Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Cardona, Rizal

## SUMMARY OF ANNUAL PROCUREMENT PLAN FOR 2013

Cardona Campus

| | | |
|---|---|---|
| **MAINTENANCE & OTHER OPERATING EXPENSE (MOOE)** | | |
| Common Office Supplies | Php | 74,968.08 |
| Common Office Furniture & Fixtures | | 55,000.00 |
| Common Office Equipment | | 74,175.72 |
| Instructional Supplies /Tools | | 0.00 |
| Common Sports Equipment & Supplies | | 0.00 |
| Textbook & Instructional Materials | | 50,000.00 |
| Other Supplies Expenses | | 11,750.90 |
| Fisheries Supplies & Expenses | | 34,740.00 |
| Graduation Expenses | | 20,000.00 |
| Accreditation Program | | 50,000.00 |
| Repair & Maintenance | | 5,110,000.00 |
| ***Total MOOE*** | | **5,480,634.70** |
| **PROPERTY, PLANT & EQUIPMENT (PPE)** | | |
| IT Equipment | Php | 111,952.00 |
| Office Equipment | | 75,000.00 |
| Instructional Equipment | | 0.00 |
| Other Equipment | | 31,000.00 |
| ***Total PPE*** | | **217,952.00** |
| **Grand Total** | **Php** | **5,698,586.70** |

Prepared by:

**JOSE ALLAN P. DIETA**
Supply Officer

Noted by:

**FE B. BATOON, Ph.D.**
Chancellor, Cluster I

Budget Allotment Certified Avilable:

**RENATO F. DE LEMON, Ph.D.**
University Budget Officer

Recommending Approval:

**RONNIE N. PARICA, DPA**
VP-Admin. & Finance

Approved:

**MARITA R. CANAPI, Ed.D**
President

## ANNUAL PROCUREMENT PLAN FOR 2013___
## For Common-Use Supplies and Equipment

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
2. For Sub - Depots please refer to the following:
   a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
   b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
   c. Surigao Del Norte - **Surigao Del Norte**
   d. Camiguin - **Camiguin**
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. Do not delete any field in the APP Form.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office and email at app@procurementservice.org
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
8. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)563-9397.

Department/Bureau/Office:____URS Cardona_____
Region: _____
Address:_____
_____

Contact Person: _____
Position: __Supply officer _____
E-mail : adieta12@gmail.com _____
Telephone/Mobile Nos: _09157207373_____

