

Gmail interface showing an email titled "Request for a Deferment of the Surveillance Audit to April 30, 2021". The email is from URS ISO Command Center to Cymon, Michael, Melody, and Mokamad. The content includes a greeting, a request to see an attached file, and contact information for Ma. Victoria L. Rivera and Miah Jerryn P. Ada | Eden Grace S. Busto. A PDF attachment titled "Letter-to-TUVR_De..." is visible. The email is dated Wed, Nov 25, 2:16 PM. A reply from Cymon Punzalan is partially visible at the bottom, dated Mon, Dec 14, 5:21 PM (2 days ago).

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Request for a Deferment of the Surveillance Audit to April 30, 2021 Inbox x

URS ISO Command Center <urs.isoteam@gmail.com>
to Cymon, Michael, Melody, Mokamad

Dear Sir/Madam:

Good day!

Kindly see the attached file.

Looking forward to hearing from you.

Thank you very much and God Bless

Respectfully,

Ma. Victoria L. Rivera
ISO Chairperson
09397492305

Miah Jerryn P. Ada | Eden Grace S. Busto
ISO Command Center Staff
(02) 400 - 3834



Cymon Punzalan

This is to inform you that as of now we are still waiting for the approved deferment request coming from our Certification Board. Rest assured that we will imme

Wed, Nov 25, 2:16 PM

Mon, Dec 14, 5:21 PM (2 days ago)



23 November 2020

MR. TRISTAN ARWEN LOVERES

Managing Director
 TÜV Rheinland Philippines, Inc.
 2241 Chino Roces Ave
 La Fuerza Building,
 Makati, 1231 Metro Manila

ATTENTION: MS. MELODY OCANA-MOKAMAD
 Systems Certification Senior Manager

Dear Mr. Loveres,

Greetings.

The University of Rizal System (URS) is set for a Surveillance Audit for the maintenance of its ISO 9001:2015 certification on December 11, 2020. Due to unavoidable circumstances brought about by the Covid-19 pandemic forcing us to change the platform of rendering our services in both academic and administrative/finance aspects and other required activities.

Furthermore, the Rizal province is experiencing an increased Covid-19 incidence and also is devastated by the onslaught of the recent typhoon Ulysses, we are again appealing from your good office for a **deferral of the Surveillance audit to April 30, 2021**. This is to give time for our stakeholders, Faculty and Staff to recover from typhoon devastation and further wait for the government's advise on the Covid-19 situation.

Furthermore, we would like to request for a **Total Remote/Virtual Surveillance Audit** next year since the delivery of our services is via virtual/online platform. Rest assured that our ISO Command Center will closely coordinate with your team with regards to arrangements needed.

Last year, six (6) campuses namely: Morong (i.e., Main Campus), Tanay, Rodriguez, Pililla, Binangonan and Antipolo were audited. This year, another four (4) campuses shall be included as stipulated in our three-year contract. The campuses to be included this year are Cardona, Cainta, Angono and Taytay.

For the details and arrangements needed, **Prof. Ma. Victoria L. Rivera**, the URS ISO Chairperson, will closely coordinate with your Office and her Team may be reached thru mobile no. 09397492305 or thru urs.isoteam@gmail.com.

Thank you very much and anticipating for your most positive response upon this request.

Truly yours,

NANCY T. PASCUAL, Ed.D, RGC
 University President

"Nurturing Tomorrow's Nobles!"

URS Angono	Tel 651-0346	URS Cainta	Tel 359-8776	URS Pililla	Tel/Fax 654-4465
URS Antipolo	Tel/Fax 697-5773	URS Cardona	Tel 359-8694	URS Rodriguez	Tel 997-9765
URS Binangonan	Tel 652-1018; Fax 652-3481	URS Morong	Tel/Fax 653-1735; 653-1082	URS Taytay	Tel 664-6393

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Cymon Punzalan

to Jimalaya, Isabel, me

Wed, Nov 25, 2:25 PM

Dear Ms. Mavic,

Good Afternoon!

This is to acknowledged the attached deferment letter. We will update you once we received feedback from our Certification Board.

Thank you!

Dear Ms. Jim,

Good Afternoon!

May I kindly ask for your assistance, please see attached file for approval.

Thank you.

Best regards,

Cymon Punzalan
Sales Coordinator

Cymon.Punzalan@tuv.com
Mobile: +63 908 890 3616
Tel: +63 8246 1641

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Mon, Dec 14, 5:21 PM (2 days ago) ☆ ↶ ⋮

Cymon Punzalan
to Isabel, Aljune, Jimalaya, me

Dear Ms. Mavic,

Good Afternoon!

This is to inform you that as of now we are still waiting for the approved deferment request coming from our Certification Board. Rest assured that we will immediately inform you once we received feedback from them

Also, please be informed that my colleague Mr. Aljune Salinog who I've included on the loop will continue assisting you with your upcoming ISO 9001:2015 Second Surveillance Audit. Should you have any concerns/clarifications you may directly email/inform him.

Thank you.

Best regards,

Cymon Punzalan
Sales Coordinator

Cymon.Punzalan@tuv.com
Mobile: +63 903 890 3616
Tel: +63 8246 1641

TÜV Rheinland Philippines Inc.
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From: URS ISO Command Center <urs.isoteam@gmail.com>

Sent: 14 December 2020 13:57

To: Cymon Punzalan <Cymon.Punzalan@tuv.com>

Subject: Re: Request for a Deferment of the Surveillance Audit to April 30, 2021

