



Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Province of Rizal

Tel/Fax 653-2860
urs.spmo@gmail.com

March 25, 2019

Company/ Suppliers Name : _____

Address : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your sealed quotation duly signed by your representative not later than _____ to URS SPMO, Morong Rizal.

NELSON S. GONZALES, Ed. D.
 Chairperson, BAC

- NOTE:**
1. ALL ENTRIES MUST BE TYPEWRITTEN
 2. DELIVERY PERIOD WITHIN __ CALENDAR DAYS
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 45 CALENDAR DAYS
 5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	BID PRICE	TOTAL BID PRICE
1.	Data File Box - color orange (large)	25	pcs		
2.	Color Copy Paper 80 gsm 500's light blue, 8.5" x 13"	2	ream		
3.	Color Copy Paper 80 gsm 500's pink, 8.5" x 13"	2	ream		
4.	Color Copy Paper 80 gsm 500's yellow, 8.5" x 13"	2	ream		
5.	Color Copy Paper 80 gsm 500's light green, 8.5" x 13"	2	ream		
6.	Color Copy Paper 80 gsm 500's peach, 8.5" x 13"	2	ream		
7.	Copy Paper 80 gsm 500's, 8.5" x 13"	50	ream		
8.	Acetate, gauge #3 50's, 8.5" x 13"	15	box		
9.	Specialty Board Paper-color white 10's 801100 gsm, 8.5" x 13"	25	packs		
10.	Index Tab, self-adhesive, 5sets/box	80	box		
11.	Folder white long	100	pcs		
12.	Plastic Cover, 50m length	2	roll		
13.	1" Plastic Comb Ring Bind, 46" long, Blue	50	pcs		
14.	1 1/8" Plastic Comb Ring Bind, 46" long, Blue	50	pcs		
15.	2" Plastic Comb Ring Bind, 46" long, Blue	50	pcs		
16.	Jumbo Clip 200's	50	box		
17.	Large Scissors	10	pcs		
18.	Large Cutter	10	pcs		
19.	Stapler wire remover	10	pcs		
20.	Stapler big	5	pcs		
21.	Correction Tape	10	pcs		
22.	CD/DVD	10	pcs		
23.	Post It	20	pcs		
24.	Specialty paper with Gold Border 10's 80/100 gsm 8.5"x11"	20	packs		
25.	Paper Cutter Metal 10"x12" cutting surface	3	unit		
26.	Continues Ink, 4-color for Epson L360	2	set		

27.	Heavy Duty Comb Binding Machine	3	unit		
28.	Diploma Holder	25	pcs		
29.	Folder brown long	200	pcs		
30.	Envelope brown long	200	pcs		
31.	Sign Pen	40	pcs		
32.	Ballpen	40	pcs		
33.	Scotch Tape big	10	pcs		
34.	Masking Tape big	10	pcs		
35.	Glue	10	pcs		
36.	Pencil #2 10's	10	box		
	*** URSM – CoENG ***				
	ABC – Php 82,990.00				

Brand and Model : _____ Delivery Period : _____
Warranty : _____ Price Validity : _____

After having carefully read and accepted your General Condition, I/We quote you on the items at prices noted above.

CERTIFICATION

I hereby certify that I have personally conducted this canvass and that the price(s) quoted is/are true & correct and the signature of the representative of the company who submitted the quotation(s) is/are genuine.

Posted at PhilGEPS

Printed Name & Signature of Authorized Canvasser

P.R. No.:2019-03-0651

Control No.: _____

PhilGeps Ref. No.: _____

Printed Name / Signature

Tel. No. / Cell phone No.

E-mail address

Date

Tin Number