calendar days
85.	Hacking Exposed : Complete Cyber Security Course. Thomas Knox. 2019. ISBN 9781644472866	1	1	45 calendar days
86.	Handbook of Foods. Olivia Burgess. 2019. ISBN 9781644473559	1	1	45 calendar days

87.	Handbook of Human Geography. Victoria Avery, 2019 . ISBN9781644478059	1	1	45 calendar days
88.	Handbook of Information Communication Technology. Gabrielle Ince. 2019. ISBN 9781644645949	1	1	45 calendar days
89.	Handbook of Linguistics. Owen Alsop. 2019. ISBN 9781644445174	1	1	45 calendar days
90.	Handbook of Literature. Kevin Dyer. 2019. ISBN 9781644445181	1	1	45 calendar days
91.	Handbook of Nutrition and Good Health . Edward Oliver. 2019. ISBN 9781644476314	1	1	45 calendar days
92.	Handbook of Philosophy of Language. Eric Clark. 2019. ISBN 9781644473597	1	1	45 calendar days
93.	Handbook on Autocad 2014. Manuela Oliveira. 2019. ISBN 9781644431511	1	1	45 calendar days
94.	Higher Education. Charles Wright. 2020. ISBN 9781799697756	1	1	45 calendar days
95.	History and Principles of Literary Criticism . Carol Glover. 2019. ISBN 9781644437872	1	1	45 calendar days
96.	History and Significance of English Literature. Jeffrey H. Burton. 2019. ISBN 9781644432006	1	1	45 calendar days
97.	History of Education. Fiona Vance. 2020. ISBN 9781799697763	1	1	45 calendar days

98.	History of Political Theory. Ruth Tucker. 2019. ISBN 9781644438114	1	1	45 calendar days
99.	Hospitality Services Travel and Tourism Industry. Richard Newman. 2019. ISBN 9781644443149	1	1	45 calendar days
100.	Hotel Industry and Tourism. Candy Camacho. 2020. ISBN 9781799699859	1	1	45 calendar days
101.	Hotel Management and Related Subjects. Emily Hemmings. 2020. 9781799672760	1	1	45 calendar days
102.	Human Resource and Personnel Management. Liam Hart. 2019. 9781644438473	1	1	45 calendar days
103.	Human Resource Management: Issues, Challenges and Opportunities Lauren Davies 2020 ISBN 9781799673903	1	1	45 calendar days
104.	Human Resource Planning and Personnel Management. Chloe McDonald. 2020. ISBN 9781799671800	1	1	45 calendar days
105.	Income Tax-Theory Law and Practice. Peter Mackay.2019 ISBN 9781644437292	1	1	45 calendar days
106.	International Relations. Chandra Mullins. 2020. ISBN 9781799696797	1	1	45 calendar days
107.	Introducing Pharmacology for Nursing and Healthcare . Oliver Graham. 2019. ISBN 9781644477380	1	1	45 calendar days
108.	Introduction to Agricultural Development.Amos	1	1	45 calendar days

	Padilla.2020.ISBN 9781799694380			
109.	Introduction to Business Ethics.William Butler. 2019. ISBN 9781644647417	1	1	45 calendar days
110.	Introduction to Business Research. Jacob Ogden. 2019. ISBN 9781644649497	1	1	45 calendar days
111.	Introduction to Calculus. Christian Grant. 2019. ISBN 9781644445662	1	1	45 calendar days
112.	Introduction to Capital Markets And Investments William Simpson. 2019 ISBN 9781644647936	1	1	45 calendar days
113.	Introduction to Customer Relationship Management. Andrea Cameron. 2019. ISBN 9781644647479	1	1	45 calendar days
114.	Introduction To Disaster Management. Joshua Gibson. 2019. ISBN 9781644436554	1	1	45 calendar days
115.	Introduction to Number Theory and Algebra. Blake Ogden. 2019. ISBN 9781644444627	1	1	45 calendar days
116.	Introduction to Physics I. Atupele Malema. 2019. ISBN 9781644431870	1	1	45 calendar days
117.	Introduction to Project Management. Peter Manning. 2019. ISBN 9781644436592	1	1	45 calendar days
118.	Introduction to Python Programming. Amelie Baud. 2019. ISBN 9781644431214	1	1	45 calendar days

119.	Introduction to Statistics. Nathan Bell. 2019. ISBN 9781644648520	1	1	45 calendar days
120.	Investment Management in Capital Market and Credit Management. John Anderson. 2020. ISBN 9781799672418	1	1	45 calendar days
121.	Investment Management-Theory And Application Phil Johnston. 2019 ISBN 9781644439517	1	1	45 calendar days
122.	Language and Linguistics: Theory of Pragmatics Analysis. Rachel Harris. 2019. ISBN 9781644441787	1	1	45 calendar days
123.	Language and Literature Development and English Literature. Terry, Fiona 2019. ISBN 9781644442661	1	1	45 calendar days
124.	Literary Criticism. Darrel Beard. 2020. ISBN 9781799699552	1	1	45 calendar days
125.	Livestock Management in Farming and Feeding System. Charles Roberts. 2019. ISBN 9781644442081	1	1	45 calendar days
126.	Managing Front Office Operations. Keith Fisher. 2020. ISBN 9781799674498	1	1	45 calendar days
127.	Marketing Research Measurement, Method And Application Theresa Langdon 2019 ISBN 9781644438800	1	1	45 calendar days
128.	Materials Science And Engineering: A Handbook, Eighth Edition. Albert Dovonou. 2019. ISBN 9781644430651	1	1	45 calendar days

129.	Microeconomics: Principles Applications and Tools . Luke Jones. 2019. ISBN 9781644438848	1	1	45 calendar days
130.	Model For Educational Management Information System. Boris Morgan. 2019. ISBN 9781644641064	1	1	45 calendar days
131.	Modern Aquaculture. Miller, Warren. 2019. ISBN 9781799672685	1	1	45 calendar days
132.	Modern Industrial Psychology. Abigail Carr. 2020. ISBN 9781799672777	1	1	45 calendar days
133.	Modern Philosophical Issues In Education. Joanne Welch . 2019. ISBN 9781644473146	1	1	45 calendar days
134.	Operations Research: The Basics. Cameron. 2019. ISBN 9781644649886	1	1	45 calendar days
135.	Organic Chemistry . Dorothy Carney. 2020. ISBN 9781799699149	1	1	45 calendar days
136.	Personality Development, Motivation and Leadership. Chasity Browning. 2020. ISBN 9781799699644	1	1	45 calendar days
137.	Philosophy of Education. Christopher Riley. 2020. ISBN 9781799698302	1	1	45 calendar days
138.	Physical Geography: Introduction to Earth, Liam North, 2019 . ISBN 9781644529744	1	1	45 calendar days
139.	Physics I: Mechanics. Thermodynamics And Waves . Ichiro Suzaki. 2019. ISBN 9781644433164	1	1	45 calendar days

