

Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Cainta, Rizal

**SUMMARY OF ANNUAL PROCUREMENT PROGRAM
CY 2014**

<u>Particular</u>	<u>Amount</u>
Office Supplies	157,982.00
Instructional Supplies/Tools	170,247.00
Food Supplies	75,000.00
Drugs & Medicines Supplies	43,553.50
Textbooks and Instructional Materials	80,000.00
Other Supplies	72,351.36
Repair & Maintenance	685,000.00
Building & Structures Outlay	
Basketball Ring with Stand	40,000.00
Collapsible Stage	100,000.00
Office Equipment, Furniture & IT Equipment	
IT Equipment	65,000.00
Office Equipment	180,000.00
Instructional Equipment	103,000.00
	=====
GRAND TOTAL	1,772,133.86
	=====

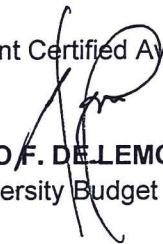
Prepared by :


ERWIN O. ELARDO
Campus Supply Officer

Noted by:


EDGARDO Y. CELESTIAL
Campus Director

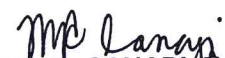
Budget Allotment Certified Available:


RENATO F. DELEMON, Ph.D.
University Budget Officer

Recommending Approval:


RONNIE N. PARICA, DPA
VP- Admin. & Finance

Approved:


MARITA R. CANAPI, Ed. D
President

ANNUAL PROCUREMENT PLAN FOR 2014

For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office: URS Cainta Campus
Region:IV-A
Address: Gate 1 Karangalan Village
Brgy. San Isidro, Cainta, Rizal

Contact Person: __ Erwin O. Elardo
Position: Campus Supply Officer
E-mail : _ earjustinelardo@gmail.com
Telephone/Mobile Nos: _____

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. Available at Procurement Service Stores																
COMMON ELECTRICAL SUPPLIES																
1. BALLAST, 18/20 watts	piece													0	67.27	-
2. BALLAST, 36 watts	piece													0	72.54	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet														36.40	-
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet													0	14.56	-
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0	280.54	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													0	368.94	-
8. FLUORESCENT TUBE, 18 watts	piece													0	32.14	-
9. FLUORESCENT TUBE, 36 watts	piece													0	33.85	-
10. COMPACT FLUORESCENT LIGHT, 17 watts	piece													0	103.79	-
11. FUSE, 30 amperes	piece													0	10.90	-
12. FUSE, 60 amperes	piece													0	25.48	-
13. STARTER, 4-40 watts	piece													0	3.73	-
14. TAPE, electrical	roll													0	18.20	-
														0		-
Sub-Total														0		-
COMMON COMPUTER SUPPLIES														0		-
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 pcs./box	box													0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 pcs./box	box													0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	581.67	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	912.60	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box													0	480.48	-

Item & Specifications	Unit of Measure	Quantity Required														** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	778.96	-	
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	407.68	-	
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	722.80	-	
9. COMPACT DISK CASE	piece													0	50.84	-	
10. CD DRIVE CLEANER	piece													0	64.22	-	
11. COMPACT DISK RECORDABLE, min. of 650MB, 70 min.running time	piece													0	8.79	-	
12. COMPACT DISK REWRITABLE, 650MB/74 min. capacity	piece													0	16.62	-	
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece													0	11.70	-	
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece													0	20.02	-	
15. FLASH DRIVE, 4GB, USB 2.0 and play	piece													0	292.08	-	
16. FLASH DRIVE, 8GB, USB 2.0 and play	piece													0	468.00	-	
17. INK CARTRIDGE, HP 51645A (HP 45)	cart													0	1,216.86	-	
18. INK CARTRIDGE, HP C6615A (HP 15)	cart													0	1,149.54	-	
19. INK CARTRIDGE, HP C1823D (HP 23)	cart													0	1,489.20	-	
20. INK CARTRIDGE, HP C6625A (HP 17)	cart													0	1,250.52	-	
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart													0	1,352.52	-	
22. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,344.36	-	
23. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,402.50	-	
24. INK CARTRIDGE, HP C8727A (HP 27)	cart													0	743.58	-	
25. INK CARTRIDGE, HP C8728A (HP 28)	cart													0	873.12	-	
26. INK CARTRIDGE, HP C6656A (HP 56)	cart													0	810.90	-	
27. INK CARTRIDGE, HP C6657A (HP 57)	cart													0	1,352.52	-	
28. INK CARTRIDGE, HP C9351A (HP 21)	cart													0	615.06	-	
29. INK CARTRIDGE, HP C9352A (HP 22)	cart													0	708.90	-	
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	820.08	-	
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart													0	984.30	-	
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	787.44	-	
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	588.54	-	
34. INK CARTRIDGE, HP CB314A	cart													0	256.02	-	
35. INK CARTRIDGE, HP CB315A	cart													0	329.46	-	
36. INK CARTRIDGE, Epson TO17	cart													0		-	
37. INK CARTRIDGE, Epson TO18	cart													0		-	
38. INK CARTRIDGE, Lexmark # 27, colored	cart													0	1,173.00	-	
39. INK CARTRIDGE, Lexmark # 17, black	cart													0	984.30	-	
40. INK CARTRIDGE, Epson TO38	cart													0	482.46	-	
41. INK CARTRIDGE, Epson TO39	cart													0	755.82	-	
42. MOUSE, PS/2 type	piece													0	197.60	-	
43. TONER CARTRIDGE,HP C3906A	cart													0	3,063.06	-	
44. TONER CARTRIDGE,HP C3903A	cart													0	3,588.00	-	
45. TONER CARTRIDGE,HP C4092A	cart													0	2,657.10	-	
46. TONER CARTRIDGE,HP C4096A	cart													0	4,112.64	-	
47. TONER CARTRIDGE,HP C7115A	cart													0	2,523.48	-	
48. TONER CARTRIDGE,HP 92298A	cart													0	4,498.20	-	
49. TONER CARTRIDGE,HP C4127X	cart													0	5,451.90	-	
50. TONER CARTRIDGE, HP Q2613X	cart													0	4,026.96	-	
51. TONER CARTRIDGE,HP Q2612A	cart													0	2,866.20	-	
52. TONER CARTRIDGE,HP Q5942A	cart													0	6,105.72	-	

