



CARDONA CAMPUS
SUMMARY OF ANNUAL PROCUREMENT PLAN FOR 2014

A. AVAILABLE AT PROCUREMENTS SERVICE STORE

COMMON ELECTRICAL SUPPLIES	Php	153.92
COMMON COMPUTER SUPPLIES/CONSUMABLES		53,314.00
COMMON OFFICE SUPPLIES		26,267.44
COMMON OFFICE DEVICES		3,222.79
COMMON JANITORIAL SUPPLIES		14,999.15
LEGAL SIZE PAPER		2,329.14
COMMON OFFICE EQUIPMENT		46,055.36
HANDBOOKS ON PROCUREMENT		0.00
Sub-Total		146,341.80

B. OTHERS NOT AVAIL. AT PS BUT PURCHASE IN OTHER SOURCES

Textbook & Instructional Materials	Php	56,761.00
Office Supplies		9,750.00
Audio and visual presentation and composing equipment		80,000.00
Building & Structure		5,400,000.00
Medical & Dental Supplies		90,000.00
Paper Materials and Products		25,000.00
Lighting and fixtures and accessories		0.00
Electrical equipment and components and supplies		0.00
Computer Supplies		6,000.00
Computer Equipment and Accessories		0.00
*Other Categories		214,840.00
Sub-Total		5,882,351.00

Grand-Total	Php	6,028,692.80
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION		6,631,562.08

Prepared by:

JOSE ALLAN DIETA
Campus Supply Officer

Noted by:

JONATHAN PENADA
Director

Budget Allotment Certified Available:

RENATO F. DE LEMON, Ph.D.
University Budget Officer

Recommending Approval:

RONNIE N. PARICA, DPA
VP-Admin. & Finance

Approved:

MARITA R. CANAPI, Ed.D
University President

received
1-28-14

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1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
 - b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
 - c. Surigao Del Norte - **Surigao Del Norte**
 - d. Camiguin - **Camiguin**
3. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format but fields were deleted and inserted in Portion A of the APP. The agency will be informed by e-mail if the submission is incorrect.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office AND email at app@procurementservice.org or at app.psdbrm@yahoo.com.
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2014 must be submitted on or before November 15, 2013.
8. Rename your APP file in the following format: APP2014- Name of Agency- Region (e.g. APP2014 -PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Contact Person: JOSE ALLAN B. DIETA

Position: Supply Officer

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Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON ELECTRICAL SUPPLIES																
1. BALLAST, 18 watts	piece													0	66.77	-
2. BALLAST, 36 watts	piece													0	71.03	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet													0	20.12	-
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet													0	15.08	-
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	74.88	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0	312.00	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													0	364.00	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece													0	35.36	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece													0	36.40	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece													0	100.78	-
11. FUSE, 30 amperes	piece													0	12.48	-
12. FUSE, 60 amperes	piece													0	24.96	-
13. STARTER, 4-40 watts	piece													0	3.50	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
14. TAPE, electrical	roll	2			2			2			2			8	19.24	153.92
COMMON COMPUTER SUPPLIES/CONSUMABLES																
15. EXTERNAL HARD DRIVE, 500GB, 2.5"HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/ USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	4												4	2,660.32	10,641.28
16. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	10			10			5			5			30	9.72	291.60
17. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	5			5			5			5			20	19.92	398.40
18. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece													0	504.40	-
19. INK CARTRIDGE, Canon Part No. CL-811, colored	cart													0	959.92	-
20. INK CARTRIDGE, Canon Part No. PG-810, colored	cart													0	720.20	-
229. TONER CARTRIDGE, HP CB390A, black, for HP Color LaserJet CM6030/CM6040 MFP	cart													0	2,837.12	-
230. TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart	2			2			2			2			8	2,540.72	20,325.76
256. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dnf printer	cart													0	3,070.08	-
257. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart	2			2			2			2			8	2,707.12	21,656.96
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll													0	561.60	-
2. AIR FRESHENER, 280mL/can	can	10			10			10			10			40	89.44	3,577.60
3. ALCOHOL, 70%, ethyl	bottle	15			15			15			15			60	38.22	2,293.20
4. AUDIO CASSETTE TAPE, 90min. recording time	piece													0	21.48	-
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	109.20	-
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	114.40	-
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box													0	327.60	-
8. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box													0	290.87	-
9. CARTOLINA, assorted color, 20s/pack	pack	2						2						4	70.72	282.88
10. CARTOLINA, white, 20s/pack	pack	2						2						4	45.66	182.64
11. CHALK, white, dustless, 100 pcs/box	box													0	28.03	-
12. CLEARBOOK, A4 SIZE, for 210mm x 297mm (A4 size) documents, refillable, plastic, overall size (min) of cover 302mm(L x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pockets	piece													0	78.00	-
13. CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size(min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pocket	piece													0	83.20	-
14. CLIP, bulldog (3")	piece													0	7.18	-
15. CLIP, backfold, 25mm, 12s/box	box	5						5						10	10.92	109.20
16. CLIP, backfold, 50mm, 12s/box	box													0	41.60	-