140.	Plant Protection and Pest Management . Tammi Cooper . 2020. ISBN 9781799694250	1	1	45 calendar days
141.	Plants and Herbs. Austin Watson. 2019. ISBN 9781644528945	1	1	45 calendar days
142.	Policy Analysis and Policy Studies. Lora Wong. 2020. ISBN 9781799696810	1	1	45 calendar days
143.	Political Science: An Introduction. William Buckland. 2019. ISBN 9781644649398	1	1	45 calendar days
144.	Principles of Food Process and Preservation. Andrea Anderson. 2019. ISBN 9781644442418	1	1	45 calendar days
145.	Principles of Risk Management. Sue Alsop. 2019. ISBN 9781644647820.	1	1	45 calendar days
146.	Qualitative Data Analysis; An Introduction. Peake, Leonard. 2019. ISBN 9781644477137	1	1	45 calendar days
147.	Refrigeration and Air Conditioning. D. D. Mitsikostas. 2019. ISBN 9781644645130	1	1	45 calendar days
148.	Reimagining Journalism in a Post-Truth World: How Late-Night Comedians, Internet Trolls, and Savvy Reporters Are Transforming News. Ed Madison. 2018. ISBN 9781440854767	1	1	45 calendar days
149.	Research Methodology: A Step-By-Step Guide For Beginners. Liam Reid. 2019. ISBN 9781644529508	1	1	45 calendar days

150.	Research Process in Consumer Behaviour and Decision Making. Sarah Black. 2020. ISBN 9781799672432	1	1	45 calendar days
151.	Retail Marketing Management .Yetunde A. 2019 ISBN 9781644433478	1	1	45 calendar days
152.	Social Work and Community Development. Sally Hodges. 2019. ISBN 9781644437834	1	1	45 calendar days
153.	Social Work Concerns and Challenges in the 21st Century.Wanda Payne. 2019. ISBN 9781644437827	1	1	45 calendar days
154.	Soil Management and Manuring. Michelle Morrison. 2020. ISBN 9781799672104	1	1	45 calendar days
155.	Strategic Management.Kevin Joppie 2019 ISBN 9781644430583	1	1	45 calendar days
156.	Strength of Materials. Anne Visser Meily. 2019. ISBN 9781644645277	1	1	45 calendar days
157.	Supply Chain Networking. Anthelme. 2019. ISBN 9781644430644	1	1	45 calendar days
158.	Surveying and Levelling. Anthony Pullman. 2019. 9781644436271	1	1	45 calendar days
159.	Teacher Education. Jake Payne. 2020. ISBN 9781799697831	1	1	45 calendar days
160.	Teaching and Learning in Higher Education:Principes and practice.Chloe, Dickens, 2019 . ISBN9781644477441	1	1	45 calendar days
161.	Technology Challenges in Curriculum and Principles in	1	1	45 calendar days

	Educational Technology. Tracey Hill. 2019. ISBN 9781644441800			
162.	The English Language and Linguistics Companion. Steven MacDonald. 2020. ISBN 9781799674382	1	1	45 calendar days
163.	Theories of Hotel Management. Andrew Cameron. 2019. ISBN 9781644649138	1	1	45 calendar days
164.	Tourism Policy, Demand Trends and Globalisation. Yvonne Newman. 2019. ISBN 9781644443019	1	1	45 calendar days
165.	Understanding Hotel Management and its Operations. Christian Hodges. 2019. ISBN 9781644648933	1	1	45 calendar days
166.	Understanding Literary. Sean Campbell. 2019. ISBN 9781644649268	1	1	45 calendar days
167.	Web Development and Designing Using Javascript. Ismaiel, Soby. 2019. ISBN 9781644431337	1	1	45 calendar days
168.	Why Classical Music Still Matters: A Modern Approach. Donna Burgess. 2019. ISBN 9781644641439	1	1	45 calendar days
Lot 2				
1.	A Great Place to Work for All: Better for Business, Better for People, Better for the World. Michael C. Bush. 2018. ISBN 9781523095100	1	1	45 calendar days
2.	Advances in Data Communications and Networking for Digital	1	1	45 calendar days

	Business Transformation Debashis Saha.2018 ISBN 9781522553243			
3.	Adventures in Teacher Leadership: Pathways, Strategies, and Inspiration for Every Teacher. Rebecca Mieliwocki. 2019. ISBN 9781416627180	1	1	45 calendar days
4.	All 4s and 5s: A Guide to Teaching and Leading Advanced Placement Programs. Andrew Sharos. 2018. ISBN 9781946444660	1	1	45 calendar days
5.	All Learning Is Social and Emotional: Helping Students Develop Essential Skills for the Classroom and Beyond. Frey, Nancy, et. Al. 2019. ISBN 9781416627395	1	1	45 calendar days
6.	Becoming a Globally Competent Teacher. Tichnor-Wagner, Ariel, et. Al. 2019. ISBN 9781416627531	1	1	45 calendar days
7.	Building Resilience with Appreciative Inquiry. Joan McArthur-Blair.2018. ISBN 9781523082575	1	1	45 calendar days
8.	Cases on Global Leadership in the Contemporary Economy. Ivonne Chirino- Klevans. 2020. ISBN 9781522580898	1	1	45 calendar days
9.	Cellular Internet of Things: Technologies, Standards, and Performance. Olof Liberg, et. al. 2018. ISBN 9780128124598	1	1	45 calendar days
10.	Coherent School Leadership: Forging Clarity from Complexity. Michael	1	1	45 calendar days

	Fullan/Lyle Kirtman. 2019. ISBN 9781416627920			
11.	Contemporary World Issues: Endangered Species. Randall, Jan A. 2018. ISBN 9781440849008	1	1	45 calendar days
12.	Contemporary World Issues: Homeland Security. Michael C. LeMay. 2018. ISBN 9781440854101	1	1	45 calendar days
13.	Crash Course in Disaster Preparedness. Carmen Cowick. 2018. ISBN 9781440860522	1	1	45 calendar days
14.	Curriculum Integration in Contemporary Teaching Practice: Emerging Research and Opportunities. Brown, Susannah. 2018. ISBN 9781522540663	1	1	45 calendar days
15.	Defining Documents in World History: Renaissance & Early Modern Era (1308-1600). The Editors of Salem Press. 2018. ISBN 9781682172988	1	1	45 calendar days
16.	Designing Meaningful STEM Lessons. Milton Huling. 2018. ISBN 9781681405575	1	1	45 calendar days
17.	Education Today: Issues, Policies & Practices, 3 vols. Beryl Watnick. 2018. ISBN 9781682177136	1	1	45 calendar days
18.	Effective Open Innovation Strategies in Modern Business: Emerging Research and Opportunities. N. Raghavendra Rao. 2018. ISBN 9781522557227	1	1	45 calendar days
19.	English for Everyone: English Vocabulary Builder.	1	1	45 calendar days

