

ANNEX 8
GUIDELINES/MECHANICS IN RANKING OFFICES/DELIVERY UNITS
FOR THE GRANT OF FY 2018 PERFORMANCE-BASED BONUS (PBB)

We ranked the academic delivery units using the attached instrument taking into account the accomplishments of students and faculty including the status of program accreditation, research completed/published/presented and completed/published/presented extension projects (see Annex A).

For the administrative delivery units, we tabulated the IPCR of all permanent staff, grouped them according to nature and functions of their office and used the average of ratings to rank these delivery units.


BENJIE G. INGCO
Head of HR

Date: October 01, 2018


MARITA R. CANAPI, Ed.D.
University President
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Date: October 01, 2018

ANNEX A

2018 PBB Ranking Instruments for Academic Delivery Units (College)

MFO I Instruction		
1. Student	Indicators	Point
1.1	No of Competition Participated	
1.2	No. of Recognition and Awards Received	
1.3	No. of Research Paper Presented	
1.4	No. of Other Student Achievements (PRC, TESDA, Skills Assessment)	
Sub total		
2.Faculty		
2.1	No. of Additional Faculty with Doctorate and Masteral Degree	
2.2	No. of Faculty with Awards and Recognitions	
2.3	No. of Faculty with Designations and Special Assignments	
2.4	No. of Faculty serving as Accreditors, Trainer, Coordinator, Lecturer, Guest Speakers, Assessors, Coach, Experts etc.	
Sub total		
Point System to be Used for Indicator 1.1-3 and 2.1-2:		
	5 - International	
	4- National	
	3- Regional/Provincial	
	2- University (1st Place- 2pts, 2nd place-1.5pt 3rd- 1pt	
	1- Campus (1st place - 1pt., 2nd- .5pt, 3rd- 3pts.	
For Indicator 1.4 :		
	3 pts for passing rate above national passing rate per program	
	2 pts passing rate equal to national passing rate	
	1 pt for passing rate below national passing rate	
For indicator 2.3		
	3 pts. - university level; 2 pts - campus level and 1 pt- college level	
For indicator 2.4		
	1 point for every faculty per task	
3.Program		
3.1	No. of Program Accredited	
Point System to be Used for Indicator 3.1:		
	Phase 2 Level 4 - 7pt	
	Phase 1 Level 4 - 6pt	
	Phase 2 Level 3 - 5pt	
	Phase 1 Level 3 - 4pt	
	Level 2 - 3pt	
	Level 1 - 2pt	
	Candidate - 1pt	
3.2	No. of CHED Recognized Program	

For indicator 3.2:	<i>Recognized Program - 1pt</i>	
	<i>No. of Visited Programs -0.5pt</i>	
Subtotal		
MFO 2 Research		
4.1	No. of Research Completed for the last 3 years	
4.2	No. of Ongoing Faculty Research	
4.3	No. of Research Presented for the last 3 years	
4.4	No of Research output published in refereed journal for the last three years	
4.5	No of Research output published in non-refereed journal for the last 3 years	
4.6	No of Research output with patent pending for the last 3 years	
4.7	No of Research output awarded for patents for the last 3 years	
4.8	No. of Awards Received by Paper/Researchers	
4.9	No. of Linkages with MOA/MOU	
4.10	No. of IM developed and approved by the Review Committee for utilization for the last 3 years	
4.11	No. of Approved Resource Generation Proposal	
4.12	No. of Copyrighted/with ISBN Books, Journals and other Printed Materials for the last 3 years	
4.13	No. of other Research Services Rendered	
Point system for Indicators 4.3-4.5 and 4.8	<i>International - 5 points National/Regional-3; Local-2</i>	
For 4.1,4.2,4.6,4.7,4.9,4. 12 and 4.13	<i>1 point for every research</i>	
For indicator 11	<i>5 pts for less than P10M-0 points and 10 points for P10M and above</i>	
Subtotal		
MFO 3 Extension		
5.1	No of Extension Project(s) Conducted for the last 3 years	
5.2	No of On-going Extension Projects	
5.3	No of Extension Project presented last 3 years	
5.4	No of Extension Project published in refereed journal for the last 3 years	
5.5	No of Extension Project published in non-refereed journal for the last the 3 years	
5.6	No of Extension Project with patent pending	
5.7	No. Awards Received by Paper/Extensionists	
5.8	No. of Linkages with MOA or MOU	
5.9	No. of IM developed and approved by the Review Committee for	

	utilization	
5.10	No of Approved Resource Generation Proposal (with moa; less than P10M-10 points divided by the number of proponents; P10M and above-20 points)	
	Conduct of Conference/Conventions/ Summit with the University as Lead Proponent with participant of URS stakeholders	
	Grand Total	