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| **A. AVAILABLE AT PROCUREMENT SERVICE STORES** | | | | | | | | | | | | | | | | |
| COMMON ELECTRICAL SUPPLIES | | | | | | | | | | | | | | | | |
| 1. BALLAST, 18 watts | piece | | | | | | | | | | | | | 0 | 67.27 | - |
| 2. BALLAST, 36 watts | piece | | | | | | | | | | | | | 0 | 72.54 | - |
| 3. BATTERY, size AA, alkaline, 2 pcs./packet | packet | | | 2 | | | 2 | | | 2 | | | 2 | 8 | 36.40 | 291.20 |
| 4. BATTERY, size AAA, alkaline, 2 pcs./packet | packet | | | 3 | | | 3 | | | 3 | | | 3 | 12 | 14.56 | 174.72 |
| 5. BATTERY, size D, alkaline, 2 pcs./packet | packet | | | | | | | | | | | | | 0 | 68.12 | - |
| 6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W | set | | | | | | | | | | | | | 0 | 280.54 | - |
| 7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W | set | | | | | | | | | | | | | 0 | 368.94 | - |
| 8. FLUORESCENT LAMP, tubular, 18 watts | piece | | | | | | | | | | | | | 0 | 32.14 | - |
| 9. FLUORESCENT LAMP, tubular, 36 watts | piece | | | | | | | | | | | | | 0 | 33.85 | - |
| 10. COMPACT FLUORESCENT LIGHT, 18 watts | piece | | | | | | | | | | | | | 0 | 103.79 | - |
| 11. FUSE, 30 amperes | piece | | | | | | | | | | | | | 0 | 10.35 | - |
| 12. FUSE, 60 amperes | piece | | | | | | | | | | | | | 0 | 25.48 | - |
| 13. STARTER, 4-40 watts | piece | | | | | | | | | | | | | 0 | 3.73 | - |
| 14. TAPE, electrical | roll | | | | | | 2 | | | | | | | 2 | 18.20 | 36.40 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| **COMMON COMPUTER SUPPLIES/CONSUMABLES** | | | | | | | | | | | | | | | | |
| 1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box | box | | | | | | | | | | | | | 0 | 520.00 | - |
| 2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box | box | | | | | | | | | | | | | 0 | 818.48 | - |
| 3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box | box | | | | | | | | | | | | | 0 | 581.67 | - |
| 4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box | box | | | | | | | | | | | | | 0 | 951.08 | - |
| 5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box | box | | | | | | | | | | | | | 0 | 480.48 | - |
| 6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box | box | | | | | | | | | | | | | 0 | 778.96 | - |
| 7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box | box | | | | | | | | | | | | | 0 | 338.00 | - |
| 8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box | box | | | | | | | | | | | | | 0 | 722.80 | - |
| 9. COMPACT DISK CASE, 50 CDs capacity | piece | | | | | | | | | | | | | 0 | 50.84 | - |
| 10. COMPACT DISK DRIVE CLEANER | piece | | | | | | | | | | | | | 0 | 64.22 | - |
| 11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time | piece | | | | | | 50 | | | | | | | 50 | 8.79 | 439.50 |
| 12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed | piece | | | | | | 50 | | | | | | 50 | 100 | 16.62 | 1,662.00 |
| 13. DVD RECORDABLE, 16x speed, 4.7GB capacity | piece | | | | | | | | | | | | | 0 | 11.70 | - |
| 14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity | piece | | | | | | | | | | | | | 0 | 19.96 | - |
| 15. FLASH DRIVE, 4GB, USB 2.0, plug and play | piece | | | | | | | | | | | | | 0 | 292.08 | - |
