

TAYTAY CAMPUS
SUMMARY OF ANNUAL PROCUREMENT PLAN FOR 2014

A. AVAILABLE AT PROCUREMENTS SERVICE STORE

COMMON ELECTRICAL SUPPLIES	Php	20,621.55
COMMON COMPUTER SUPPLIES/CONSUMABLES		95,711.24
COMMON OFFICE SUPPLIES		17,198.69
COMMON OFFICE DEVICES		2,115.58
COMMON JANITORIAL SUPPLIES		7,403.70
LEGAL SIZE PAPER		13,163.20
COMMON OFFICE EQUIPMENT		50,748.52
HANDBOOKS ON PROCUREMENT		0.00
Sub-Total		206,962.48

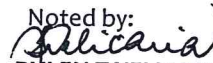
B. OTHERS NOT AVAIL. AT PS BUT PURCHASE IN OTHER SOURCES

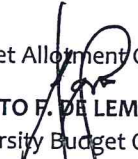
Textbook & Instructional Materials	Php	225,205.23
Office Supplies		9,400.00
Audio and visual presentation and composing equipment		270,284.00
Building & Structure		100,000.00
Medical & Dental Supplies		57,042.75
Paper Materials and Products		0.00
Sports Equipment		31,900.00
Electrical equipment and components and supplies		41,300.00
Computer Supplies		33,400.00
Computer Equipment and Accessories		0.00
*Other Categories		19,800.00
Sub-Total		788,331.98

Grand-Total	Php	995,294.46
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION		1,094,823.91

Prepared by:

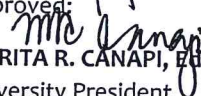
ALLAN U. MULDONG
Campus Supply Officer

Noted by:

RULEN T. VELICARIA
Director

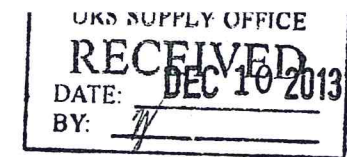
Budget Allotment Certified Available:

RENATO F. DE LEMON, Ph.D.
University Budget Officer

Recommending Approval:

RONNIE N. PARICA, DPA
VP-Admin. & Finance

Approved:

MARITA R. CANAPI, Ed.D
University President

ANNUAL PROCUREMENT PLAN FOR 2014
For Common-Use Supplies and Equipment



INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - Region XIII
 - Misamis Oriental, Calbayog, and Bontoc - Regions VI, VII, VIII, X, & XI
 - Surigao Del Norte - Surigao Del Norte
 - Camiguin - Camiguin
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format but fields were deleted and inserted in Portion A of the APP.**
The agency will be informed by e-mail if the submission is incorrect.
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as as soon as it is procured and made available by the Procurement Service.
- Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office AND email at app@procurementservice.org or at app.psdmb@yahoo.com.
- Consistent with DBM Circular No. 2011-6, the APP for FY 2014 must be submitted on or before November 15, 2013.
- Rename your APP file in the following format: APP2014- Name of Agency- Region (e.g. APP2014 -PS- Central Office).
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: University of Rizal System
Region: IV-A
Address: Sitio Lambak, Floodway, Brgy. San Juan, Taytay, Rizal

Contact Person: ALAN U. MULDONG
Position: Campus Supply Officer
E-mail : _____
Telephone/Mobile Nos: 664-6393/ 09192166852

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON ELECTRICAL SUPPLIES																
1. BALLAST, 18 watts	piece			15										15	66.77	1,001.55
2. BALLAST, 36 watts	piece			20										20	71.03	1,420.60
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet			5										5	20.12	100.60
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet			5										5	15.08	75.40
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	74.88	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set			15										15	312.00	4,680.00
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set			25										25	364.00	9,100.00
8. FLUORESCENT LAMP, tubular, 18 watts	piece			20										20	35.36	707.20
9. FLUORESCENT LAMP, tubular, 36 watts	piece			30										30	36.40	1,092.00
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece			20										20	100.78	2,015.60