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
53. TONER CARTRIDGE, HP Q6511A	cart													0	5,077.56	-	
54. TONER CARTRIDGE, HP C9720A	cart													0	6,436.20	-	
55. TONER CARTRIDGE, HP C9721A	cart													0	8,710.80	-	
56. TONER CARTRIDGE, HP C9722A	cart													0	8,710.80	-	
57. TONER CARTRIDGE, HP C9723A	cart													0	8,881.60	-	
58. TONER CARTRIDGE, HP Q1338A	cart													0	6,489.60	-	
59. TONER CARTRIDGE, HP Q2610A	cart													0	4,882.18	-	
60. TONER CARTRIDGE, HP Q3960A	cart													0	3,468.00	-	
61. TONER CARTRIDGE, HP Q3961A	cart													0	4,187.10	-	
62. TONER CARTRIDGE, HP Q3962A	cart													0	4,187.10	-	
63. TONER CARTRIDGE, HP Q3963A	cart													0	4,187.10	-	
64. TONER CARTRIDGE, HP Q5949A	cart													0	2,928.42	-	
65. TONER CARTRIDGE, HP Q7553A	cart													0	3,301.74	-	
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,621.62	-	
67. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,198.40	-	
68. TONER CARTRIDGE, Brother TN3060	cart													0	4,559.40	-	
69. TONER, for Kyocera Mita KM-1505/1510/1810	cart													0	3,843.84	-	
70. TONER, TK 100, for Kyocera Mita KM-1500	cart													0	2,843.56	-	
71. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,029.00	-	
72. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	2,958.00	-	
73. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,254.02	-	
74. RIBBON, Epson RN 8755	cart													0	84.76	-	
75. RIBBON, Epson RN 8750	cart													0	76.75	-	
76. RIBBON, Epson RN 7754	cart													0	127.50	-	
77. RIBBON, Epson RN SO 15083/SO 15086	cart													0	724.88	-	
78. RIBBON, Epson RN SO 15327	cart													0	328.44	-	
														0		-	
Sub-Total														0		-	
COMMON OFFICE SUPPLIES														0		-	
1. ACETATE, gauge #3, 50m in length	roll													0		-	
2. AIR FRESHENER, 280ml/can	can													0	603.20	-	
3. ALCOHOL, 70% isopropyl	bottle													0	92.56	-	
4. AUDIO CASSETTE TAPE, 90min.	piece													0	37.70	-	
5. TAPE, blank, for micro-cassette recorder, 60 mins.	pack													0	16.12	-	
6.. CARBON FILM, polyethylene, A-4, 100s/box	box													0	91.50	-	
7. CARBON FILM, 216mm x 330mm, 100s/box	box													0	349.44	-	
8. CARTOLINA, assorted color, 20s/pack	pack													0	364.00	-	
9. CARTOLINA, white, 20s/pack	pack													0	72.80	-	
10. CHALK, white enamel, approx. 140s/box	box													0	57.20	-	
11. CLIP, bulldog (3")	piece													0	34.81	-	
12. CLIP, backfold, 25mm, 12s/box	box													0	8.42	-	
13. CLIP, backfold, 50mm, 12s/box	box													0	10.42	-	
14 CLIP, backfold, 19mm, 12s/box	box													0	43.68	-	
15. CLIP, backfold, 32mm, 12s/box	box													0	7.54	-	
16. COLUMNAR PAD, 4 cols, 55gsm	pad													0	17.42	-	
17. COLUMNAR PAD, 14 cols, 55 gsm	pad													0	21.84	-	
18. COLUMNAR PAD, 16 cols, 55 gsm	pad													0	45.76	-	
19. COLUMNAR PAD, 18 cols, 55 gsm	pad													0	45.76	-	
20. COLUMNAR NOTEBOOK, 12 cols	piece													0	67.60	-	
21. CORRECTION FLUID, 15mL.	bottle													0	19.64	-	
22. DATA FILE BOX, (5"x9"x15-3/4")	box													0	9.82	-	
														0	64.47	-	