	Dorling Kindersley. 2018. ISBN 9781465472519			
20.	English Language Teaching in a Post-Method Paradigm. Paulette Joyce Feraria. 2019. ISBN 9781522592303	1	1	45 calendar days
21.	Environmental Geography: People and the Environment. Leslie A. Duram. 2018. ISBN 9781440856112	1	1	45 calendar days
22.	Ethical Consumerism and Comparative Studies Across Different Cultures: Emerging Research and Opportunities. Ebtihaj Ahmed Al-A'ali/Meryem Masmoudi. 2020. ISBN 9781799802747	1	1	45 calendar days
23.	Exploring Musical Genres: Listen to New Wave Rock!. James E. Perone. 2018. ISBN 9781440859694	1	1	45 calendar days
24.	Exploring Musical Genres: Listen to Pop!. James E. Perone. 2018. ISBN 9781440863776	1	1	45 calendar days
25.	Fast and Effective Assessment: How to Reduce Your Workload and Improve Student Learning. Pearsall, Glen 2018. ISBN 9781416625346	1	1	45 calendar days
26.	Fifty Strategies to Boost Cognitive Engagement: Creating a Thinking Culture in the Classroom	1	1	45 calendar days
27.	Financial Literacy for Generation Z: A Practical Guide to Managing Your Financial Life. Kenneth O. Doyle. 2019. ISBN 9781440870675	1	1	45 calendar days

28.	Focus: Elevating the Essentials to Radically Improve Student Learning, 2nd ed. Mike Schmoker. 2018. ISBN 9781416626367	1	1	45 calendar days
29.	Green Marketing as a Positive Driver Toward Business Sustainability. Vannie Naidoo/Rahul Verma. 2020. ISBN 9781522595601	1	1	45 calendar days
30.	Hacking Instructional Design: 33 Extraordinary Ways to Create a Contemporary Curriculum. Michael Fisher. 2018. ISBN 9781948212496	1	1	45 calendar days
31.	Hacking School Discipline: 9 Ways to Create a Culture of Empathy and Responsibility Using Restorative Justice. Nathan Maynard, et al. 2019. ISBN 9781948212519	1	1	45 calendar days
32.	Handbook of Food Bioengineering, Vol. 9: Food Packaging and Preservation. Alexandru Grumezescu. 2018. ISBN 9780128112656	1	1	45 calendar days
33.	Handbook of Research on Social and Organizational Dynamics in the Digital Era. Efosa C. Idemudia. 2020. ISBN 9781522589341	1	1	45 calendar days
34.	Impact of Mobile Services on Business Development and E-Commerce. Francisco Liebana, et al. 2020. ISBN 9781799800521	1	1	45 calendar days
35.	Integrating Technology in the Classroom: Tools to Meet the Need of Every Student. Boni Hamilton. ISBN 9781564847249	1	1	45 calendar days

36.	Keeping Students Safe Every Day: How to Prepare for and Respond to School Violence, Natural Disasters, and Other Hazards. Amy Klinger. 2018. ISBN 9781416626459	1	1	45 calendar days
37.	Leading In Sync: Teacher Leaders and Principals Working Together for Student Learning. Berg, Jill Harrison. 2018. ISBN 9781416626985	1	1	45 calendar days
38.	Making Sense of Mathematics for Teaching to Inform Instructional Quality: Applying the TQE Process in Teachers' Math Strategies. Melissa D. Boston et. Al. ISBN 9781947604100	1	1	45 calendar days
39.	Medicinal Plants for Holistic Health and Well-Being. Namrita Lall. 2018. ISBN 9780128124765	1	1	45 calendar days
40.	Meeting Globalization's Challenges: Policies to Make Trade Work for All. Catao, Luis. 2019. ISBN 9780691198866	1	1	45 calendar days
41.	Mental Illness in Young Adult Literature: Exploring Real Struggles Through Fictional Characters. Kia Jane Richmond. 2019. ISBN 9781440857393	1	1	45 calendar days
42.	Narratives and the Role of Philosophy in Cross-Disciplinary Studies: Emerging Research and Opportunities. Ana-Maria Pascal. 2018. ISBN 9781522555735	1	1	45 calendar days
43.	NOW Classrooms: Grades 3-5: Lessons for Enhancing Teaching and Learning	1	1	45 calendar days

	Through Technology. Meg Ormiston, et al. 2018. ISBN 9781945349416			
44.	Personality Disorders: Elements, History, Examples, and Research. Vera Sonja Maass. 2019. ISBN 9781440860461	1	1	45 calendar days
45.	Peterson's Graduate Programs in the Physical Sciences, Mathematics, Agricultural Sciences, Environment and Natural Resources 2019. 2018. ISBN 9780768943498	1	1	45 calendar days
46.	Power And Religion In Medieval And Renaissance Times: 4 Titles (Bundle). 2018. ISBN 9781625135391	1	1	45 calendar days
47.	Praeger Security International: Cyber Security Jack Caravelli.2019 ISBN 9781440861741	1	1	45 calendar days
48.	Principles of Business: Accounting.2018 ISBN 9781682176719	1	1	45 calendar days
49.	Principles of Climatology. The Editors of Salem Press. 2018. ISBN 9781682179703	1	1	45 calendar days
50.	Principles of Modern Agriculture . Salem Press. 2019. ISBN 9781642652642	1	1	45 calendar days
51.	Principles of Sustainability. 2018. ISBN 9781682176085	1	1	45 calendar days
52.	Project Based Teaching: How to Create Rigorous and Engaging Learning Experiences. Suzie Boss, et. Al. 2018. ISBN 9781416626756	1	1	45 calendar days

53.	Project Learning with 3D Printing: 3D Materials and Construction Possibilities. Loretta Waldman. 2018. ISBN 9781502631473	1	1	45 calendar days
54.	Reading Nature: Engaging Biology Students with Evidence from the Living World. Kloser, Matthew. 2018. ISBN 9781681402819	1	1	45 calendar days
55.	Reimagining Journalism in a Post-Truth World: How Late-Night Comedians, Internet Trolls, and Savvy Reporters Are Transforming News. Ed Madison. 2018. ISBN 9781440854767	1	1	45 calendar days
56.	Soil Management and Climate Change: Effects on Organic Carbon, Nitrogen Dynamics, and Greenhouse Gas Emissions. Maria Munoz, et al. 2018. ISBN 9780128121290	1	1	45 calendar days
57.	Soil Pollution: From Monitoring to Remediation. Armando Duarte, et al. 2018. ISBN 9780128498729	1	1	45 calendar days
58.	Teaching Students to Communicate Mathematically. Laney Sammons. 2018. ISBN 9781416625599	1	1	45 calendar days
59.	The Building Blocks of Life: Examining Fungi and Protists. Louise Eaton, et al. 2018. ISBN 9781538300039	1	1	45 calendar days
60.	The Digital Citizenship Handbook for School Leaders: Fostering Positive Interactions Online. Mike Ribble. 2019. ISBN 9781564847812	1	1	45 calendar days