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17. CLIP, backfold, 19mm, 12s/box	box													0	7.59	-
18. CLIP, backfold, 32mm, 12s/box	box													0	17.68	-
19. COLUMNAR PAD, 14 cols, 50 gsm min.	pad													0	42.64	-
20. COLUMNAR PAD, 16 cols, 50 gsm min.	pad													0	42.64	-
21. COLUMNAR PAD, 18 cols, 50 gsm min.	pad													0	55.12	-
22. COLUMNAR NOTEBOOK, 12 cols	piece													0	19.76	-
23. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	10						10						20	13.00	260.00
24. DATA FILE BOX, (5"x9"x15-3/4")	box	15												15	61.36	920.40
25. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece													0	62.40	-
26. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece													0	46.70	-
27. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece													0	34.84	-
28. ENVELOPE, documentary (10"x15"), 500s/box	box	2						2						4	496.41	1,985.64
29. ENVELOPE, expanding, kraft, legal size, 100s/box	box													0	577.20	-
30. ENVELOPE, mailing white, 500s/box	box	2						2						4	139.24	556.96
31. ENVELOPE, mailing white with window, 500s	box	2						2						4	182.92	731.68
32. ENVELOPE, pay, kraft, (4"x7-1/2"), 496s/box	box													0	104.62	-
33. ENVELOPE, expanding, plastic, legal size	piece													0	34.72	-
34. ENVELOPE, documentary, A4, 500s/box	box													0	403.52	-
35. ERASER, blackboard/whiteboard	piece	10						10						20	12.46	249.20
36. ERASER, rubber	piece													0	3.12	-
37. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece													0	76.32	-
38. FILE TAB DIVIDER, A4, for 210mm x 297mm (A4 size) documents, bristol board, 297mm x 210mm Leaf Size(min), 65mm x 12mm Tab Size, 153 gsm., 0.22mm (min) thickness, five (5) colors per set	set													0	12.48	-
39. FILE TAB DIVIDER, LEGAL SIZE, for 216mm x 330mm (legal size) documents, bristol board, 330mm x 2216mm Leaf size, 68mm x 15mm Tab size, 153 GSM. 0.22mm (min) thickness, five(s) colors per set	set													0	13.00	-
40. FOLDER, pressboard, plain, legal, 100s/box	pack													0	842.40	-
41. FOLDER, tagboard, legal size, 100s/box	pack	2												2	236.08	472.16
42. FOLDER, tagboard, A4 size, 100s/box	pack	2												2	296.40	592.80
43. FOLDER, morocco/fancy, legal size, 50s/pack	pack													0	336.54	-
44. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle													0	284.75	-
45. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	180.63	-
46. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack													0	201.43	-
47. GLUE, all purpose, 300 grams min.	jar	10						10						20	51.98	1,039.60
48. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece	5						5						10	39.00	390.00
49. INDEX CARD, 3" x 5", ruled both sides, 500s/pack	pack	2						2						4	47.32	189.28
50. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack	2						2						4	128.96	515.84
51. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	36.40	-
52. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	52.00	-
53. INDEX TAB, self-adhesive, 10 pcs/box	box													0	52.00	-
54. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube													0	9.36	-
55. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	520.00	-