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23 DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece													0	70.72	-	
24. ENVELOPE,documentary(10"x15"),500s/box	box													0	577.20	-	
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box													0	675.86	-	
26. ENVELOPE, mailing white, 500s/box	box													0	159.78	-	
27. ENVELOPE, mailing white with window,500s	box													0	207.58	-	
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box													0	196.04	-	
29. ENVELOPE, expanding, plastic, legal size	piece													0	41.36	-	
30. ENVELOPE,documentary, A4, 500s/box	box													0	526.24	-	
31 ERASER, blackboard/ whiteboard	piece													0	11.44	-	
32. ERASER, rubber	piece													0	4.68	-	
33. FILE ORGANIZER, expanding, legal, assorted colors	piece													0	83.20	-	
34. FOLDER, pressboard, plain, legal, 100s/box	pack													0	851.64	-	
35. FOLDER, tagboard, legal size, 100s/box	pack													0	413.92	-	
36. FOLDER, tagboard, A4 size, 100s/box	pack													0	253.76	-	
37. FOLDER, morocco/ fancy, legal size,50s/ pack	pack													0	301.60	-	
38. FOLDER, morocco/ fancy, A4 size, 50s/ pack	bundle													0	312.00	-	
39. FOLDER, clear plastic, L-type, A4 size, 50s/ pack	pack													0	247.52	-	
40. FOLDER, clear plastic, L-type, legal size, 50s/ pack	pack													0	202.68	-	
41. GLUE, all purpose, 300 grams min.	jar													0	37.43	-	
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	32.97	-	
43. INDEX CARD,3"x 5",ruled both sides,500s/ pack	pack													0	44.45	-	
44. INDEX CARD, 5" x 8",ruled both side,500s/ pack	pack													0	99.84	-	
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"	box													0	41.50	-	
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"	box													0	56.68	-	
47. INDEX TAB, self-adhesive, 5 sets/box	box													0	67.60	-	
48. LEAD, for mechanical pencil,0.5mm, 12 pcs/ tube	tube													0	11.44	-	
49. LOOSELEAF COVER, (8-1/2"x14"), 50 pcs/ pack	pack													0	493.54	-	
50. MAGAZINE FILE BOX, medium	piece													0	49.56	-	
51. MAGAZINE FILE BOX, large	piece													0	44.61	-	
52. MAP PIN, round head, 100s/box	box													0	36.40	-	
53. MARKER, fluorescent, 3 colors/ set	set													0	41.60	-	
54. MARKING PEN, whiteboard, black	piece													0	15.08	-	
55. MARKING PEN, whiteboard, blue	piece													0	15.08	-	
56. MARKING PEN, whiteboard, red	piece													0	15.08	-	
57. MARKING PEN, permanent, black	piece													0	14.32	-	
58. MARKING PEN, permanent, blue	piece													0	14.32	-	
59. MARKING PEN, permanent, red	piece													0	14.32	-	
60. MARKING PEN, transparency film	set													0	84.24	-	
61. NOTE BOOK, stenographer's	piece													0	7.49	-	
62. NOTE PAD, (3"x3")	pad													0	36.40	-	
63. NOTE PAD, (3"x4")	pad													0	52.00	-	
64. NOTE PAD, (2"x2"), 400 sheets/ pad	pad													0	112.32	-	
69. NOTE PAD, (2"x3")	pad													0	31.20	-	
66. OIL, 120ml., for typewriter	bottle													0	30.99	-	
67. PAPER, bond, Premium Grade,A4	ream													0	104.80	-	
68. PAPER, mimeo, Groundwood, A4	ream													0	56.06	-	
70. PAPER, mimeo,WhiteWove, A4	ream													0	102.44	-	
71. PAPER, PPC, A4	ream													0	144.35	-	
72. PAPER, PPC, B4	ream													0	194.66	-	
73. PAPER, ruled pad,216mmx330mm,100s/ pad	pad													0	20.57	-	
74. PAPER, thermal,210mmx30M	roll													0	36.40	-	
75. PAPER, thermal, 216mmx30M	roll													0	37.44	-	