61.	The eCoaching Continuum for Educators: Using Technology to Enrich Professional Development and Improve Student Outcomes. Marcia Rock. 2019. ISBN 9781416627890	1	1	45 calendar days
62.	The Foundations of Math: Algebra and Trigonometry. Nicholas Faulkner. 2018. ISBN 9781538300381	1	1	45 calendar days
63.	The Foundations of Math: Analysis and Calculus. Nicholas Faulkner. 2018. ISBN 9781538300398	1	1	45 calendar days
64.	The Foundations of Math: Geometry. Nicholas Faulkner. 2018. ISBN 9781538300404	1	1	45 calendar days
65.	The Foundations of Math: The History of Mathematics. Nicholas Faulkner. 2018. ISBN 9781538300411	1	1	45 calendar days
66.	The New Art and Science of Teaching Art and Music: Effective Teaching Strategies Designed for Music and Art Education .Mark Onushec. 2019. ISBN 9781945349812	1	1	45 calendar days
67.	The New Art and Science of Teaching Mathematics. Nathan D. Lang-Raad. 2019. ISBN 9781945349669	1	1	45 calendar days
68.	The Revolution: It's Time to Empower Change in Our Schools. Darren Ellwein/Derek L. McCoy. 2019. ISBN 9781949595277	1	1	45 calendar days
69.	The SAGE Handbook of the History, Philosophy and Sociology of International Relations. Andreas Gofas et.	1	1	45 calendar days

	Al. 2018. ISBN 9781526415622			
70.	The World Philosophy Made: From Plato to the Digital Age. Scott Soames. 2019. ISBN 9780691197418	1	1	45 calendar days
71.	Using Technology to Support High-Impact Educational Practice. Karen S. Ivers. 2019. ISBN 9781440867026	1	1	45 calendar days

Framework Agreement List

Limited to repeatedly required goods and services that are identified to be necessary and desirable, but, by its nature, use or characteristic, the quantity and/ or exact time of need cannot be accurately pre-determined and are not advisable to be carried in stock.

Prepared by the End-User, attached to the APP and submitted to the BAC for the approval of the HOPE.

FRAMEWORK AGREEMENT LIST (AGENCY)			
	<i>Item / Service Type and nature of each item/service</i>	<i>Cost per item or service</i>	<i>Maximum Quantity Total Cost per Item</i>
	TOTAL (Approved Budget for the Contract)		
	<i>Expected delivery timeframe after receipt of a Call-Off.</i>	<i>Within [no. of days] calendar days upon issuance of Call-off.</i>	
	<i>Remarks</i>	<i>Indicate here any other appropriate information as may be necessary.</i>	
	SIGNATURE OVER PRINTED NAME	POSITION	DEPARTMENT/DIVISION

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>

Lot 1

Item	Specification	Statement of Compliance
1. 1 copy	A Basic Course in Algebra and Calculus. Shojiro Kyotani. 2019. ISBN 9781644433232	
2. 1 copy	A Textbook on Aquaculture Economics. Zare, Leily. 2019. ISBN 9781644433638	
3. 1 copy	A Textbook on Corporate Social Responsibility. Thedoula, 2019. ISBN9781644433584	
4. 1 copy	A Textbook on Linear Algebra. Hiroyuki Tsuchiya. 2019. ISBN 9781644432877	
5. 1 copy	Abnormal Psychology: Theory and Practice. Cliff Gomez. 2020. ISBN 9781799699804	
6. 1 copy	Accommodation Management and Tourism. Arnold Alvarado. 2020. 9781799699811	
7. 1 copy	Administrative Theory. Georgina Estes. 2020. ISBN 9781799675471	
8. 1 copy	Advance Data Structure and Dynamic Programming in Analysis Techniques. Connor, James 2019.ISBN 9781644441237	
9. 1 copy	Advance Educational Psychology. James Blake. 2019. ISBN 9781644529867	
10. 1 copy	Advanced Algebra Trigonometry. Simon Ellison. 2019. ISBN 9781644444672	
11. 1 copy	Advanced Differential Calculus. Anna Peake.2019. ISBN 9781644437223	
12. 1 copy	Advanced Human Resource Management. Matt Lewis.2019 ISBN 9781644648131	
13. 1 copy	Advanced Practice Nursing: An Integrative Approach. Deirdre Butler. 2019. ISBN 9781644449530	
14. 1 copy	Advanced Principles Of Physiological Psychology. Stephanie Bailey. 2019. ISBN 9781644473221	
15. 1 copy	Advertising Marketing and Management. Lily Paterson. 2020. ISBN 9781799672357	
16. 1 copy	Agricultural Breeding and Biotechnology. Darrin Ferguson. 2020. ISBN 9781799694076	
17. 1 copy	Agricultural Farm Machinery- Wind Energy And Wind Power. Kylie Sutherland. 2019. ISBN 9781644442371	
18. 1 copy	Algebra And Number Theory: An Integrated Approach. Parr, Warren. 2019. ISBN 9781644476970	
19. 1 copy	All About Words: An Adult Approach to Vocabulary Building. Steven Greene. 2020. ISBN 9781799674412	

Item			Specification	Statement of Compliance
20.	1	copy	American Literature. Carla Trevino. 2020. ISBN 9781799699910	
21.	1	copy	An Introduction to Public Administration. Colin Coleman. 2019. ISBN 9781644529980	
22.	1	copy	An Introduction to Social Work. Eduardo Berg. 2020. ISBN 9781799699927	
23.	1	copy	An Outline of English Phonetics. Jake Allan. 2020. ISBN 9781644437735	
24.	1	copy	Anatomy and Physiology In Animals. Bernadette Nash. 2019. ISBN 9781644443804	
25.	1	copy	Applied Calculus. Hemmings, Warren. 2019. ISBN 9781644444689	
26.	1	copy	Applied Facilities Management for the Hospitality Industry. Dominic Butler. 2019. ISBN 9781644529010	
27.	1	copy	Aviation and Tourism. Joe Cornish. 2020. 9781799673378	
28.	1	copy	Backgrounds To English Literature. Piers Underwood. 2019. ISBN 9781644529997	
29.	1	copy	Basic Tourism. Oliver Campbell. 2019. ISBN 9781644470176	
30.	1	copy	Basics of Biotechnology. Spencer, Roth 2020. ISBN9781799699422	
31.	1	copy	Basics of Financial Accounting. Mcgrath, William. 2019. ISBN 9781644648070	
32.	1	copy	Basics of Investing. Sue Knox 2019 9781644647653	
33.	1	copy	Basics of Mathematics. Iva DeWitt - Hoblit. 2019. ISBN 9781644432976	
34.	1	copy	Biochemistry: A Handbook Of Knowledge. Claire Clark. 2019. ISBN 9781644445822	
35.	1	copy	Biodiversity: Social And Ecological Perspectives. Joe Dowd. 2019. ISBN 9781644528358	
36.	1	copy	Biology - The Science For Life. Carolyn Marshall. 2019. ISBN 9781644446133	
37.	1	copy	Chemical Elements. Compounds and Reaction .Anna Allan. 2019. ISBN 9781644440353	
38.	1	copy	Classical Mechanics And Thermodynamics. Nicole North. 2019. ISBN 9781644440735	
39.	1	copy	Clinical Psychology: Assessment. Treatment and Research. Warren Cameron. 2020. ISBN 9781799673392	
40.	1	copy	Comparative Politics. Suzanne Bartlett. 2020. ISBN 9781799675402	
41.	1	copy	Computer Science Education. Trevor Simpson. 2020. ISBN 9781799674900	