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
11. FUSE, 30 amperes	piece													0	12.48	-
12. FUSE, 60 amperes	piece													0	24.96	-
13. STARTER, 4-40 watts	piece			40										40	3.50	140.00
14. TAPE, electrical	roll			15										15	19.24	288.60
Sub. Total																20,621.55
COMMON COMPUTER SUPPLIES/CONSUMABLES																
DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece			50										50	19.92	996.00
FLASH DRIVE, 16GB, USB 2.0, plug and play	piece													0	504.40	-
TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart			3			3							6	2,992.40	17,954.40
TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart			1			1							2	2,540.72	5,081.44
TONER CARTRIDGE, HP CB436A, black, for HP Laserjet P1505 printer series	cart			2			2							4	2,981.68	11,926.72
TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart			3			3			3				9	2,707.12	24,364.08
TONER CARTRIDGE, TN-3320, for printer 5450DN	cart			3			3			3				9	3,692.00	33,228.00
MOUSE, optical, USB connection type	piece			5			5			5				15	144.04	2,160.60
Sub. Total																95,711.24
COMMON OFFICE SUPPLIES																
ACETATE, gauge #3, 50m in length	roll													0	561.60	-
AIR FRESHENER, 280mL/can	can			5										5	89.44	447.20
ALCOHOL, 70%, ethyl	bottle			10			10							20	38.22	764.40
CARTOLINA, assorted color, 20s/pack	pack			5			5							10	70.72	707.20
CARTOLINA, white, 20s/pack	pack			10			10							20	45.66	913.20
CHALK, white, dustless, 100 pcs/box	box			10										10	28.03	280.30
CLEARBOOK, A4 SIZE, for 210mm x 297mm (A4 size) documents, refillable, plastic, overall size (min) of cover 302mm(L x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket with twenty(20) clear transparent plastic pockets	piece													0	78.00	-
CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size(min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket with twenty(20) clear transparent plastic pocket	piece													0	83.20	-
CLIP, bulldog (3")	piece													0	7.18	-
CLIP, backfold, 25mm, 12s/box	box													0	10.92	-
CLIP, backfold, 50mm, 12s/box	box													0	41.60	-
CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair			7			7							14	13.00	182.00
DATA FILE BOX, (5"x9"x15-3/4")	box			10										10	61.36	613.60
ENVELOPE, documentary (10"x15"), 500s/box	box													0	496.41	-
ENVELOPE, mailing white with window, 500s	box			1										1	182.92	182.92

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
ENVELOPE, documentary, A4, 500s/box	box													0	403.52	-	
ERASER, blackboard/whiteboard	piece													0	12.46	-	
ERASER, rubber	piece			5										5	3.12	15.60	
FOLDER, tagboard, legal size, 100s/box	pack			2										2	236.08	472.16	
GLUE, all purpose, 300 grams min.	jar			10										10	51.98	519.80	
ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	39.00	-	
INDEX CARD,3"x 5",ruled both sides, 500s/pack	pack													0	47.32	-	
INDEX CARD, 5" x 8",ruled both side, 500s/pack	pack													0	128.96	-	
LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube													0	9.36	-	
MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	sleeve													0	26.00	-	
MAP PIN, round head, 100s/case	case													0	41.60	-	
MARKING PEN, whiteboard, black	piece			7			7			7				21	12.27	257.67	
MARKING PEN, whiteboard, blue	piece													0	12.27	-	
MARKER, permanent, black	piece			7			7			7				21	14.56	305.76	
MARKER, permanent, blue	piece													0	14.56	-	
OIL, for general purpose, 120 mL	bottle													0	36.40	-	
PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream			20										20	93.83	1,876.60	
PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	92.74	-	
PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm., 480 sheets ream	ream													0	93.83	-	
PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream			20										20	106.39	2,127.80	
PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream			20										20	95.63	1,912.60	
PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream			2										2	123.64	247.28	
PAPER FASTENER, for paper, metal, 50 sets/box	box			15										15	65.36	980.40	
PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box			5										5	11.80	59.00	
PAPER CLIP, gem type, 32mm, 100s/box	box			10										10	6.64	66.40	
PENCIL, lead, w/eraser, one(1) dozen per box	box			3										3	23.82	71.46	
PENCIL, mechanical, for 0.5mm lead	piece			20										20	20.80	416.00	
PUSH PIN, flat head type, assorted colors, 100s/case	case													0	20.23	-	
RECORD BOOK, 500 pages, smythe sewn	book													0	83.20	-	
RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box			1										1	102.94	102.94	
RULER, plastic, 300mm	piece													0	2.27	-	
RULER, plastic, 450mm	piece			20										20	18.72	374.40	
SIGN PEN, black	piece			10										10	42.52	425.20	
SIGN PEN, blue	piece			5										5	42.52	212.60	
STAPLE WIRE, standard, 5000 pcs/box	box			10										10	22.34	223.40	
TAPE, masking, 24mm, 50 meters length	roll			10										10	47.84	478.40	
TAPE, masking, 48mm, 50 meters length	roll			5										5	95.68	478.40	
TAPE, transparent, 24mm, 50 meters	roll			10			10							20	15.39	307.80	
TAPE, transparent, 48mm, 50 meters	roll			5										5	30.99	154.95	
TAPE, packaging, 48mm, 50 meters length	roll			5										5	30.99	154.95	