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56. MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	sleeve													0	26.00	-
57. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	10												10	40.72	407.20
58. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece													0	36.40	-
59. MAP PIN, round head, 100s/case	case													0	41.60	-
60. MARKER, fluorescent, 3 colors/set	set													0	36.92	-
61. MARKING PEN, whiteboard, black	piece	20			20			20			20			80	12.27	981.60
62. MARKING PEN, whiteboard, blue	piece	5			5			5			5			20	12.27	245.40
63. MARKING PEN, whiteboard, red	piece	5			5			5			5			20	12.27	245.40
64. MARKER, permanent, black	piece	10						10						20	14.56	291.20
65. MARKER, permanent, blue	piece	10						10						20	14.56	291.20
66. MARKER, permanent, red	piece	5												5	14.56	72.80
67. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece													0	8.11	-
68. NOTE PAD, (3"x3"), 100 sheets/pad	pad	10						10						20	36.19	723.80
69. NOTE PAD, (3"x4"), 100 sheets/pad	pad													0	51.88	-
70. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	91.52	-
71. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	32.24	-
72. OIL, for general purpose, 120 mL	bottle	1												1	36.40	36.40
73. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream	5			5			5			5			20	93.83	1,876.60
74. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	92.74	-
75. PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm., 480 sheets ream	ream													0	93.83	-
76. PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream													0	106.39	-
77. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream													0	95.63	-
78. PAPER, for Plain Paper Copier, 254mm x 356mm(B4), 70gsm	ream													0	148.72	-
79. PAPER, ruled pad, 216mm x 330mm, 90 sheets/pad	pad													0	17.47	-
80. PAPER, thermal, 210mm x 30M, 1/2" core	roll													0	34.32	-
81. PAPER, thermal, 216mm x 30M, 1/2" core	roll													0	34.84	-
82. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream													0	123.64	-
83. PAPER FASTENER, for paper, metal, 50 sets/box	box	10						10						20	65.36	1,307.20
84. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box													0	11.80	-
85. PAPER CLIP, gem type, 32mm, 100s/box	box													0	6.64	-
86. PENCIL, lead, w/eraser, one(1) dozen per box	box	2						2						4	23.82	95.28
87. PENCIL, mechanical, for 0.5mm lead	piece													0	20.80	-
88. PUSH PIN, flat head type, assorted colors, 100s/case	case	1			1			1			1			4	20.23	80.92
89. RECORD BOOK, 300 pages, smythe sewn	book													0	49.92	-
90. RECORD BOOK, 500 pages, smythe sewn	book	5												5	83.20	416.00
91. RIBBON, nylon, manual typewriter	spool													0	15.60	-
108. RULER, plastic, 450mm	piece													0	18.72	-
109. SCHOOL FORM, DEPED FORM 1 (SCHOOL REGISTER), 8 sheets with 6-half sheet inserts in between each sheet/16 pages with 6 inserts (6 half-sheet per insert), with "DepEd Form 1 School Register" printed on the outer cover, saddle stitch binding, soft cover in uncoated, glossy or matte finish cover, 0.26mm	piece													0	30.04	-

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110. SIGN PEN, black	piece	10			10			10			10			40	42.52	1,700.80
111. SIGN PEN, blue	piece													0	42.52	-
112. SIGN PEN, red	piece													0	42.52	-
113. STAMP PAD INK, violet, 50mL	bottle													0	22.88	-
114. STAMP PAD, felt pad, min 60mm x 100mm	piece													0	22.76	-
115. STAPLE WIRE, standard, 5000 pcs/box	box	10						10						20	22.34	446.80
118. STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire													0	182.00	-
119. TAPE, adding machine, GSP bond	roll													0	8.68	-
120. TAPE, masking, 24mm, 50 meters length	roll	5			5			5			5			20	47.84	956.80
121. TAPE, masking, 48mm, 50 meters length	roll													0	95.68	-
122. TAPE, transparent, 24mm, 50 meters	roll	5			5			5			5			20	15.39	307.80
123. TAPE, transparent, 48mm, 50 meters	roll													0	30.99	-
124. TAPE, packaging, 48mm, 50 meters length	roll													0	30.99	-
125. TIME CARD, for Amano Bundy Clock, 100s/bndl	bundle													0	82.68	-
126. TIME CARD, for Kitano Time Recorder, 100s/bndl	bundle													0	83.20	-
127. TOILET TISSUE, 12 rolls/pack	pack	5			5			5			5			20	67.60	1,352.00
128. TWINE, plastic, one kilo per roll	roll	2												2	41.58	83.16
129. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	148.72	-
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack	5												5	8.30	41.50
2. CUTTER, heavy duty	piece													0	29.62	-
3. LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single point, uses 2 x LR6 1.5V AA or AAA batteries, button switch, Sky brand	piece	1												1	550.04	550.04
4. PEA WHISTLE, STAINLESS STEEL, 40mm (min) length, sound ball made of plastic material, with attachment ring	piece													0	26.00	-
5. PUNCHER, heavy duty	piece	5												5	91.78	458.90
6. SCISSORS, (6")	pair	5												5	12.77	63.85
7. SHARPENER, single cutterhead	piece	5												5	176.80	884.00
8. STAMPING DATER, self-inking stamp	piece													0	473.20	-
9. STAPLER, heavy duty, standard	piece	5												5	112.11	560.55
10. STAPLE REMOVER, twin jaws	piece	10												10	17.16	171.60
11. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	5												5	46.47	232.35
12. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece													0	40.23	-
13. WASTE BASKET, plastic	piece	10												10	26.00	260.00
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece	10			10			10			10			40	22.88	915.20
2. BROOM, soft (tambo)	piece	5						5						10	88.40	884.00
3. BROOM, STICK (tingting)	piece	5						5						10	22.88	228.80
4. CLEANSER, powder, 350gms.	canister	10			10			10			10			40	15.44	617.60
5. DETERGENT POWDER, all purpose, 500gms.	pouch	10			10			10			10			40	22.36	894.40