Item	Specification	Statement of Compliance
42. 1 copy	Concepts of Decision Support Systems. Greene, Joe. 2019. ISBN 9781644648780	
43. 1 copy	Concepts of Information Assurance Gavin Newman.2019 ISBN 9781644648155	
44. 1 copy	Contemporary Hospitality and Tourism Management Issues. Hannah Parsons. 2020. ISBN 9781799672654	
45. 1 copy	Corporate Communication and Marketing Management Deirdre Parr .2020 ISBN 9781799672531	
46. 1 copy	Corporate Financial Management. Inoue, Masao. 2019, ISBN 9781644430927	
47. 1 copy	Correct your Common Errors in English. Ella Sutherland. 2020. ISBN 9781799673415	
48. 1 copy	Cost System, Auditing and Management Accounting Kylie Ogden 2020 ISBN 9781799671657	
49. 1 copy	Creativity in Advertising Management and Production. Julian Walker. 2020. ISBN 9781799672364	
50. 1 copy	Critical Nursing Process, Treatment and Patient Care. Adrian Young. 2020. ISBN 9781799672579	
51. 1 copy	Cultural Studies. Evan Lewis. 2020. ISBN 9781799674917	
52. 1 copy	Current Issues and Emerging Trends in Tourism. Jonathan Gibson. 2020. ISBN 9781799672739	
53. 1 copy	Curriculum: An Introduction. Sam Piper. 2020. ISBN 9781799674924	
54. 1 copy	Distance Education. Justin Peake. 2020. ISBN 9781799695493	
55. 1 copy	Early Childhood Education. Liam Underwood. 2020. ISBN 9781799695509	
56. 1 copy	E-Commerce: Modern Platform. Fouka, Georgia. 2019. ISBN 9781644433591	
57. 1 copy	Ecotourism: A Sustainable Option. Richard Simpson. 2020. 9781799673040	
58. 1 copy	Educational Philosophies. Jasmine Reid.2020. ISBN 9781799695530	
59. 1 copy	Educational Psychology. Andrew Nolan. 2019. ISBN 9781644437001	
60. 1 copy	Educational Psychology. MacLeod, Brandon. 2020. ISBN 9781799695547	
61. 1 copy	Educational Research. Cameron Wright. 2020. ISBN 9781799695554	
62. 1 copy	Effective Teaching and Learning: an Advanced Theory. Colin Oliver. 2019. ISBN 9781644648568	

Item	Specification	Statement of Compliance
63. 1 copy	Environmental Biotechnology. Deana Johnson. 2019. ISBN 9781799699866	
64. 1 copy	Essentials of International Marketing. Jack Davidson. 2019. ISBN 9781644649817	
65. 1 copy	Financial Accounting and Budget Statement Pippa Springer 2020 ISBN 9781799671718	
66. 1 copy	Financial Management and Accounting System Nicholas.2019 ISBN 9781644443293	
67. 1 copy	Financial Management: Theory And Practice. Sebastian. 2019. ISBN 9781644438576	
68. 1 copy	Fish Culture and Nutrition Science. Clarkson, Anthony. 2019. ISBN 9781644443712	
69. 1 copy	Food and Beverage Management. Miller, Andrea. 2019. ISBN 9781644437025	
70. 1 copy	Food Processing Biotechnology Applications. Lyman Hanson. 2020. ISBN 9781799694441	
71. 1 copy	Food Production. Jessica Bower. 2019. ISBN 9781644437421	
72. 1 copy	Food Science and Human Nutrition. Bella Gibson. 2020. ISBN 9781799673064	
73. 1 copy	Foundation of Education .Connor Clarkson. 2019. ISBN 9781644438077	
74. 1 copy	Fundamentals of Chemistry. Simon Morgan. 2019. ISBN 9781644443576	
75. 1 copy	Fundamentals of Clinical Psychology . Jun Yu Fan. 2019. ISBN 9781644431832	
76. 1 copy	Fundamentals of Financial Accounting Deena Baldwin. 2020 ISBN 9781799699842	
77. 1 copy	Fundamentals of Statistics. Isaac Edmunds. 2019. ISBN 9781644649220	
78. 1 copy	General Psychology. Ella Gill. 2019. ISBN 9781644437452	
79. 1 copy	Geography: Realms, Regions and Concepts.Mcgrath Steven, 2019 . ISBN9781644529904	
80. 1 copy	Geopolitics and Political Geography.Felecia Green, 2020 . ISBN9781799686759	
81. 1 copy	Global Hospitality And Tourism Management Technologies. Andrew Macleod. 2019. 9781644529034	
82. 1 copy	Globalisation and Marketing Management Nathan Jackson.2019 ISBN 9781644438770	
83. 1 copy	Grammar In English Learning . Julia Morrison. 2019. ISBN 9781644437902	
84. 1 copy	Guidance and Counselling . Sean Hodges. 2019. ISBN 9781644437056	