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
TOILET TISSUE, 12 rolls/pack	pack			10										10	67.60	676.00
TWINE, plastic, one kilo per roll	roll			1										1	41.58	41.58
WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll			1										1	148.72	148.72
Sub. Total																17,198.69
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack			5										5	8.30	41.50
2. CUTTER, heavy duty	piece			5										5	29.62	148.10
3. LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single-point, uses 2 x LR6 1.5V AA or AAA batteries, button switch. Sky brand	piece			1										1	550.04	550.04
4. PEA WHISTLE, STAINLESS STEEL, 40mm (min) length, sound ball made of plastic material, with attachment ring	piece			4										4	26.00	104.00
5. PUNCHER, heavy duty	piece			2			2							4	91.78	367.12
6. SCISSORS, (6")	pair			4			4							8	12.77	102.16
7. SHARPENER, single cutterhead	piece													0	176.80	-
8. STAMPING DATER, self-inking stamp	piece													0	473.20	-
9. STAPLER, heavy duty, standard	piece			3			3							6	112.11	672.66
10. STAPLE REMOVER, twin jaws	piece													0	17.16	-
11. TAPE DISPENSER, heavy duty, for 24mm(1")	piece													0	46.47	-
12. TAPE DISPENSER, handheld, for 48mm width packaging	piece													0	40.23	-
13. WASTE BASKET, plastic	piece			5										5	26.00	130.00
Sub. Total																2,115.58
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece													0	22.88	-
2. BROOM, soft (tambo)	piece			15										15	88.40	1,326.00
3. BROOM, STICK (tingting)	piece													0	22.88	-
4. CLEANSER, powder, 350gms.	canister			5			5							10	15.44	154.40
5. DETERGENT POWDER, all purpose, 500gms.	pouch			10			10							20	22.36	447.20
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar			5			5							10	17.32	173.20
7. DISINFECTANT SPRAY, 400 grams net content	can													0	177.16	-
8. DUST PAN, non-rigid plastic, with detachable handle	piece			10										10	33.28	332.80
9. FLOOR WAX, paste, natural, 2kgs.	can													0	255.84	-
10. FLOOR WAX, paste, red, 2kgs.	can			3										3	218.40	655.20
11. FLOOR WAX, liquid type, 3.9L/ plastic container	container			3										3	370.50	1,111.50
12. FURNITURE CLEANER, 300mL/can min	can			5										5	98.80	494.00
13. INSECTICIDE, 600mL (420g) /can	can			3			3							6	114.40	686.40
14. MOPHANDLE, screw type, wooden handle	piece													0	93.60	-
15. MOPHEAD, 100% rayon, 400g	piece													0	83.20	-
16. RAG, COTTON, (7") in diameter	kilo													0	41.60	-
17. SCOURING PAD, economy size	pack			1										1	132.79	132.79
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle			7			7							14	47.84	669.76