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76. PAPER,multicopy, A4	ream													0	139.32	-
77. PARCHMENT PAPER, A4 size, 75 gsm,100/ream	ream													0	161.20	-
78.PAPER FASTENER,non-rust metal,50 sets/box	box													0	82.04	-
79.. PAPER CLIP, gem type,jumbo,48mm,100s/box	box													0	15.60	-
80. PAPER CLIP, gem type, 32mm, 100s/box	box													0	8.84	-
81. PENCIL, lead, w/eraser	dozen													0	24.89	-
82. PENCIL, mechanical, 0.5mm lead	piece													0	18.20	-
83. PUSH PIN, hammer head type, 100s/box	box													0	30.00	-
84. RECORD BOOK, 300 pages	book													0	50.44	-
85. RECORD BOOK, 500 pages	book													0	77.98	-
86. RIBBON, nylon, manual typewriter	spool													0	15.81	-
87. RIBBON, nylon, for Kitano Bundy Clock	piece													0	644.80	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	468.00	-
89. RING BINDER, (1/2"x44"), plastic	piece													0	4.37	-
90. RING BINDER, (3/4"x44"), plastic	piece													0	12.48	-
91. RING BINDER, (1" x 44"), plastic	piece													0	12.48	-
92. RING BINDER, (2" x 44"), plastic	piece													0	28.13	-
92. RUBBER BAND, #18, min.445 gms./box	box													0	132.68	-
93. RULER, plastic, 12"	piece													0	3.64	-
94. RULER, plastic, 18"	piece													0	36.40	-
95.. SIGN PEN, black	piece													0	41.48	-
96. SIGN PEN, blue	piece													0	41.48	-
97. SIGN PEN, red	piece													0	41.48	-
98. STAMP PAD INK, violet, 50ml.	bottle													0	27.04	-
99. STAMP PAD, felt pad	piece													0	24.96	-
100. STAPLE WIRE, standard, #35	box													0	25.98	-
101. TAPE, adding machine	roll													0	10.66	-
102. TAPE, masking (1"), 24mm, 50 meters length	roll													0	41.60	-
103. TAPE, masking (2"), 48mm, 50 meters length	roll													0	83.82	-
104. TAPE, transparent, (1"), 24mm, 50 meters	roll													0	41.60	-
105. TAPE, transparent, (2"), 48mm, 50 meters	roll													0	20.38	-
106. TAPE, packaging, 48mm, 50 meters length	roll													0	19.24	-
107. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	97.76	-
108. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-
109. TOILET TISSUE, 12 rolls/pack	pack													0	61.15	-
110. TWINE, plastic, one kilo per roll	roll													0	57.20	-
111. WRAPPING PAPER, kraft, 65gsm,approx.40M.	roll													0	166.40	-
Sub-Total														0		-
COMMON OFFICE DEVICES														0		-
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack													0	10.40	-
2. CUTTER, heavy duty,	piece													0	27.04	-
3. PUNCHER, heavy duty	piece													0	114.40	-
4. SCISSORS, (6")	pair													0	18.72	-
5. SHARPENER, single cutterhead	piece													0	147.35	-
6. STAMPING DATER, self-inking stamp	piece													0	436.80	-
7. STAPLER, heavy duty, standard	piece	4												4	162.84	651.36
8. STAPLE REMOVER, twin jaws	piece													0	19.64	-
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece													0	40.23	-
10. WASTE BASKET, plastic	piece													0	20.99	-
														0		-

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Sub-Total														0		651.36
COMMON JANITORIAL SUPPLIES														0		-
1. BATHROOM SOAP, 70gms.	piece													0	14.56	-
2. BROOM, soft (tambo)	piece													0	119.60	-
3. BROOM, STICK (tingting)	piece													0	19.76	-
4. CLEANSER, powder, 350gms.	canister													0	17.32	-
5. DETERGENT POWDER, 500gms.	pouch													0	18.61	-
6. DETERGENT BAR	bar													0	18.72	-
7. DISINFECTANT SPRAY, 340 gm.	can													0	190.63	-
8. DUST PAN, plastic w.handle,large	piece													0	26.00	-
9. FLOOR WAX, paste, natural,2kg.	can													0	218.40	-
10. FLOOR WAX, paste, red, 2kg.,	can													0	306.80	-
11. FLOOR WAX, liquid type, 3.75li.	can													0	331.50	-
12. FURNITURE CLEANER, 400ml/can	can													0	122.72	-
13. INSECTICIDE, 600ml.(420g)/can	can													0	116.48	-
14. MOPHANDLE, screw type, wooden handle	piece													0	83.20	-
15. MOPHEAD, 100% rayon, 400g	piece													0	71.76	-
16. RAG, COTTON, (7") in diameter	kilo													0	43.68	-
17. SCOURING PAD, economy size	pack													0	131.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle													0	62.40	-
19. TOILET DEODORANT CAKE, 99%, 50gms.	box													0	33.28	-
20. TRASHBAG, plastic, black, (XL)	roll													0	103.79	-
Sub-Total														0		-
LEGAL SIZE PAPER														0		-
1. PAPER, bond, Premium Grade	ream													0	119.22	-
2. PAPER, mimeo, Groundwood	ream													0	91.52	-
3. PAPER, mimeo, Whitewove	ream													0	120.02	-
4. PAPER, for PPC	ream													0	173.33	-
5. PAPER, multicopy, legal, for laser printing	ream													0	174.72	-
Sub-Total														0		-
COMMON OFFICE EQUIPMENT														0		-
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,144.00	-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit													0	7,953.92	-
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit													0	9,399.52	-
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit													0	13,497.12	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit													0	12,155.52	-
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit													0	1,892.80	-
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit													0	925.60	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit													0	341.12	-
														0		-