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6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	5			5			5			5			20	17.32	346.40
7. DISINFECTANT SPRAY, 400 grams net content	can	5			5			5			5			20	177.16	3,543.20
8. DUST PAN, non-rigid plastic, with detachable handle	piece													0	33.28	-
9. FLOOR WAX, paste, natural, 2kgs.	can													0	255.84	-
10. FLOOR WAX, paste, red, 2kgs.	can													0	218.40	-
11. FLOOR WAX, liquid type, 3.9L/ plastic container	container													0	370.50	-
12. FURNITURE CLEANER, 300mL/can min	can	2												2	98.80	197.60
13. INSECTICIDE, 600mL (420g) /can	can	5			5			5			5			20	114.40	2,288.00
14. MOPHANDLE, screw type, wooden handle	piece	5												5	93.60	468.00
15. MOPHEAD, 100% rayon, 400g	piece	10												10	83.20	832.00
16. RAG, COTTON, (7") in diameter	kilo	5												5	41.60	208.00
17. SCOURING PAD, economy size	pack	5												5	132.79	663.95
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	10			10			10			10			40	47.84	1,913.60
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box	10			10			10			10			40	24.96	998.40
20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll													0	144.25	-
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream	5			5			5			5			20	98.28	1,965.60
2. PAPER, mimeograph, Groundwood	ream													0	81.00	-
3. PAPER, mimeograph, Whitewove	ream													0	106.50	-
4. PAPER, for Plain Paper Copier	ream													0	109.62	-
5. PAPER, multicopy, legal, for laser printing	ream	3												3	121.18	363.54
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,300.00	-
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit													0	2,059.20	-
3. CALCULATOR, desktop, mini-printer type, 12 digits, AC/DC power source, with ink roller & adaptor	unit													0	930.80	-
4. CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit													0	331.64	-
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit													0	155.88	-
6. CHAIR, monobloc, without armrest, beige/white	unit													0	249.60	-
7. DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit													0	6,188.00	-
8. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 8 times, (800%) consecutive zoom, PC and Doc Cam VS	unit	1												1	20,592.00	20,592.00
9. ELECTRIC FAN, orbit type	unit													0	1,190.80	-
10. ELECTRIC FAN, with stand	unit	2												2	884.00	1,768.00

[illegible]

[illegible]

[illegible]

[illegible]

Item & Specifications	Unit of Measure	Quantity Required													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
3														0		-
4														0		-
5														0		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-
*Other Categories																
1 Motor oil	bottle	4			4			4			4			16	30.00	480.00
2 Gasoline	liter	30			30			30			30			120	53.00	6,360.00
4 Building														1	5,000,000.00	#####
5 Food supply expenses														1	200,000.00	200,000.00
6 Drugs and medicine expenses		1					1							2	30,000.00	60,000.00
7 Medical, Dental and lab. Supplies expenses		1					1							2	15,000.00	30,000.00
8 Textbook and instructional materials														1	56,761.00	56,761.00
9 Building repair and maintenance														1	400,000.00	400,000.00
GRAND TOTAL:																6,028,692.80

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION

APPROVED BUDGET:

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available /
Certified Appropriate Funds Available:

Approve
A.

Property/Supply Officer

Accountant /
Local Budget Officer

Head of Office/Agency

Date Prepared: _____