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box			10			10							20	24.96	499.20
20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll			5										5	144.25	721.25
Sub. Total																7,403.70
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream			20			20							40	98.28	3,931.20
2. PAPER, mimeograph, Groundwood	ream													0	81.00	-
3. PAPER, mimeograph, Whitewove	ream													0	106.50	-
4. PAPER, for Plain Paper Copier	ream			20			20							40	109.62	4,384.80
5. PAPER, multicopy, legal, for laser printing	ream			20			20							40	121.18	4,847.20
Sub. Total																13,163.20
COMMON OFFICE EQUIPMENT																
CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit			3										3	331.64	994.92
CHAIR, monobloc, without armrest, beige/white	unit													0	249.60	-
ELECTRIC FAN, orbit type	unit													0	1,190.80	-
ELECTRIC FAN, with stand	unit													0	884.00	-
ELECTRIC FAN, wall type	unit													0	777.92	-
INDUSTRIAL FAN, 18" metal blade	unit													0	932.88	-
FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit						25							25	1,089.92	27,248.00
MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with buyilt-in siren, red or blue color	unit			1										1	2,485.60	2,485.60
MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit			1										1	20,020.00	20,020.00
Sub. Total																50,748.52
HANDBOOKS ON PROCUREMENT																
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated																
kromcote cover, newsprint inside pages, perfect binding for:																
a. Procurement of Goods & Services, 110-115 pages	piece													0	32.24	-
b. Procurement of Civil Works, 139-149 pages	piece													0	37.65	-
c. Procurement of Consulting Services, 139-149 pages	piece													0	22.36	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	88.40	-
e. for LGUs	piece													0	113.36	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(6th Edition), 6" x 9", 300 pages,	piece													0	39.52	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece													0	13.52	-
HANDBOOK ON GENERIC PROCUREMENT	set													0	130.00	-

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:																	
Volume I (103 pages) - white color																	
Volume II (138 pages) - light blue color																	
Volume III (124 pages) - light yellow color																	
Volume IV (118 pages) - light green color																	
Sub. Total																	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																	
Drugs and Medicine Supplies																	
Water Dispenser hot and cold	unit													0	5,500.00	-	
1. Mef. Acid (ritemed) 500mg.	pc/s			250			250			200				700	5.60	3,920.00	
2. Paracetamol (ritemed) 500mg.	pc/s			250			250			200				700	4.00	2,800.00	
3. Alaxan Tablet	pc/s			200			200			200				600	6.00	3,600.00	
4. Decolgen	pc/s			250			250			200				700	4.30	3,010.00	
5. Antamin Tablet 4mg.	pc/s			75			75			50				200	2.40	480.00	
6. Plasil Tablet	pc/s			25			25			20				70	6.80	476.00	
7. Mediphlegm Capsule 500 mg	pc/s			200			200			200				600	5.85	3,510.00	
8. Ambroxol 30mg. (ritemed)	pc/s			150			150			100				400	4.35	1,740.00	
9. Amoxicillin 500mg.	pc/s			125			125			100				350	6.15	2,152.50	
10. Omega Pain Killer	pc/s			4			4			4				12	39.75	477.00	
15. Cloxacillin 500mg	pc/s			125			125			100				350	11.25	3,937.50	
16. Catapres 75mg.	pc/s			10			10			10				30	20.25	607.50	
17. Buscopan	pc/s			25			25			20				70	12.25	857.50	
18. Simeco	pc/s			30			30			30				90	3.75	337.50	
20. Cefalexin 500mg	pc/s			125			125			100				350	12.00	4,200.00	
21. Loperamide	pc/s			15			15			10				40	6.30	252.00	
23. Micropore	pc/s			3			3			4				10	35.25	352.50	
24. Gauze (4x4)	pc/s			25			25			20				70	5.00	350.00	
39. Cotton balls	pack/s			2			2			2				6	47.50	285.00	
41. Disposal Latex gloves	box			1										1	300.00	300.00	
42. Surgical Face mask	box			1										1	750.00	750.00	
45. Kamillosan spray	bottle			2										2	250.00	500.00	
60. Band Aid Strips	box			2			2			2				6	100.00	600.00	
61. Calamine Lotion	bottle			4										4	135.00	540.00	
70. Cotton Buds	pack			1										1	50.00	50.00	
71. Dequadin Lozenges	loz			125			125			100				350	4.00	1,400.00	
72. Elastic Bandage 3"	pc/s			10			10			10				30	45.00	1,350.00	
73. Elastic Bandage 4"	pc/s			7			7			6				20	55.00	1,100.00	
75. Eye Pad	pc/s			15			15			10				40	4.50	180.00	
76. Flammazine Ointment	tube			2										2	550.00	1,100.00	
77. Hydrogen Peroxide	bot			3			3			2				8	15.00	120.00	
79. Ibuprofen 200mg	tab			125			125			100				350	2.50	875.00	