| 16. FLASH DRIVE, 8GB, USB 2.0, plug and play | piece | | | | | | 8 | | | | | | | 8 | 468.00 | 3,744.00 |
| 17. INK CARTRIDGE, HP 51645A (HP 45) | cart | | | | | | | | | | | | | 0 | 1,216.86 | - |
| 18. INK CARTRIDGE, HP C6615DA (HP 15) | cart | | | | | | | | | | | | | 0 | 1,149.54 | - |
| 19. INK CARTRIDGE, HP C1823DA (HP 23) | cart | | | | | | | | | | | | | 0 | 1,489.20 | - |
| 20. INK CARTRIDGE, HP C6625A (HP 17) | cart | | | | | | | | | | | | | 0 | 1,250.52 | - |
| 21. INK CARTRIDGE, HP C6578A/D (HP 78) | cart | | | | | | | | | | | | | 0 | 1,352.52 | - |
| 22. INK CARTRIDGE, HP C6614D (HP 20) | cart | | | | | | | | | | | | | 0 | 1,344.36 | - |
| 23. INK CARTRIDGE, HP C4844A (HP 10) | cart | | | | | | | | | | | | | 0 | 1,402.50 | - |
| 24. INK CARTRIDGE, HP C8727AA (HP 27) | cart | | | | | | | | | | | | | 0 | 743.58 | - |
| 25. INK CARTRIDGE, HP C8728AA (HP 28) | cart | | | | | | | | | | | | | 0 | 873.12 | - |
| 26. INK CARTRIDGE, HP C6656AA (HP 56) | cart | | | | | | | | | | | | | 0 | 810.90 | - |
| 27. INK CARTRIDGE, HP C6657AA (HP 57) | cart | | | | | | | | | | | | | 0 | 1,352.52 | - |
| 28. INK CARTRIDGE, HP C9351AA (HP 21) | cart | | | 3 | | | | | | | | | | 3 | 615.06 | 1,845.18 |
| 29. INK CARTRIDGE, HP C9352AA (HP 22) | cart | | | 3 | | | | | | | | | | 3 | 708.90 | 2,126.70 |
| 30. INK CARTRIDGE, HP C8765WA (HP 94) | cart | | | | | | | | | | | | | 0 | 820.08 | - |
| 31. INK CARTRIDGE, HP C8766WA (HP 95) | cart | | | | | | | | | | | | | 0 | 984.30 | - |
| 32. INK CARTRIDGE, HP C9361WA (HP 93) | cart | | | | | | | | | | | | | 0 | 787.44 | - |
| 33. INK CARTRIDGE, HP C9362WA (HP 92) | cart | | | | | | | | | | | | | 0 | 588.54 | - |
| 34. INK CARTRIDGE, HP CB314A (HP 900), black | cart | | | | | | | | | | | | | 0 | 256.02 | - |
| 35. INK CARTRIDGE, HP CB315A (HP 900), tri-color | cart | | | | | | | | | | | | | 0 | 329.46 | - |
| 36. INK CARTRIDGE, Epson TO17 | cart | | | | | | | | | | | | | 0 | | - |
| 37. INK CARTRIDGE, Epson TO18 | cart | | | | | | | | | | | | | 0 | | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 38. INK CARTRIDGE, Lexmark # 27, colored | cart | | | | | | | | | | | | | 0 | 1,173.00 | - |
| 39. INK CARTRIDGE, Lexmark # 17, black | cart | | | | | | | | | | | | | 0 | 984.30 | - |
| 40. INK CARTRIDGE, Epson T038 | cart | | | | | | | | | | | | | 0 | 482.46 | - |
| 41. INK CARTRIDGE, Epson T039 | cart | | | | | | | | | | | | | 0 | 755.82 | - |
| 42. MOUSE, optical, USB conection type | piece | | | | | | 10 | | | | | | 10 | 20 | 197.60 | 3,952.00 |
| 43. TONER CARTRIDGE,HP C3906A | cart | | | | | | | | | | | | | 0 | 3,063.06 | - |
| 44. TONER CARTRIDGE,HP C3903A | cart | | | | | | | | | | | | | 0 | 3,588.00 | - |
| 45. TONER CARTRIDGE,HP C4092A | cart | | | | | | | | | | | | | 0 | 2,657.10 | - |
| 46. TONER CARTRIDGE,HP C4096A | cart | | | | | | | | | | | | | 0 | 4,112.64 | - |
| 47. TONER CARTRIDGE,HP C7115A | cart | | | | | | | | | | | | | 0 | 2,523.48 | - |
| 48. TONER CARTRIDGE,HP 92298A | cart | | | | | | | | | | | | | 0 | 4,498.20 | - |
| 49. TONER CARTRIDGE,HP C4127X | cart | | | | | | | | | | | | | 0 | 5,451.90 | - |