Item & Specifications	Unit of Measure	Quantity Required													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit													0	161.08	-
10. CHAIR, monobloc, without armrest, beige/white	unit													0		-
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit													0	239.20	-
12. ELECTRIC FAN, orbit type	unit													0	19,552.00	-
13. ELECTRIC FAN, with stand	unit													0		-
14. ELECTRIC FAN, wall type	unit													0		-
15. INDUSTRIAL FAN, 18" metal blade	unit													0	1,028.56	-
16. FACSIMILE TRANSCIVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit													0	764.40	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	745.68	-
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit													0	934.84	-
19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit													0	4,451.20	-
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit													0		-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit													0		-
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit													0		-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit													0	1,130.48	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual	unit													0		-
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-2250	unit													0	4,726.80	-
26. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit													0		-
27. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit													0	24,939.20	-
28. RADIO CASSETTE RECORDER, with AM/FM Radio	unit													0	8,838.96	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
29. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit													0	6,188.00	-	
														0		-	
														0		-	
														0		-	
30. TYPEWRITER, manual, 15" carriage, pica/ elite typecase, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit													0		-	
														0		-	
														0		-	
31. TYPEWRITER, manual, 18" carriage, pica/ elite typecase, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit													0		-	
														0		-	
														0		-	
32. TYPEWRITER, manual, 24" carriage, pica/ elite typecase, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit													0		-	
														0		-	
														0		-	
33. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit													0	2,038.40	-	
														0		-	
														0		-	
34. Monoblock Stool	pc.													0	200.00	-	
35. Arm Chair w/ Steel & Wood	pc.													0	1,200.00	-	
36. Teacher's Table	pc.													0	2,500.00	-	
Sub-Total																-	
HANDBOOKS ON PROCUREMENT														0		-	
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for:														0		-	
														0		-	
a. Procurement of Goods & Services, 110-115 pages	piece													0	32.24	-	
b. Procurement of Civil Works, 139-149 pages	piece													0	37.65	-	
c. Procurement of Consulting Services, 139-149 pages	piece													0	22.36	-	
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	88.40	-	
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(4th Edition), 6" x 9", 228 pages,	piece													0	32.40	-	
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece													0	13.52	-	
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:	set													0	130.00	-	
														0		-	
														0		-	
Volume I (103 pages) - white color														0		-	
Volume II (138 pages) - light blue color														0		-	
Volume III (124 pages) - light yellow color														0		-	
Volume IV (118 pages) - light green color														0		-	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)														0		-	
Office Equipment and Accessories														0		-	
1 Standard Office Table	set/s													0	6,000.00	-	
2 Swivel Chair (Jr. executive size)	pc/c													0	3,500.00	-	
3 Couch with cabinet	set/s													0	20,000.00	-	
4 Water Dispenser (hot and cold)	pc/s	2												2	5,500.00	11,000.00	
5 Microwave Oven	pc/s	1												1	5,000.00	5,000.00	
6 Airconditioning Unit Window type 2.0 HP	set/s													0	26,000.00	-	
7 Airconditioning Unit Window type 1.5 HP	set/s													0	24,000.00	-	
8 PVC ID Printer Dual sided color	set/s													0	140,000.00	-	