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
80. Kremil S tablet	tab			50			75			50				175	4.25	743.75	
81. Leukoplast 5mm	roll			3			3			2				8	115.00	920.00	
85. Meclicine tablet	tab			30			30			30				90	6.50	585.00	
89. Micropore 24mm	roll			3			3			2				8	55.00	440.00	
92. Oil of wintergreen	bot			2										2	38.00	76.00	
94. OS 3x3	pc/s			300			300			200				800	5.50	4,400.00	
97. Phenypopropanolamine+Detromethorpan	cap			150			100			100				350	9.00	3,150.00	
100. Povidine iodine	bot			3			3			2				8	140.00	1,120.00	
101. Salbutamol 2mg tablet	tab			35			35			30				100	2.00	200.00	
102. Salbutamol nebules	neb			4			4			2				10	27.00	270.00	
107. Visine Eyedrops	bot			2			2							4	55.00	220.00	
108. BP apparatus	pc/s			1										1	2,000.00	2,000.00	
125. Isoprophyl Alcohol 70% 500ml	bot			4			4			4				12	59.00	708.00	
Sub. Total																57,042.75	
Activities and others																	
Capping and Pinning BSN & BSEd	lot			2										2	9,900.00	19,800.00	
Acreditation	lot													0	60,000.00	-	
Sub. Total																19,800.00	
Office Supplies																	
TOR Paper	ream			2										2	600.00	1,200.00	
Diploma Holder	pc/s			120										120	20.00	2,400.00	
onion Paper	pc/s			120										120	5.00	600.00	
Gold Seal	box			10										10	300.00	3,000.00	
Blue Ribbon	roll			1										1	400.00	400.00	
Medal	pc/s			1										1	300.00	300.00	
Plague	pc/s			1										1	1,500.00	1,500.00	
Colored Long Bond Paper Pink	ream													0	300.00	-	
Colored Long Bond Paper Yellow	ream													0	300.00	-	
Colored Long Bond Paper Green	ream													0	300.00	-	
Colored Long Bond Paper Blue	ream													0	300.00	-	
Sub. Total																9,400.00	
Nursing Equipment and Supplies																	
Bed Linen	pc/s													0	200.00	-	
Moon Table	unit													0	7,800.00	-	
Enema Tray	unit													0	2,500.00	-	
Dressing Tray	unit													0	2,500.00	-	
IV Tray	unit													0	2,500.00	-	
OR Gown	pc/s													0	500.00	-	
Sub. Total																-	
Kitchen Utinsels																	
Spoon	pc/s			12										12	18.50	222.00	
Fork	pc/s			12										12	18.50	222.00	
teaspoon	pc/s			12										12	9.50	114.00	
Cup &Saucer (6pcs/Set) Bormioli Rooco	pc/s			2										2	1,449.75	2,899.50	