Item	Specification	Statement of Compliance
85. 1 copy	Hacking Exposed : Complete Cyber Security Course. Thomas Knox. 2019. ISBN 9781644472866	
86. 1 copy	Handbook of Foods. Olivia Burgess. 2019. ISBN 9781644473559	
87. 1 copy	Handbook of Human Geography. Victoria Avery, 2019 . ISBN 9781644478059	
88. 1 copy	Handbook of Information Communication Technology. Gabrielle Ince. 2019. ISBN 9781644645949	
89. 1 copy	Handbook of Linguistics. Owen Alsop. 2019. ISBN 9781644445174	
90. 1 copy	Handbook of Literature. Kevin Dyer. 2019. ISBN 9781644445181	
91. 1 copy	Handbook of Nutrition and Good Health . Edward Oliver. 2019. ISBN 9781644476314	
92. 1 copy	Handbook of Philosophy of Language. Eric Clark. 2019. ISBN 9781644473597	
93. 1 copy	Handbook on Autocad 2014. Manuela Oliveira. 2019. ISBN 9781644431511	
94. 1 copy	Higher Education. Charles Wright. 2020. ISBN 9781799697756	
95. 1 copy	History and Principles of Literary Criticism . Carol Glover. 2019. ISBN 9781644437872	
96. 1 copy	History and Significance of English Literature. Jeffrey H. Burton. 2019. ISBN 9781644432006	
97. 1 copy	History of Education. Fiona Vance. 2020. ISBN 9781799697763	
98. 1 copy	History of Political Theory. Ruth Tucker. 2019. ISBN 9781644438114	
99. 1 copy	Hospitality Services Travel and Tourism Industry. Richard Newman. 2019. ISBN 9781644443149	
100. 1 copy	Hotel Industry and Tourism. Candy Camacho. 2020. ISBN 9781799699859	
101. 1 copy	Hotel Management and Related Subjects. Emily Hemmings. 2020. 9781799672760	
102. 1 copy	Human Resource and Personnel Management. Liam Hart. 2019. 9781644438473	
103. 1 copy	Human Resource Management: Issues, Challenges and Opportunities Lauren Davies 2020 ISBN 9781799673903	
104. 1 copy	Human Resource Planning and Personnel Management. Chloe McDonald. 2020. ISBN 9781799671800	
105. 1 copy	Income Tax-Theory Law and Practice. Peter Mackay. 2019 ISBN 9781644437292	

Item	Specification	Statement of Compliance
106. 1 copy	International Relations. Chandra Mullins. 2020. ISBN 9781799696797	
107. 1 copy	Introducing Pharmacology for Nursing and Healthcare . Oliver Graham. 2019. ISBN 9781644477380	
108. 1 copy	Introduction to Agricultural Development.Amos Padilla.2020.ISBN 9781799694380	
109. 1 copy	Introduction to Business Ethics.William Butler. 2019. ISBN 9781644647417	
110. 1 copy	Introduction to Business Research. Jacob Ogden. 2019. ISBN 9781644649497	
111. 1 copy	Introduction to Calculus. Christian Grant. 2019. ISBN 9781644445662	
112. 1 copy	Introduction to Capital Markets And Investments William Simpson. 2019 ISBN 9781644647936	
113. 1 copy	Introduction to Customer Relationship Management. Andrea Cameron. 2019. ISBN 9781644647479	
114. 1 copy	Introduction To Disaster Management. Joshua Gibson. 2019. ISBN 9781644436554	
115. 1 copy	Introduction to Number Theory and Algebra. Blake Ogden. 2019. ISBN 9781644444627	
116. 1 copy	Introduction to Physics I. Atupele Malema. 2019. ISBN 9781644431870	
117. 1 copy	Introduction to Project Management. Peter Manning. 2019. ISBN 9781644436592	
118. 1 copy	Introduction to Python Programming. Amelie Baud. 2019. ISBN 9781644431214	
119. 1 copy	Introduction to Statistics. Nathan Bell. 2019. ISBN 9781644648520	
120. 1 copy	Investment Management in Capital Market and Credit Management.John Anderson. 2020.ISBN 9781799672418	
121. 1 copy	Investment Management-Theory And Application Phil Johnston.2019 ISBN 9781644439517	
122. 1 copy	Language and Linguistics: Theory of Pragmatics Analysis. Rachel Harris. 2019. ISBN 9781644441787	
123. 1 copy	Language and Literature Development and English Literature.Terry, Fiona 2019.ISBN 9781644442661	
124. 1 copy	Literary Criticism. Darrel Beard. 2020. ISBN 9781799699552	
125. 1 copy	Livestock Management in Farming and Feeding System. Charles Roberts. 2019. ISBN 9781644442081	

Item	Specification	Statement of Compliance
126. 1 copy	Managing Front Office Operations. Keith Fisher. 2020. ISBN 9781799674498	
127. 1 copy	Marketing Research Measurement, Method And Application Theresa Langdon 2019 ISBN 9781644438800	
128. 1 copy	Materials Science And Engineering:A Handbook, Eighth Edition. Albert Dovonou. 2019. ISBN 9781644430651	
129. 1 copy	Microeconomics: Principles Applications and Tools . Luke Jones. 2019. ISBN 9781644438848	
130. 1 copy	Model For Educational Management Information System. Boris Morgan. 2019. ISBN 9781644641064	
131. 1 copy	Modern Aquaculture. Miller, Warren. 2019. ISBN 9781799672685	
132. 1 copy	Modern Industrial Psychology. Abigail Carr. 2020. ISBN 9781799672777	
133. 1 copy	Modern Philosophical Issues In Education. Joanne Welch . 2019. ISBN 9781644473146	
134. 1 copy	Operations Research: The Basics. Cameron. 2019. ISBN 9781644649886	
135. 1 copy	Organic Chemistry . Dorothy Carney. 2020. ISBN 9781799699149	
136. 1 copy	Personality Development, Motivation and Leadership. Chasity Browning. 2020. ISBN 9781799699644	
137. 1 copy	Philosophy of Education. Christopher Riley. 2020. ISBN 9781799698302	
138. 1 copy	Physical Geography: Introduction to Earth, Liam North, 2019 . ISBN 9781644529744	
139. 1 copy	Physics I: Mechanics. Thermodynamics And Waves . Ichiro Suzaki. 2019. ISBN 9781644433164	
140. 1 copy	Plant Protection and Pest Management . Tammi Cooper . 2020. ISBN 9781799694250	
141. 1 copy	Plants and Herbs. Austin Watson. 2019. ISBN 9781644528945	
142. 1 copy	Policy Analysis and Policy Studies. Lora Wong. 2020. ISBN 9781799696810	
143. 1 copy	Political Science: An Introduction. William Buckland. 2019. ISBN 9781644649398	
144. 1 copy	Principles of Food Process and Preservation. Andrea Anderson. 2019. ISBN 9781644442418	
145. 1 copy	Principles of Risk Management. Sue Alsop. 2019. ISBN 9781644647820.	
146. 1 copy	Qualitative Data Analysis; An Introduction. Peake, Leonard. 2019. ISBN 9781644477137	