| 50 TONER CARTRIDGE, HP Q2613X | cart | | | | | | | | | | | | | 0 | 4,026.96 | - |
| 51. TONER CARTRIDGE,HP Q2612A | cart | | | | | | | | | | | | | 0 | 2,866.20 | - |
| 52. TONER CARTRIDGE,HP Q5942A | cart | | | | | | | | | | | | | 0 | 6,105.72 | - |
| 53. TONER CARTRIDGE, HP Q6511A | cart | | | | | | | | | | | | | 0 | 5,077.56 | - |
| 54. TONER CARTRIDGE, HP C9720A | cart | | | | | | | | | | | | | 0 | 6,436.20 | - |
| 55. TONER CARTRIDGE, HP C9721A | cart | | | | | | | | | | | | | 0 | 8,710.80 | - |
| 56. TONER CARTRIDGE, HP C9722A | cart | | | | | | | | | | | | | 0 | 8,710.80 | - |
| 57. TONER CARTRIDGE, HP C9723A | cart | | | | | | | | | | | | | 0 | 8,881.60 | - |
| 58. TONER CARTRIDGE, HP Q1338A | cart | | | | | | | | | | | | | 0 | 6,489.60 | - |
| 59. TONER CARTRIDGE, HP Q2610A | cart | | | | | | | | | | | | | 0 | 4,882.18 | - |
| 60. TONER CARTRIDGE, HP Q3960A | cart | | | | | | | | | | | | | 0 | 3,468.00 | - |
| 61. TONER CARTRIDGE, HP Q3961A | cart | | | | | | | | | | | | | 0 | 4,187.10 | - |
| 62. TONER CARTRIDGE, HP Q3962A | cart | | | | | | | | | | | | | 0 | 4,187.10 | - |
| 63. TONER CARTRIDGE, HP Q3963A | cart | | | | | | | | | | | | | 0 | 4,187.10 | - |
| 64. TONER CARTRIDGE, HP Q5949A | cart | | | | | | | | | | | | | 0 | 2,928.42 | - |
| 65. TONER CARTRIDGE, HP Q7553A | cart | | | | | | | | | | | | | 0 | 3,301.74 | - |
| 66. TONER CARTRIDGE, Lexmark 34217HR(12A8400) | cart | | | | | | | | | | | | | 0 | 4,621.62 | - |
| 67. TONER CARTRIDGE, Lexmark 1382920 | cart | | | | | | | | | | | | | 0 | 14,198.40 | - |
| 68. TONER CARTRIDGE, Brother TN3060 | cart | | | | | | | | | | | | | 0 | 4,559.40 | - |
| 69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810 | cart | | | | | | | | | | | | | 0 | 3,843.84 | - |
| 70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500 | cart | | | | | | | | | | | | | 0 | 2,843.56 | - |
| 71. TONER CARTRIDGE, Samsung ML-2250D5 | cart | | | | | | | | | | | | | 0 | 4,029.00 | - |
| 72. TONER CARTRIDGE, Samsung ML-2010D3 | cart | | | | | | | | | | | | | 0 | 2,958.00 | - |
| 73. TONER CARTRIDGE, Kyocera TK-120 | cart | | | | | | | | | | | | | 0 | 5,254.02 | - |
| 74. RIBBON, Epson RN 8755 | cart | | | | | | | | | | | | | 0 | 84.76 | - |
| 75. RIBBON, Epson RN 8750 | cart | | | | | | | | | | | | | 0 | 76.75 | - |
| 76. RIBBON, Epson RN 7754 | cart | | | | | | | | | | | | | 0 | 127.50 | - |
| 77. RIBBON, Epson RN SO 15083/SO 15086 | cart | | | | | | | | | | | | | 0 | 724.88 | - |
| 78. RIBBON, Epson RN SO 15327 | cart | | | | | | | | | | | | | 0 | 328.44 | - |
| | | | | | | | | | | | | | | | | |
| **COMMON OFFICE SUPPLIES** | | | | | | | | | | | | | | | | |
| 1. ACETATE, gauge #3, 50m in length | roll | | | | | | 1 | | | | | | | 1 | 603.20 | 603.20 |
| 2. AIR FRESHENER, 280mL/can | can | | | 8 | | | | | | 8 | | | | 16 | 92.56 | 1,480.96 |
| 3. ALCOHOL, 70%, ethyl | bottle | | | 8 | | | 8 | | | 8 | | 8 | | 32 | 37.70 | 1,206.40 |
| 4. AUDIO CASSETTE TAPE, 90min. recording time | piece | | | | | | | | | | | | | 0 | 16.12 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time | pack | | | | | | | | | | | | | 0 | 91.50 | - |
| 6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box | box | | | | | | | | | | | | | 0 | 349.44 | - |