Item & Specifications	Unit of Measure	Quantity Required													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
														0		-
Sub-Total														0	0.00	8,000.00
Computer Supplies														0		-
1 Keyboard	pc/s	10												10	350.00	3,500.00
2 Mouse	pc/s	10												10	300.00	3,000.00
3 Inkjet Printer with CISS	pc/s													0	4,500.00	-
4 TONER CARTRIDGE,HP CB435A	pc/s													0	2,491.86	-
5 Extenal Hardrive 250 GB	pc/s													0	3,600.00	-
6 Windows 7 Home Basic O.S. 32bit	pc/s													0	6,000.00	-
7 TONER, Samsung, ML2010D3	pc/s													0	3,224.00	-
8 Network Switch 16 port	pc/s													0	3,300.00	-
9 Wireless Router 1 WAN/4LAN	pc/s													0	2,700.00	-
10 UTP Cable CAT 5e	pc/s													0	1,500.00	-
11 RJ45	pc/s													0	10.00	-
12. Power Supply 500 watts	pc/s													0	800.00	-
13 Power Cable	pc/s													0	100.00	-
14 INK CARTRIDGE, Epson T1051 black	pc/s													0	350.00	-
15 INK CARTRIDGE, Epson T1052 cyan	pc/s													0	450.00	-
16 INK CARTRIDGE, Epson T1053 magenta	pc/s													0	450.00	-
17 INK CARTRIDGE, Epson T1054 yellow	pc/s													0	450.00	-
18 TONER, Brother MFC 7420 TN350	pc/s													0	3,000.00	-
19 TONER CARTRIDGE,HP CB436A	pc/s													0	3,000.00	-
20 TONER CARTRIDGE,HP CE285A	pc/s													0	3,000.00	-
21. Memory DDR2 1GB	pc/s													0	1,200.00	-
22 Memory DDR2 512MB	pc/s													0	900.00	-
23. Video Card AGP 128 bit	pc/s													0	1,600.00	-
24. Video Card AGP 128 bit 1GB DDR3	pc/s													0	3,200.00	-
25. Crimping Tools	pc/s	10												10	400.00	4,000.00
26. Memory DDR1 1GB	pc/s													0	1,200.00	-
														0	0.00	-
Sub-Total														0	0.00	10,500.00
Computer Equipment and Accessories														0		-
1 Desktop Computer, Non-Branded	set/s													0	35,000.00	-
2. Branded Laptop	set/s													0	45,000.00	-
3 Ncomputing Device	set/s													0	34,000.00	-
4 LCD Monitor 18.5"	set/s													0	7,500.00	-
5 Server Computer	set/s													0	198,000.00	-
6 Printer with Scanner and Fax	set/s													0	18,000.00	-
7. Memory (500 GB)														0	8,000.00	-
8														0		-
Sub-Total														0		-
Sports Equipment/Supplies														0		-
1. Volleyball 3 colors spiral	pc/s							2						2	1,988.00	3,976.00
2. Basketball Indoor/Outdoor	pc/s							2						2	1,275.00	2,550.00
3. Baseball	pc/s													0	215.00	-
4. Softball	pc/s													0	265.00	-
5. Chess Board Tournament	pc/s													0	155.00	-
6. Chess Board	pc/s							2						2	488.00	976.00
7. Chess Board Analog	pc/s							1						1	1,380.00	1,380.00
8. Dart Board	pc/s													0	795.00	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
9. Dart Pin	pc/s													0	380.00	-
10. Table Tennis Table	pc/s													0	8,500.00	-
11. Table Tennis Racket	pc/s							2						2	450.00	900.00
12. Badminton Racket	pc/s							2						2	550.00	1,100.00
13. Baseball Bat Alum.	pc/s													0	1,000.00	-
14. Volleyball Net w/ Cable	pc/s							1						1	585.00	585.00
15. Table Tennis Net	pc/s							1						1	190.00	190.00
16. Badminton Net w/ Cable	pc/s							1						1	480.00	480.00
17. Tennis Racket	pc/s													0	2,500.00	-
18. Shuttle Cock	pc/s							2						2	500.00	1,000.00
19. Table Tennis Ball	pc/s							2						2	600.00	1,200.00
20. Sepak Takraw Ball	pc/s													0	480.00	-
21. Wistle	pc/s							2						2	240.00	480.00
22. Stopwatch	pc/s							1						1	380.00	380.00
23 Volleyball Antenna	pc/s							1						1	1,250.00	1,250.00
24. Basketball Timer Clock	pc/s							1						1	1,950.00	1,950.00
25. Swimming Kickboard	pc/s													0	295.00	-
26. Swimming pull buoy	pc/s													0	295.00	-
Sub-Total																18,397.00
Medical/Dental Supplies														0		-
1. Mef. Acid (ritemed) 500mg.	pc/s				250			150			100			500	5.60	2,800.00
2. Paracetamol (ritemed) 500mg.	pc/s				400			250			150			800	4.00	3,200.00
3. Alaxan Tablet	pc/s				150			100			50			300	6.00	1,800.00
4. Decolgen	pc/s				250			150			100			500	4.30	2,150.00
5. Antamin Tablet 4mg.	pc/s				25						25			50	2.40	120.00
6. Plasil Tablet	pc/s				25						25			50	6.80	340.00
7. Mediphlegm Capsule 500 mg	pc/s													0	5.85	-
8. Ambroxol 30mg. (ritemed)	pc/s				150						150			300	4.35	1,305.00
9. Amoxicillin 500mg.	pc/s				75						75			150	6.15	922.50
10. Omega Pain Killer	pc/s				1						1			2	39.75	79.50
11. Mucosolvan Neb. Solution 20mg.	pc/s													0	163.00	-
12. Medioplast Strip	pc/s													0	95.00	-
13. Distilled Water 50cc	pc/s													0	100.00	-
14. Carbocisteine	pc/s				150						150			300	6.00	1,800.00
15. Cloxacillin 500mg	pc/s				100						100			200	11.25	2,250.00
16. Catapres 75mg.	pc/s				10									10	20.25	202.50
17. Buscopan	pc/s				50						50			100	12.25	1,225.00
18. Simeco	pc/s													0	3.75	-
19. Cotrimaxazole 400mg.	pc/s				25			25						50	8.50	425.00
20. Cefalexin 500mg	pc/s				50						50			100	12.00	1,200.00
21. Loperamide	pc/s				50						50			100	6.30	630.00
22. Ferrous Sulfate (rhea)	pc/s													0	75.00	-
23. Micropore	pc/s													0	35.25	-
24. Gauze (4x4)	pc/s				20						20			40	5.00	200.00
26. Cotton plies	pc/s													0	100.00	-
27. Dental Syringe	pc/s													0	200.00	-
28. Enamel tray with cover	pc/s													0	200.00	-
29. Gum separator	pc/s													0	300.00	-
30. Iris scissor	pair/s													0	100.00	-
31. Mosquito forceps	pc/s													0	100.00	-
32. Mouth mirror	pc/s													0	80.00	-