Item	Specification	Statement of Compliance
147. 1 copy	Refrigeration and Air Conditioning. D. D. Mitsikostas. 2019. ISBN 9781644645130	
148. 1 copy	Reimagining Journalism in a Post-Truth World: How Late-Night Comedians, Internet Trolls, and Savvy Reporters Are Transforming News. Ed Madison. 2018. ISBN 9781440854767	
149. 1 copy	Research Methodology: A Step-By-Step Guide For Beginners. Liam Reid. 2019. ISBN 9781644529508	
150. 1 copy	Research Process in Consumer Behaviour and Decision Making. Sarah Black. 2020. ISBN 9781799672432	
151. 1 copy	Retail Marketing Management .Yetunde A. 2019 ISBN 9781644433478	
152. 1 copy	Social Work and Community Development. Sally Hodges. 2019. ISBN 9781644437834	
153. 1 copy	Social Work Concerns and Challenges in the 21st Century.Wanda Payne. 2019. ISBN 9781644437827	
154. 1 copy	Soil Management and Manuring. Michelle Morrison. 2020. ISBN 9781799672104	
155. 1 copy	Strategic Management.Kevin Joppie 2019 ISBN 9781644430583	
156. 1 copy	Strength of Materials. Anne Visser Meily. 2019. ISBN 9781644645277	
157. 1 copy	Supply Chain Networking. Anthelme. 2019. ISBN 9781644430644	
158. 1 copy	Surveying and Levelling. Anthony Pullman. 2019. 9781644436271	
159. 1 copy	Teacher Education. Jake Payne. 2020. ISBN 9781799697831	
160. 1 copy	Teaching and Learning in Higher Education:Principes and practice.Chloe, Dickens, 2019 . ISBN9781644477441	
161. 1 copy	Technology Challenges in Curriculum and Principles in Educational Technology. Tracey Hill. 2019. ISBN 9781644441800	
162. 1 copy	The English Language and Linguistics Companion. Steven MacDonald. 2020. ISBN 9781799674382	
163. 1 copy	Theories of Hotel Management. Andrew Cameron. 2019. ISBN 9781644649138	
164. 1 copy	Tourism Policy, Demand Trends and Globalisation. Yvonne Newman. 2019. ISBN 9781644443019	

Item	Specification	Statement of Compliance
165. 1 copy	Understanding Hotel Management and its Operations. Christian Hodges. 2019. ISBN 9781644648933	
166. 1 copy	Understanding Literary. Sean Campbell. 2019. ISBN 9781644649268	
167. 1 copy	Web Development and Designing Using Javascript. Ismaiel, Soby. 2019 ISBN 9781644431337	
168. 1 copy	Why Classical Music Still Matters: A Modern Approach. Donna Burgess. 2019. ISBN 9781644641439	

Lot 2

Item	Specification	Statement of Compliance
1. 1 copy	A Great Place to Work for All: Better for Business, Better for People, Better for the World. Michael C. Bush. 2018. ISBN 9781523095100	
2. 1 copy	Advances in Data Communications and Networking for Digital Business Transformation Debashis Saha. 2018 ISBN 9781522553243	
3. 1 copy	Adventures in Teacher Leadership: Pathways, Strategies, and Inspiration for Every Teacher. Rebecca Mielwocki. 2019. ISBN 9781416627180	
4. 1 copy	All 4s and 5s: A Guide to Teaching and Leading Advanced Placement Programs. Andrew Sharos. 2018. ISBN 9781946444660	
5. 1 copy	All Learning Is Social and Emotional: Helping Students Develop Essential Skills for the Classroom and Beyond. Frey, Nancy, et. Al. 2019. ISBN 9781416627395	
6. 1 copy	Becoming a Globally Competent Teacher. Tichnor-Wagner, Ariel, et. Al. 2019. ISBN 9781416627531	
7. 1 copy	Building Resilience with Appreciative Inquiry. Joan McArthur-Blair. 2018. ISBN 9781523082575	
8. 1 copy	Cases on Global Leadership in the Contemporary Economy. Ivonne Chirino-Klevans. 2020. ISBN 9781522580898	
9. 1 copy	Cellular Internet of Things: Technologies, Standards, and Performance. Olof Liberg, et. al. 2018. ISBN 9780128124598	
10. 1 copy	Coherent School Leadership: Forging Clarity from Complexity. Michael Fullan/Lyle Kirtman. 2019. ISBN 9781416627920	

Item	Specification	Statement of Compliance
11. 1 copy	Contemporary World Issues: Endangered Species. Randall, Jan A. 2018. ISBN 9781440849008	
12. 1 copy	Contemporary World Issues: Homeland Security. Michael C. LeMay. 2018. ISBN 9781440854101	
13. 1 copy	Crash Course in Disaster Preparedness. Carmen Cowick. 2018. ISBN 9781440860522	
14. 1 copy	Curriculum Integration in Contemporary Teaching Practice: Emerging Research and Opportunities. Brown, Susannah. 2018. ISBN 9781522540663	
15. 1 copy	Defining Documents in World History: Renaissance & Early Modern Era (1308-1600). The Editors of Salem Press. 2018. ISBN 9781682172988	
16. 1 copy	Designing Meaningful STEM Lessons. Milton Huling. 2018. ISBN 9781681405575	
17. 1 copy	Education Today: Issues, Policies & Practices, 3 vols. Beryl Watnick. 2018. ISBN 9781682177136	
18. 1 copy	Effective Open Innovation Strategies in Modern Business: Emerging Research and Opportunities. N. Raghavendra Rao. 2018. ISBN 9781522557227	
19. 1 copy	English for Everyone: English Vocabulary Builder. Dorling Kindersley. 2018. ISBN 9781465472519	
20. 1 copy	English Language Teaching in a Post-Method Paradigm. Paulette Joyce Feraria. 2019. ISBN 9781522592303	
21. 1 copy	Environmental Geography: People and the Environment. Leslie A. Duram. 2018. ISBN 9781440856112	
22. 1 copy	Ethical Consumerism and Comparative Studies Across Different Cultures: Emerging Research and Opportunities. Ebtihaj Ahmed Al-A'ali/Meryem Masmoudi. 2020. ISBN 9781799802747	
23. 1 copy	Exploring Musical Genres: Listen to New Wave Rock!. James E. Perone. 2018. ISBN 9781440859694	
24. 1 copy	Exploring Musical Genres: Listen to Pop!. James E. Perone. 2018. ISBN 9781440863776	
25. 1 copy	Fast and Effective Assessment: How to Reduce Your Workload and Improve Student Learning. Pearsall, Glen 2018. ISBN 9781416625346	
26. 1 copy	Fifty Strategies to Boost Cognitive Engagement: Creating a Thinking Culture in the Classroom	
27. 1 copy	Financial Literacy for Generation Z: A Practical Guide to Managing Your Financial Life. Kenneth O. Doyle. 2019. ISBN 9781440870675	