| 7. CARBON FILM, polyehtylene, 216mm x 330mm, 100s/box | box | | | | | | | | | | | | | 0 | 364.00 | - |
| 8. CARTOLINA, assorted color, 20s/pack | pack | | | 1 | | | 1 | | | 1 | | 1 | | 4 | 72.80 | 291.20 |
| 9. CARTOLINA, white, 20s/pack | pack | | | | | | | | | | | | | 0 | 57.20 | - |
| 10. CHALK, white, dustless, 100 pcs/box | box | 2 | 2 | 2 | | | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 20 | 34.81 | 696.20 |
| 11. CLIP, bulldog (3") | piece | | | | | | | | | | | | | 0 | 8.42 | - |
| 12. CLIP, backfold, 25mm, 12s/box | box | | | | | | | | | | | | | 0 | 15.60 | - |
| 13. CLIP, backfold, 50mm, 12s/box | box | | | | | | | | | | | | | 0 | 43.68 | - |
| 14 CLIP, backfold, 19mm, 12s/box | box | | | | | | | | | | | | | 0 | 7.54 | - |
| 15. CLIP, backfold, 32mm, 12s/box | box | | | | | | | | | | | | | 0 | 17.42 | - |
| 16. COLUMNAR PAD, 4 cols, 50 gsm min. | pad | | | | | | | | | | | | | 0 | 21.84 | - |
| 17. COLUMNAR PAD, 14 cols, 50 gsm min. | pad | | | | | | | | | | | | | 0 | 45.76 | - |
| 18. COLUMNAR PAD, 16 cols, 50 gsm min. | pad | | | | | | | | | | | | | 0 | 45.76 | - |
| 19. COLUMNAR PAD, 18 cols, 50 gsm min. | pad | | | | | | | | | | | | | 0 | 67.60 | - |
| 20. COLUMNAR NOTEBOOK, 12 cols | piece | | | | | | | | | | | | | 0 | 19.64 | - |
| 21. CORRECTION FLUID, water based, min 15mL. | bottle | | | | | | | | | | | | | 0 | 9.82 | - |
| 22. DATA FILE BOX, (5"x9"x15-3/4") | box | | | | | | | | | | | | | 0 | 64.47 | - |
| 23. DATA FOLDER, w/ finger ring, (3" x 9" x 15") | piece | | | | | | | | | | | | | 0 | 67.07 | - |
| 24. ENVELOPE, documentary (10"x15"), 500s/box | box | | | | | | | | | | | | | 0 | 560.56 | - |
| 25. ENVELOPE, expanding, kraft, legal size, 100s/box | box | | | | | | | | | | | | | 0 | 675.86 | - |
| 26. ENVELOPE, mailing white, 500s/box | box | | | | | | | | | | | | | 0 | 159.78 | - |
| 27. ENVELOPE, mailing white with window, 500s | box | | | 1 | | | | | | | | | | 1 | 207.58 | 207.58 |
| 28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box | box | | | | | | | | | | | | | 0 | 119.60 | - |
| 29. ENVELOPE, expanding, plastic, legal size | piece | | | 3 | | | | | | | | | | 3 | 39.81 | 119.43 |
| 30. ENVELOPE, documentary, A4, 500s/box | box | | | | | | | | | | | | | 0 | 526.24 | - |
| 31. ERASER, blackboard/whiteboard | piece | | | 7 | | | | 7 | | | | | | 14 | 11.44 | 160.16 |
| 32. ERASER, rubber | piece | | | 8 | | | | 8 | | | | | | 16 | 4.68 | 74.88 |
| 33. FILE ORGANIZER, expanding, legal, plastic, assorted colors | piece | | | | | | | | | | | | | 0 | 83.20 | - |
| 34. FOLDER, pressboard, plain, legal, 100s/box | pack | | | | | | | | | | | | | 0 | 851.64 | - |
| 35. FOLDER, tagboard, legal size, 100s/box | pack | | | | | | | | | | | | | 0 | 413.92 | - |
| 36. FOLDER, tagboard, A4 size, 100s/box | pack | | | | | | | | | | | | | 0 | 253.76 | - |
| 37. FOLDER, morocco/fancy, legal size, 50s/pack | pack | | | | | | | | | | | | | 0 | 301.60 | - |
| 38. FOLDER, morocco/fancy, A4 size, 50s/pack | bundle | | | | | | | | | | | | | 0 | 312.00 | - |
| 39. FOLDER, clear plastic, L-type, A4 size, 50s/pack | pack | | | | | | | | | | | | | 0 | 247.52 | - |