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
Sub. Total																
Nursing Equipment and Supplies																9,400.00
Bed Linen	pc/s															
Moon Table	unit													0	200.00	-
Enema Tray	unit													0	7,800.00	-
Dressing Tray	unit													0	2,500.00	-
IV Tray	unit													0	2,500.00	-
OR Gown	pc/s													0	2,500.00	-
Sub. Total														0	500.00	-
Kitchen Utinsels																
Spoon	pc/s			12										12	18.50	222.00
Fork	pc/s			12										12	18.50	222.00
teaspoon	pc/s			12										12	9.50	114.00
Cup & Saucer (6pcs/Set) Bormioli Rocco	pc/s			2										2	1,449.75	2,899.50
Coffee Maker	pc/s			1										1	1,119.75	1,119.75
Plate Bormioli Rocco	pc/s			12										12	119.75	1,437.00
Soup Bowl Bormioli Rocco	pc/s			12										12	109.75	1,317.00
Tall Drinking Glass	pc/s			12										12	89.75	1,077.00
Serving Spoon	pc/s			3										3	120.00	360.00
Kitchen Utinsel Organizer	pc/s			1										1	400.00	400.00
Sub. Total																9,168.25
Audio and visual presentation and composing equipment																
1120H, 2700 ANSI LUMENS, DLP PROJECTOR WITH HDMI	unit			2										2	23,892.00	47,784.00
Professional Amplifier Speaker System-Double Bass Series	unit			1										1	6,500.00	6,500.00
32" LED Television with Sub Woofer, 220 volt	unit			1										1	26,000.00	26,000.00
Sound System with Complete Accessories	lot			1										1	150,000.00	150,000.00
Sub. Total																230,284.00
Photographic or filming or video equipment																
SLR Camera	unit			1										1	40,000.00	40,000.00
Sub. Total																40,000.00
Furniture and Cabinets																
10 x 10 Booth	lot															
Display Rack	unit													0	25,000.00	-
Office Table	unit													0	15,000.00	-
Steel Filing Cabinet	unit													0	6,500.00	-
Sub. Total														0	6,799.00	-
Sports Equipment/Supplies																
Table Tennis, Standard Table	unit															
Matting 1"x1m x 1m color red	pc/s			10										0	5,700.00	-
Basket ball ball	pc/s			1										10	500.00	5,000.00
Basket ball Net	pc/s			2										1	2,000.00	2,000.00
Volley Ball Ball	pc/s			2										2	250.00	500.00
Volley Ball Net	pc/s			2										2	2,000.00	4,000.00
Badminton Net	pc/s			2										2	1,000.00	2,000.00
Boxing Gloves	Pair			2										2	250.00	500.00
Boxing Head gear	Pair			2										2	3,000.00	6,000.00
Body Beast	Pair			2										2	1,200.00	2,400.00
Football Ball	pc/s			1										2	1,500.00	3,000.00
Sepak Takraw Ball	pc/s			2										1	2,500.00	2,500.00
														2	1,500.00	3,000.00

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
Breaker 15 Ampers	pc/s			6										6	250.00	1,500.00	
Breaker 100 Ampers	pc/s			2										2	600.00	1,200.00	
Panel Board 6 Branches	pc/s			1										1	600.00	600.00	
Sub. Total																41,300.00	
Industrial Art Tools and Equipment																	
Clarke WE6623 130 EN 120-volt Fluxcore/Mig Welder	unit			1										1	11,825.00	11,825.00	
UNI-WPWHs Welding Mask Handshield	pc/s			3										3	260.00	780.00	
Jacketed Steel Handle Hammer	pc/s			3										3	72.50	217.50	
Ball Pin Hammer 16" 32oz	pc/s			3										3	72.30	216.90	
33-203- tape Measure,Power Lock, 3M/10FT	pc/s			2										2	728.10	1,456.20	
Maxsteel C Clamp 6" Edp#83-035	pc/s			2										2	522.50	1,045.00	
Slimline Combination Wrenches 1.14"	pc/s			3										3	95.40	286.20	
Open End Wrenches-Metric 30x32	pc/s			3										3	57.60	172.80	
45°Offset Ring End Wrenches 23x25	pc/s			3										3	74.40	223.20	
75° Offset Ring EndWrenches30x32	pc/s			3										3	79.30	237.90	
Adjustable Wrench 450/16"	pc/s			3										3	167.30	501.90	
2-piece fatmax Extreme Demolition Driver Set	pc/s			2										2	752.07	1,504.14	
20-045 15" fat Max Hand Saw	pc/s			2										2	592.12	1,184.24	
Spoke Shave	pc/s			1										1	1,200.00	1,200.00	
Level Bar 24"	pc/s			1										1	900.00	900.00	
Plumb Bob	pc/s			1										1	150.00	150.00	
Claw hamme 16oz Steel Handle	pc/s													0	750.00	-	
Jointer Planer 220 Volt, 12" blade with blade guard	pc/s													0	60,000.00	-	
Sub. Total																21,900.98	
Computer Supplies																	
Desktop Computer, Non-Branded	set													0	29,000.00	-	
Laptop	unit													0	28,000.00	-	
Printer With Scanner andFax	unit													0	18,000.00	-	
Printer 5450 DN	unit			2										2	4,200.00	8,400.00	
Dream Waver	pc/s													0	2,500.00	-	
Microsoft Office	pc/s													0	7,000.00	-	
Xampp	pc/s													0	2,500.00	-	
MySQL Database	pc/s													0	2,500.00	-	
Turbo C	pc/s													0	2,500.00	-	
Visual Basic 7.0	pc/s													0	2,500.00	-	
Net BeansIDE/Platform	pc/s													0	2,500.00	-	
Bio Metric Finger Type/ ID Card Type	unit			1										1	25,000.00	25,000.00	
SAP	pc/s													0	2,500.00	-	
Sub. Total																33,400.00	
Materials for Instruction																	
3/4x4x8 Plywood	pc/s			15										15	1,200.00	18,000.00	
1/2x4/8 Plywood	pc/s			10										10	700.00	7,000.00	
1/4x4x8 Plywood	pc/s			25										25	400.00	10,000.00	
2x6x12 kd good lumber	pc/s			15										15	960.00	14,400.00	