Item & Specifications	Unit of Measure	Quantity Required													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
85. Medicine tablet	tab				25			25						50	6.50	325.00
86. Mefenamic acid 250mg	cap													0	1.50	-
87. Mefenamic acid 500mg	cap													0	2.50	-
88. Metoclopramide 10mg	tab													0	10.00	-
89. Micropore 24mm	roll													0	55.00	-
90. Micropore 5mm	roll													0	65.00	-
91. Multivitamins	cap													0	6.50	-
92. Oil of wintergreen	bot				1									1	38.00	38.00
93. Omega	bot													0	41.00	-
94. OS 3x3	pc/s													0	5.50	-
95. Paracetamol (ritemed) 250mg/5ml	bot.													0	69.00	-
96. Paracetamol (ritemed) 325mg.	tab													0	3.50	-
97. Phenylpropanolamine+Detromethorpan	cap				250						250			500	9.00	4,500.00
98. Phenylpropanolamine 25mg	cap													0	4.00	-
99. Palin NSS 1L	bot													0	110.00	-
100. Povidine iodine	bot				1						1			2	140.00	280.00
101. Salbutamol	tab				150						150			300	2.00	600.00
102. Salbutamol nebulas	neb													0	27.00	-
103. Silk w/ cutting neddle	pc/s													0	175.00	-
104. Sterile Strips	pack													0	100.00	-
105. Triangular bandage	pc/s													0	50.00	-
106. Tuberculine syringe	pc/s													0	1.00	-
107. Visine Eyedrops	bot				2						2			4	55.00	220.00
108. Abbo Catheter G.24/G.22	pc/s													0	110.00	-
108. BP apparatus	pc/s													0	2,000.00	-
109. Bandage scissor	pair													0	55.00	-
110. Glutaset sachet	sachet													0	20.00	-
111. IV set pedia and adult	sets													0	100.00	-
112. Kidney basin stainless	pc/s													0	450.00	-
113. Male/Female Urinals	pc/s													0	200.00	-
114. Medi Smart Gluco strips	pc/s													0	35.00	-
115. Medi Smart Sterile lancet	pc/s													0	35.00	-
116. Needle holder	pair				1									1	55.00	55.00
117. Ovum forcep	pair													0	250.00	-
118. Oxygen Tank refill	tank													0	150.00	-
119. Portable weighing scale	pc/s													0	750.00	-
120. Rubber Hot bag	pc/s				1									1	175.00	175.00
121. Tebi pack hot and cold	pc/s													0	110.00	-
122. Tissue forcep	pair													0	55.00	-
123. Tongue depressor	box				1									1	100.00	100.00
124. Oxygen Tank (pin size) 10 psi.	pc/s													0	2,500.00	-
Sub-Total														0		31,553.50
Medical/Dental Equipment														0		-
1. Portable dental chair														0	15,000.00	-
2. Examining table hgh-N cpu	srt/s													0	4,500.00	-
3. Bed with mattress											1			1	5,000.00	-
4. Swivel chair											1			1	3,000.00	3,000.00
5. pillows, linens, blankets											1			1	2,000.00	2,000.00
6. filing cabinet											1			1	5,000.00	5,000.00
7. examination table														0	10,000.00	-
8. water dispenser											1			1	2,000.00	2,000.00

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
Sub-Total														0		12,000.00
Agricultural Products/Supplies/Equipment														0	0.00	-
														0	0.00	-
*Other Categories														0		-
Refilling of Fire Extinguisher (ABC Dry chemical)	lbs													0	45.00	-
Gasoline-(Regular)														0	52.00	-
Gasoline-(Special)														0	57.00	-
Diesel														0	45.00	-
COMPUTER														0		-
1. Intel Core i5-2100 Processor 3.10GHz, 4GB	set													0	35,000.00	-
DDR3 1333Mhz Memory, 500GB 7200RPM Hard														0		-
Disk Drive SATA, Viewsonic VA1928 19" LCD														0		-
monitor with Genius KB and Mouse,														0		-
Radeon HD6670 2GB DDR3 Windows 8														0		-
professional 64 bit academic version														0		-
VPC 500W AVR and Mouse Pad														0		-
2. Microsoft Office 2010 Professional 64 bit edition full package academic version (license w/ dvd)	pck													0	6,000.00	-
3. Kaspersky 2013 internet security lab (license w/ dvd)	pck	25												25	1,000.00	25,000.00
4. Led TV 43 INCH with Movie theater package and sound duct	Set													0	45,000.00	-
5. DLP 5000 lumens	set														30,000.00	-
6. Adobe Creative Suite 6 Master Collection academic version (license w/ dvd)	pck														5,000.00	-
7. Microsoft Windows Server Standard 2012-5 Client (academic version)	pck														40,000.00	-
Most robust Windows Server operating system to date. Built-in, enhanced web and virtualization capabilities. Enhanced security features.																-
8. Visual studio professional 2012 academic version (license w/ dvd)	pck														5,000.00	-
9. Wet and dry vacuum cleaner	set														20,000.00	-
10. HP Laserjet Pro P1102w Printer w/ Wireless LAN	set														8,000.00	-
11. LED TV 32"	unit							2						2	20,000.00	40,000.00
12. LED Monitor 19 "	unit														5,000.00	-
11. Laptop	unit														38,000.00	-
Sub-Total																65,000.00
ELECTRONICS																
																-
Wireless Microphone (SHURE)		1												1	8,000.00	8,000.00
Sets of TORX Screw Driver								3						3	180.00	540.00
Detton Audio Amplifier 300-500 watts/ Channel														0	25,000.00	-
Pioneer Cd Player (CDJ-1000)														0	25,000.00	-
Soldering Iron 30 Watts Gooth								5						5	500.00	2,500.00
Soldering Pump Heavy Duty(Wheeler or Gooth)								5						5	500.00	2,500.00
Multi Tester		5												5	3,500.00	17,500.00
Digital Tester		2												2	5,000.00	10,000.00
																-
Sub-Total																41,040.00

Item & Specifications	Unit of Measure	Quantity Required														** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
ELECTRICAL														0		-	
Soldering Iron 40 Watts, 220 Volts		5												5	200.00	1,000.00	
Multi Tester		3												3	3,500.00	10,500.00	
Clamp Multimeter		1												1	5,000.00	5,000.00	
																-	
Sub-Total																16,500.00	
AUTOMOTIVE																	
Anvil 5 Tons, Cast Iron														0	4,200.00	-	
Bench Shear Cuts gauge 16 - 22 sheet metals														0	3,000.00	-	
Portable Electric Drill , BOSCH, w/ hammer, 220VAC											1			1	4,200.00	4,200.00	
Portable Disc Grinder , BOSCH, 220VAC											1			1	4,200.00	4,200.00	
Bench Vise #6														0	5,000.00	-	
Soldering Iron 100W														0	500.00	-	
Stanley Long Nose Pliers 6"											2			2	280.00	560.00	
Stanley Side Cutting Pliers 6"											2			2	280.00	560.00	
Stanley Pliers 6"											2			2	280.00	560.00	
Ball Peen Hammer														0	180.00	-	
Adjustable Wrench 18" Stanley														0	600.00	-	
Feeler Gauge														0	300.00	-	
Gear Puller (4 legs) "Heavy Duty"														0	1,000.00	-	
Distributor, Toyota 16 valve											1			1	5,000.00	5,000.00	
Distributor, 2T engine											1			1	3,000.00	3,000.00	
Distributor, 4K Toyota											1			1	3,000.00	3,000.00	
Set of Spark plug wires 4k											2			2	500.00	1,000.00	
Ignition coil (Toyota 4K Engine)											2			2	800.00	1,600.00	
Transmission 4K														0	10,000.00	-	
Hydrometer											1			1	350.00	350.00	
Storage Battery 12V Motolite 2SMF											1			1	3,500.00	3,500.00	
Set of Drill Bits "Dormer"											1			1	1,500.00	1,500.00	
Hack Saw frame "Stanley" original											2			2	400.00	800.00	
Hack Saw Blade "Bluemol"											3			3	60.00	180.00	
Alternator, Toyota 16 valve														0	3,500.00	-	
Metal C-Clamp 6"											2			2	500.00	1,000.00	
Flat File 12" with handle														0	150.00	-	
Round File 12" with handle														0	150.00	-	
Three-Square File 8" with handle														0	200.00	-	
Set of Welding Clamp (electrode holder) with cables											3			3	1,500.00	4,500.00	
Engine oil (gasoline)	gal.	2												10	1,000.00	2,000.00	
Pressurized Washer 1HP														0	6,000.00	-	
Sub-Total																37,510.00	
HRM														0		-	
1. Heavy Duty Mixer	unit													0	30,000.00	-	
2. Oven Stainless	unit										1			1	30,000.00	30,000.00	
3. Single Bed with Headboard	unit													0	4,000.00	-	
4. Soup Bowl "White"	pcs										6			6	50.00	300.00	
5. Caserole	pieces										2			2	200.00	400.00	
6. LPG Tank Regulato	pc.										1			1	500.00	500.00	
7. Two Burner Gas Stove	unit										1			1	1,500.00	1,500.00	
8. Cookie Set	pieces										3			3	500.00	1,500.00	
9. Measuring Spoon	pieces										4			4	200.00	800.00	

[illegible]

[illegible]

Item & Specifications	Unit of Measure	Quantity Required												** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
Sub-Total															-

***GRAND TOTAL:

1,614,151.86

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION

APPROVED BUDGET:

**Other categories that are not indicated herein*
***Prices are FOB Manila/Applicable for items under A.*
****Grand total for items under A.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

ERWIN O. ELARDO

Property/Supply Officer

Certified Funds Available:

Accountant

Approved:

Head of Office/Agency

Date Prepared: _____