| 40. FOLDER, clear plastic, L-type, legal size, 50s/pack | pack | | | | | | | | | | | | | 0 | 228.80 | - |
| 41. GLUE, all purpose, 300 grams min. | jar | | | 3 | | | | 3 | | | | | | 6 | 37.43 | 224.58 |
| 42. ILLUSTRATION BOARD, (30"x40"), 2 ply | piece | | | | | | | 5 | | | | 5 | | 10 | 32.97 | 329.70 |
| 43. INDEX CARD,3"x 5",ruled both sides, 500s/pack | pack | | | 1 | | | | 1 | | | | | | 2 | 44.45 | 88.90 |
| 44. INDEX CARD, 5" x 8",ruled both side, 500s/pack | pack | | | | | | | | | | | | | 0 | 99.84 | - |
| 45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5") | box | | | | | | | | | | | | | 0 | 41.50 | - |
| 46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8") | box | | | | | | | | | | | | | 0 | 56.68 | - |
| 47. INDEX TAB, self-adhesive, 5 sets/box | box | | | | | | | | | | | | | 0 | 67.60 | - |
| 48. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube | tube | | | 1 | | | | | | | | | | 1 | 11.44 | 11.44 |
| 49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle | bundle | | | | | | | | | | | | | 0 | 493.54 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end | piece | | | | | | | | | | | | | 0 | 44.61 | - |
| 51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end | piece | | | | | | | | | | | | | 0 | 49.56 | - |
| 52. MAP PIN, round head, 100s/box | box | | | | | | | | | | | | | 0 | 36.40 | - |
| 53. MARKER, fluorescent, 3 colors/set | set | | | | | | | 6 | | | | | | 6 | 41.60 | 249.60 |
| 54. MARKING PEN, whiteboard, black | piece | | | 8 | | | | 8 | | | 8 | | 8 | 32 | 15.08 | 482.56 |
| 55. MARKING PEN, whiteboard, blue | piece | | | 6 | | | | 6 | | | | | | 12 | 15.08 | 180.96 |
| 56. MARKING PEN, whiteboard, red | piece | | | 6 | | | | 6 | | | | | | 12 | 15.08 | 180.96 |
| 57. MARKER, permanent, black | piece | | | 5 | | | | 7 | | | | | | 12 | 13.50 | 162.00 |
| 58. MARKER, permanent, blue | piece | | | 5 | | | | 5 | | | | | | 10 | 13.50 | 135.00 |
| 59. MARKER, permanent, red | piece | | | | | | | 5 | | | | | | 5 | 13.50 | 67.50 |
| 60. MARKING PEN, for transparency | set | | | | | | | | | | | | | 0 | 84.24 | - |
| 61. NOTE BOOK, stenographer's, 40 leaves | piece | | | | | | | | | | | | | 0 | 7.49 | - |
| 62. NOTE PAD, (3"x3"), 100 sheets/pad | pad | | | 6 | | | | 6 | | | | | | 12 | 36.40 | 436.80 |
| 63. NOTE PAD, (3"x4"), 100 sheets/pad | pad | | | | | | | | | | | | | 0 | 52.00 | - |
| 64. NOTE PAD, (2"x2"), 400 sheets/pad | pad | | | | | | | | | | | | | 0 | 112.32 | - |
| 69. NOTE PAD, (2"x3"), 100 sheets/pad | pad | | | | | | | | | | | | | 0 | 31.20 | - |
| 66. OIL, for general purpose, 120 mL | bottle | | | | | | | | | | | | | 0 | 30.99 | - |
| 67. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm | ream | | | 8 | | | | | | 8 | | | | 16 | 104.80 | 1,676.80 |
| 68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm | ream | | | | | | | | | | | | | 0 | 56.06 | - |
| 70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4) | ream | | | 4 | | | | | | | | | | 4 | 145.60 | 582.40 |
| 71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm | ream | | | | | | | | | | | | | 0 | 144.35 | - |
| 72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm | ream | | | 3 | | | 3 | | | 3 | | | 3 | 12 | 194.66 | 2,335.92 |