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
Materials for Instruction																	
3/4x4x8 Plywood	pc/s			15										15	1,200.00	18,000.00	
1/2x4/8 Plywood	pc/s			10										10	700.00	7,000.00	
1/4x4x8 Plywood	pc/s			25										25	400.00	10,000.00	
2x6x12 kd good lumber	pc/s			15										15	960.00	14,400.00	
2x6x8 kd lumber	pc/s			15										15	640.00	9,600.00	
Wood glue	kl/s			5										5	120.00	600.00	
2"finishing nail	kl/s			5										5	90.00	450.00	
1 1/2" Finishing nail	kl/s			5										5	90.00	450.00	
1" Finishing nail	kl/s			5										5	90.00	450.00	
Double Stud Metal	pc/s			20										20	135.00	2,700.00	
Double Furring	pc/s			40										40	125.00	5,000.00	
Gypson Board Screw	pc/s			1000										1000	1.50	1,500.00	
Job Screw	pc/s			1000										1000	1.50	1,500.00	
2x2x20' Tubular 2.0mm	pc/s			11										11	600.00	6,600.00	
3/4" G.I. Pipe	pc/s			10										10	400.00	4,000.00	
1/2" G.I. Pipe	pc/s			10										10	300.00	3,000.00	
1 1/2" G.I. Pipe	pc/s			5										5	800.00	4,000.00	
1/2" Ball Valve	pc/s			10										10	280.00	2,800.00	
3/4" Ball Valve	pc/s			10										10	430.00	4,300.00	
1" Ball Valve	pc/s			10										10	600.00	6,000.00	
1/2" Angle Valve	pc/s			10										10	150.00	1,500.00	
1/2x1/2 Flexible Hose	pc/s			10										10	150.00	1,500.00	
Male Urinal	unit			1										1	3,500.00	3,500.00	
Water Closet	unit			1										1	6,500.00	6,500.00	
Bath Tub	unit			1										1	9,000.00	9,000.00	
Lavatory	unit			1										1	1,500.00	1,500.00	
Sub. Total																125,850.00	
Textbook & Intructional Material																	
Library Holding and materials	lot			1										1	68,286.00	68,286.00	
Sub. Total																68,286.00	
Infrastructure																	
Improvement of Civil Tech Laboratory Area and BSE-TLE Laboratory Area	lot			1										1	100,000.00	100,000.00	
Sub. Total														0		-	
GRAND TOTAL																100,000.00	
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION																995,294.46	
APPROVED BUDGET:																1,094,823.91	

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for Items under A.

***Grand total for Items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	

Prepared by:

Certified Funds Available /

Certified Appropriate Funds Available:

Recommending Approval:

Approved:



ALAN U. MULDONG

Campus Property/Supply Officer

CLARISSA N MARINO

Accountant

RONNIE N. PARICA, DPA

VP-Admin. & Finance

MARITA R. CANAPI, Ed D

Head of Office/Agency

Noted by:



RUELEN T. VELICARIA, RN MAN

Dean

RENATO F. DE LEMON, PH.D.

Budget Officer

Date Prepared: