SMIS- SCHOOL MANAGEMENT INFORMATION SYSTEM ENROLLMENT PROCEDURE FOR QUALIFIERS (APPLICANT) FREE HIGHER EDUCATION PROGRAM.

STEP 1: Enter the SYSTEM URL into your browser (i.e. Google Chrome/Mozilla):

https://ursims.pinnacle.com.ph/aims/applicants/index.php

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STEP 2: LOGIN TO APPLICANT MODULE

2.1 Enter your Login Credentials in the login page then click the **Log-in** button.

- Username: Your PERMANENT APPLICANT NUMBER
- Password: Default password

0	Online Application Module								
	OF RICE STREM								
	UNIVERSITY OF RIZAL SYSTEM Student Management Information System								
	Username								
	Password								
Ľ	Apply here Log in								
	Forgot your password? Click Here.								

STEP 3: SUBMIT YOUR ENROLLMENT CONFIRMATION

• This process will notify the registrar that you are confirming to re-enrol for the current school year and semester.

3.1 Find the ENROLLMENT CONFIRMATION tab.

University of Rizal System School Management Information System with LMS Angone, Antpole, Binangonan, Cainta, Cardona, Norong, Philla, Rodriguez, Tanay, Taykar Karal Campuses	"Nurturing Tomorrow's Noblest"				
Document Request Dashboard Personal Information Class Offerings <u>Deficiency/Clearance</u> Message Calendar Password Upload Deposit Subject Adjustment Faculty Evaluation	Enroliment Confirmation t Slip og Trail	Registration Moodle Enrolled	My Schedule I Subjects	My Grades Attendance Viewir	My Accounts

3.2 Read carefully all the details shown on the page. Make sure that all the information are updated and correct.

I. Enrollment Form for Incoming Freshmen and Continuing Students									
School Year	:	2023-2024	Semester	:	First				
Student ID No	:[2018122	Grade/Year Level	:	First Year				
Complete Name	:[ARCENAL	ELYZA			JACOSALEM	1		
Date of Birth	:	March 06, 2008	Citizenship	:	Filipino		Gender :	Fer	male
Permanent Address	:[
Email Address	:[earcenal@schools.ph	Contact Number	:					
College	:	Laboratory School					Departme	ent :	Junior High School
Program	:[Junior High School							
Mode of Payment	:[- select mode of payment 🖌							
NSTP Type	:[- select NSTP type -	~						

3.3 Set the MODE OF PAYMENT to FULLPAYMENT

3.4 Tick the CHECKBOX under the IV. ENROLLMENT CONFIRMATION.

3.5 Click the SUBMIT CONFIRMATION button.



✓ If you see this message, you have successfully submitted your enrolment confirmation.



 If you see this message, you have failed to complete/update your Personal Information. Click the ok button to proceed to your personal information. Follow the STEP 3.



If you see this message, check the details under the
I. Enrolment Form for Incoming Freshmen and Continuing Students.
<u>All the fields must be completed.</u>



I. Enrollment Form for Incoming Freshmen and Continuing Students								
School Year	:	2023-2024	Semester	:	First			
Student ID No	:[2018122	Grade/Year Level	:	First Year			
Complete Name	:[ARCENAL	ELYZA			JACOSALEM	1	
Date of Birth	:[March 06, 2008	Citizenship	:	Filipino		Gender : Fe	male
Permanent Address	:[
Email Address	:[earcenal@schools.ph	Contact Number	:				
College	:[Laboratory School					Department :	Junior High School
Program	:[Junior High School						
Mode of Payment	:[- select mode of payment $ \checkmark$						
NSTP Type	:[- select NSTP type -	~					

UPLOAD MEDICAL DOCUMENTS

- **3.6** After submitting your enrollment confirmation. Upload your **medical documents** in your **applicant's portal application form (STEP 5).**
 - Wait for the approval of your medical documents. Check your Applicant's Portal regularly to view the status of your medical documents (Notification Board)
 - After the Approval of your medical documents, submit the requirements to the Office of the Registrar.



- The registrar and your college dean's secretary will evaluate and process your registration.
- Check your registered email or student portal regularly to check the status of your registration.
- If you received this email. Your college dean's secretary already assigned your section and enlisted your subjects. You may click and print your Unofficial Registration form by clicking the **"View your assessment"** link.
- Pay your amount due if applicable.

Enrollment Registration and Assessment for School Year 2223 First Semester (External)	D Inbox ×	8	Ľ					
UNIVERSITY OF RIZAL SYSTEM - ANGONO CAMPUS no-reply@pinnacle.com.ph <u>via</u> amazonses.com to me -	4:41PM (54 minutes ago) 🙀	¢	:					
HI CLYDE EZEKIEL ARCENAL,								
Your Enrollment Registration and Assessment for the School Year 2022-2023 - First Semester is now available for viewing. Your Enrollment Registration and Assessment and Pay the Amount Due (if applicable only).	'ou may click the link below to View a	ind Pr	int					
<u>View your assessment</u>								
After you pay, please login to your Applicant's Portal using your provided Username and Password and send the picture of your Deposit Slip or Proof of Payment								
This is a system generated e-mail. Please do not reply. If you need further assistance, please visit http://www.urs.edu.ph or e	email us at info@urs.edu.ph.							
Thank you!								
UNIVERSITY OF RIZAL SYSTEM - AngonoCAMPUS								
(+ Reply (+ Forward)								

- If you received this email. You are now officially enrolled to URS for the current school year and semester.
- You may now log-in to the student portal to generate your CERTIFICATE OF REGISTRAR under the **"Registration"** tab.



***** END OF PROCEDURE FOR NEW STUDENTS *****