| 73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad | pad | | | | | | | | | | | | | 0 | 20.57 | - |
| 74. PAPER, thermal,210mmx30M, 1/2" core | roll | | | | | | | | | | | | | 0 | 36.40 | - |
| 75. PAPER, thermal, 216mmx30M, 1/2" core | roll | | | | | | | | | | | | | 0 | 37.44 | - |
| 76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm | ream | | | | | | | | | | | | | 0 | 139.32 | - |
| 77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack | ream | | | | | | | | | | | | | 0 | 161.20 | - |
| 78.PAPER FASTENER, for paper, metal, 50 sets/box | box | | | 4 | | | | | | 4 | | | | 8 | 82.04 | 656.32 |
| 79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box | box | | | 4 | | | | | | 4 | | | | 8 | 15.60 | 124.80 |
| 80. PAPER CLIP, gem type, 32mm, 100s/box | box | | | 4 | | | | | | 4 | | | | 8 | 8.84 | 70.72 |
| 81. PENCIL, lead, w/eraser, one(1) dozen per box | box | | | 3 | | | | 3 | | 3 | | | | 9 | 24.89 | 224.01 |
| 82. PENCIL, mechanical, for 0.5mm lead | piece | | | | | | | | | | | | | 0 | 18.20 | - |
| 83. PUSH PIN, flat head type, assorted colors, 100s/box | box | | | 6 | | | | | | 6 | | | | 12 | 30.00 | 360.00 |
| 84. RECORD BOOK, 300 pages, smyth sewn | book | | | 3 | | | | 3 | | 3 | | | 3 | 12 | 50.44 | 605.28 |
| 85. RECORD BOOK, 500 pages, smyth sewn | book | | | | | | | | | | | | | 0 | 88.40 | - |
| 86. RIBBON, nylon, manual typewriter | spool | | | | | | | | | | | | | 0 | 15.81 | - |
| 87. RIBBON, nylon, for Kitano Bundy Clock | piece | | | | | | | | | | | | | 0 | 644.80 | - |
| 88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder | piece | | | | | | | | | | | | | 0 | 468.00 | - |
| 89. RING BINDER, (1/2"x44"), plastic | piece | | | | | | | | | | | | | 0 | 4.37 | - |
| 90. RING BINDER, (3/4"x44"), plastic | piece | | | | | | | | | | | | | 0 | 12.48 | - |
| 91. RING BINDER, (1" x 44"), plastic | piece | | | | | | | | | | | | | 0 | 12.48 | - |
| 92. RING BINDER, (2" x 44"), plastic | piece | | | | | | | | | | | | | 0 | 28.13 | - |
| 93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs | box | | | | | | | | | | | | | 0 | 132.68 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 94. RULER, plastic, 300mm | piece | | | | | | | | | | | | | 0 | 3.64 | - |
| 95. RULER, plastic, 450mm | piece | | | 5 | | | | | | | | | | 5 | 36.40 | 182.00 |
| 96. SIGN PEN, black | piece | | | 12 | | | | | 12 | | | | | 24 | 41.48 | 995.52 |
| 97. SIGN PEN, blue | piece | | | | | | | | | | | | | 0 | 41.48 | - |
| 98. SIGN PEN, red | piece | | | | | | | | | | | | | 0 | 41.48 | - |
| 99. STAMP PAD INK, violet, 50mL | bottle | | | | | | | | | | | | | 0 | 27.04 | - |
| 100. STAMP PAD, felt pad, min 60mm x 100mm | piece | | | | | | | | | | | | | 0 | 24.96 | - |
| 101. STAPLE WIRE, standard, #35 | box | | | | | | | 6 | | | | | | 6 | 25.98 | 155.88 |
| 102. TAPE, adding machine, GSP bond | roll | | | | | | | | | | | | | 0 | 10.66 | - |
| 103. TAPE, masking, 24mm, 50 meters length | roll | | | 6 | | | | 6 | | | | | | 12 | 41.60 | 499.20 |
| 104. TAPE, masking, 48mm, 50 meters length | roll | | | | | | | | | | | | | 0 | 83.82 | - |
