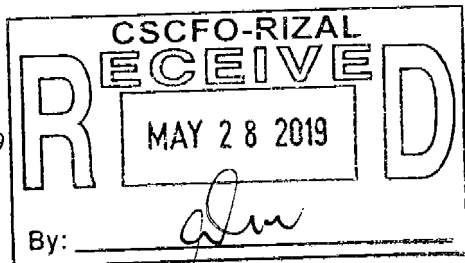


CS Form No. 9
Revised 2018



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request for the publication of the following vacant positions in the CSC Website, which are authorized to be filled, at the UNIVERSITY OF RIZAL SYSTEM:

[Signature]
BENJIE G. INGCO
HRMO

Date: May 24, 2019

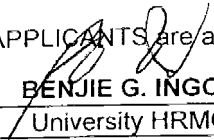
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Guidance Coordinator III	URSB-GCOOR3-1-2002	16	33,584.00	Master's degree in Guidance Counseling	4 hours relevant training	1 year of relevant experience	RA 1080 (Guidance Counselor)		University of Rizal System Province of Rizal
2	Administrative Officer I (Cashier)	URSB-ADOF1-1-2012	10	19,233.00	Bachelor's Degree Relevant to the Job	None required	None required	Career Service (Professional) / Second Level Eligibility		University of Rizal System Province of Rizal
3	Security Guard I	URSB-SECG1-1-2002	3	12,466.00	High School Graduate	None required	None required	Security Guard License		University of Rizal System Province of Rizal
4	Farm Worker I	URSB-FAWK1-10-2002	2	11,761.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)		University of Rizal System Province of Rizal
5	Administrative Aide I (Utility Worker)	URSB-ADA1-63-2004	1	11,068.00	Must be able to read and write	None required	None required	None required		University of Rizal System Province of Rizal
6	Administrative Aide I (Utility Worker)	URSB-ADA1-73-2004	1	11,068.00	Must be able to read and write	None required	None required	None required		University of Rizal System Province of Rizal

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 7, 2019.

1. Fully accomplished Personal Data Sheet (PDS - CS Form No. 212, Revised 2017) CS Form 212 can be downloaded at www.csc.gov.ph;
2. Copy of IPCR in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

(Note: Interested and qualified applicants regardless of gender, disability, civil status, ethnicity, religion, are encouraged to apply.)
The University of Rizal System Promotes Equal Opportunity Principle.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

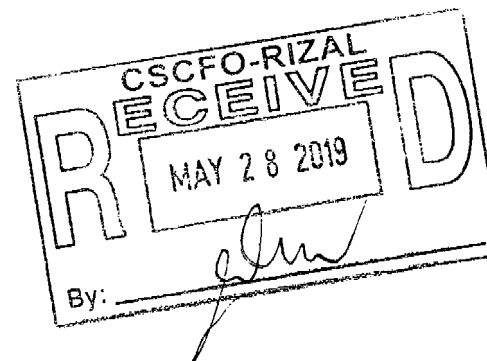

BENJIE G. INGCO

University HRMO

Ground Floor, ISR Building, URS Morong, Tel No. 571-5164

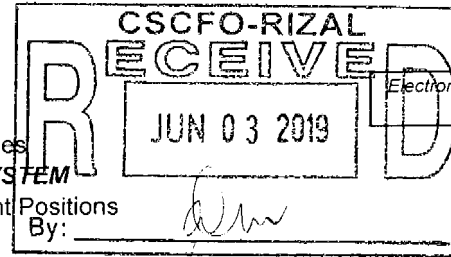
benjieingco@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



CS Form No. 9
Revised 2018

Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request for the publication of the following vacant positions in the CSC Website, which are authorized to be filled, at the UNIVERSITY OF RIZAL SYSTEM:

BENJIE G. INGCO
HRMO

Date: June 3, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Security Guard I	URSB-SECG1-3-2002	3	12,466.00	High School Graduate	None required	None required	Security Guard License		University of Rizal System Province of Rizal

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 14, 2019.

1. Fully accomplished Personal Data Sheet (PDS - CS Form No. 212, Revised 2017) CS Form 212 can be downloaded at www.csc.gov.ph;
2. Copy of IPCR in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

(Note: Interested and qualified applicants regardless of gender, disability, civil status, ethnicity, religion, are encouraged to apply.)

The University of Rizal System Promotes Equal Opportunity Principle.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BENJIE G. INGCO
University HRMO
Ground Floor, ISR Building, URS Morong, Tel No. 571-5164
benjieingco@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.