Item	Specification	Statement of Compliance
28. 1 copy	Focus: Elevating the Essentials to Radically Improve Student Learning, 2nd ed. Mike Schmoker. 2018. ISBN 9781416626367	
29. 1 copy	Green Marketing as a Positive Driver Toward Business Sustainability. Vannie Naidoo/Rahul Verma. 2020. ISBN 9781522595601	
30. 1 copy	Hacking Instructional Design: 33 Extraordinary Ways to Create a Contemporary Curriculum. Michael Fisher. 2018. ISBN 9781948212496	
31. 1 copy	Hacking School Discipline: 9 Ways to Create a Culture of Empathy and Responsibility Using Restorative Justice. Nathan Maynard, et al. 2019. ISBN 9781948212519	
32. 1 copy	Handbook of Food Bioengineering, Vol. 9: Food Packaging and Preservation. Alexandru Grumezescu. 2018. ISBN 9780128112656	
33. 1 copy	Handbook of Research on Social and Organizational Dynamics in the Digital Era. Efosa C. Idemudia. 2020. ISBN 9781522589341	
34. 1 copy	Impact of Mobile Services on Business Development and E-Commerce. Francisco Liebana, et al. 2020. ISBN 9781799800521	
35. 1 copy	Integrating Technology in the Classroom: Tools to Meet the Need of Every Student. Boni Hamilton. ISBN 9781564847249	
36. 1 copy	Keeping Students Safe Every Day: How to Prepare for and Respond to School Violence, Natural Disasters, and Other Hazards. Amy Klinger. 2018. ISBN 9781416626459	
37. 1 copy	Leading In Sync: Teacher Leaders and Principals Working Together for Student Learning. Berg, Jill Harrison. 2018. ISBN 9781416626985	
38. 1 copy	Making Sense of Mathematics for Teaching to Inform Instructional Quality: Applying the TQE Process in Teachers' Math Strategies. Melissa D. Boston et. Al. ISBN 9781947604100	
39. 1 copy	Medicinal Plants for Holistic Health and Well-Being. Namrita Lall. 2018. ISBN 9780128124765	
40. 1 copy	Meeting Globalization's Challenges: Policies to Make Trade Work for All. Catao, Luis. 2019. ISBN 9780691198866	
41. 1 copy	Mental Illness in Young Adult Literature: Exploring Real Struggles Through Fictional Characters. Kia Jane Richmond. 2019. ISBN 9781440857393	
42. 1 copy	Narratives and the Role of Philosophy in Cross-Disciplinary Studies: Emerging Research and	

Item	Specification	Statement of Compliance
	Opportunities. Ana-Maria Pascal. 2018. ISBN 9781522555735	
43. 1 copy	NOW Classrooms: Grades 3-5: Lessons for Enhancing Teaching and Learning Through Technology. Meg Ormiston, et al. 2018. ISBN 9781945349416	
44. 1 copy	Personality Disorders: Elements, History, Examples, and Research. Vera Sonja Maass. 2019. ISBN 9781440860461	
45. 1 copy	Peterson's Graduate Programs in the Physical Sciences, Mathematics, Agricultural Sciences, Environment and Natural Resources 2019. 2018. ISBN 9780768943498	
46. 1 copy	Power And Religion In Medieval And Renaissance Times: 4 Titles (Bundle). 2018. ISBN 9781625135391	
47. 1 copy	Praeger Security International: Cyber Security Jack Caravelli.2019 ISBN 9781440861741	
48. 1 copy	Principles of Business: Accounting.2018 ISBN 9781682176719	
49. 1 copy	Principles of Climatology. The Editors of Salem Press. 2018. ISBN 9781682179703	
50. 1 copy	Principles of Modern Agriculture . Salem Press. 2019. ISBN 9781642652642	
51. 1 copy	Principles of Sustainability. 2018. ISBN 9781682176085	
52. 1 copy	Project Based Teaching: How to Create Rigorous and Engaging Learning Experiences. Suzie Boss, et. Al. 2018. ISBN 9781416626756	
53. 1 copy	Project Learning with 3D Printing: 3D Materials and Construction Possibilities. Loretta Waldman. 2018. ISBN 9781502631473	
54. 1 copy	Reading Nature: Engaging Biology Students with Evidence from the Living World. Kloser, Matthew. 2018. ISBN 9781681402819	
55. 1 copy	Reimagining Journalism in a Post-Truth World: How Late-Night Comedians, Internet Trolls, and Savvy Reporters Are Transforming News. Ed Madison. 2018. ISBN 9781440854767	
56. 1 copy	Soil Management and Climate Change: Effects on Organic Carbon, Nitrogen Dynamics, and Greenhouse Gas Emissions. Maria Munoz, et al. 2018. ISBN 9780128121290	
57. 1 copy	Soil Pollution: From Monitoring to Remediation. Armando Duarte, et al. 2018. ISBN 9780128498729	

Item	Specification	Statement of Compliance
58. 1 copy	Teaching Students to Communicate Mathematically. Laney Sammons. 2018. ISBN 9781416625599	
59. 1 copy	The Building Blocks of Life: Examining Fungi and Protists. Louise Eaton, et al. 2018. ISBN 9781538300039	
60. 1 copy	The Digital Citizenship Handbook for School Leaders: Fostering Positive Interactions Online. Mike Ribble. 2019. ISBN 9781564847812	
61. 1 copy	The eCoaching Continuum for Educators: Using Technology to Enrich Professional Development and Improve Student Outcomes. Marcia Rock. 2019. ISBN 9781416627890	
62. 1 copy	The Foundations of Math: Algebra and Trigonometry. Nicholas Faulkner. 2018. ISBN 9781538300381	
63. 1 copy	The Foundations of Math: Analysis and Calculus. Nicholas Faulkner. 2018. ISBN 9781538300398	
64. 1 copy	The Foundations of Math: Geometry. Nicholas Faulkner. 2018. ISBN 9781538300404	
65. 1 copy	The Foundations of Math: The History of Mathematics. Nicholas Faulkner. 2018. ISBN 9781538300411	
66. 1 copy	The New Art and Science of Teaching Art and Music: Effective Teaching Strategies Designed for Music and Art Education .Mark Onuschec. 2019. ISBN 9781945349812	
67. 1 copy	The New Art and Science of Teaching Mathematics. Nathan D. Lang-Raad. 2019. ISBN 9781945349669	
68. 1 copy	The Revolution: It's Time to Empower Change in Our Schools. Darren Ellwein/Derek L. McCoy. 2019. ISBN 9781949595277	
69. 1 copy	The SAGE Handbook of the History, Philosophy and Sociology of International Relations. Andreas Gofas et. Al. 2018. ISBN 9781526415622	
70. 1 copy	The World Philosophy Made: From Plato to the Digital Age. Scott Soames. 2019. ISBN 9780691197418	
71. 1 copy	Using Technology to Support High-Impact Educational Practice. Karen S. Ivers. 2019. ISBN 9781440867026	

[Use this form for Framework Agreement:]

Technical Specifications

<i>TECHNICAL SPECIFICATIONS</i>			
<i>Item / Service</i>	<i>Maximum Quantity</i>	<i>Technical Specifications / Scope of Work</i>	<i>Statement of Compliance</i>
			<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.]</i></p>

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (l) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