| 105. TAPE, transparent, 24mm, 50 meters | roll | | | 6 | | | | 6 | | | | | | 12 | 10.87 | 130.44 |
| 106. TAPE, transparent, 48mm, 50 meters | roll | | | | | | | | | | | | | 0 | 20.38 | - |
| 107. TAPE, packaging, 48mm, 50 meters length | roll | | | | | | | | | | | | | 0 | 19.24 | - |
| 108. TIME CARD, for Amano Bundy Clock,100s/bndl | bundle | | | | | | | | | | | | | 0 | 97.76 | - |
| 109. TIME CARD, for Kitano Time Recorder,100s/bndl | bundle | | | | | | | | | | | | | 0 | 87.36 | - |
| 110. TOILET TISSUE, 12 rolls/pack | pack | | | 4 | | | | | 4 | | | | 4 | 12 | 61.15 | 733.80 |
| 111. TWINE, plastic, one kilo per roll | roll | | | | | | | | | | | | | 0 | 57.20 | - |
| 112. WRAPPING PAPER, kraft, 65gsm, approx. 40m | roll | | | | | | | | | | | | | 0 | 166.40 | - |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| **COMMON OFFICE DEVICES** | | | | | | | | | | | | | | | | |
| 1. BLADE, heavy duty cutter(L500), 10 pcs./pack | pack | | | | | | | | | | | | | 0 | 10.40 | - |
| 2. CUTTER, heavy duty | piece | | | 5 | | | | | 5 | | | | | 10 | 27.04 | 270.40 |
| 3. PUNCHER, heavy duty | piece | | | 2 | | | | | | | | | | 2 | 114.40 | 228.80 |
| 4. SCISSORS, (6") | pair | | | 2 | | | | | | | | | | 2 | 18.72 | 37.44 |
| 5. SHARPENER, single cutterhead | piece | | | | | | | | | | | | | 0 | 147.35 | - |
| 6. STAMPING DATER, self-inking stamp | piece | | | 2 | | | | | | | | | | 2 | 436.80 | 873.60 |
| 7. STAPLER, heavy duty, standard | piece | | | 3 | | | | | | | | | | 3 | 162.84 | 488.52 |
| 8. STAPLE REMOVER, twin jaws | piece | | | 5 | | | | | | | | | | 5 | 19.64 | 98.20 |
| 9. TAPE DISPENSER, heavy duty, for 24mm(1") | piece | | | | | | | | | | | | | 0 | 40.23 | - |
| 10. WASTE BASKET, plastic | piece | | | | | | | | | | | | | 0 | 20.99 | - |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| **COMMON JANITORIAL SUPPLIES** | | | | | | | | | | | | | | | | |
| 1. BATHROOM SOAP, 70gms. | piece | | | 4 | | | 4 | | | 4 | | | 4 | 16 | 14.56 | 232.96 |
| 2. BROOM, soft (tambo) | piece | | | 6 | | | | | | 6 | | | | 12 | 119.60 | 1,435.20 |
| 3. BROOM, STICK (tingting) | piece | | | 5 | | | | | | 5 | | | | 10 | 19.76 | 197.60 |
| 4. CLEANSER, powder, 350gms. | canister | | | 6 | | | | | | 6 | | | | 12 | 17.32 | 207.84 |
| 5. DETERGENT POWDER, all purpose, 500gms. | pouch | | | 10 | | | | | | | | | | 10 | 17.16 | 171.60 |
| 6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar | bar | | | | | | | | | | | | | 0 | 23.92 | - |
| 7. DISINFECTANT SPRAY, 400 grams net content | can | | | 6 | | | | | | | | | 6 | 12 | 239.20 | 2,870.40 |
| 8. DUST PAN, non-rigid plastic, with detachable handle | piece | | | 5 | | | | | | | | | | 5 | 26.00 | 130.00 |
| 9. FLOOR WAX, paste, natural, 2kgs. | can | | | | | | | | | | | | | 0 | 306.80 | - |
| 10. FLOOR WAX, paste, red, 2kgs. | can | | | | | | | | | | | | | 0 | 306.80 | - |
| 11. FLOOR WAX, liquid type, 3.75L | can | | | 1 | | | | | | | | | | 1 | 331.50 | 331.50 |
| 12. FURNITURE CLEANER, 300mL/can min | can | | | | | | | | | | | | | 0 | 112.32 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 13. INSECTICIDE, 600mL (420g) /can | can | | | | | | | | | | | | | 0 | 116.48 | - |
| 14. MOPHANDLE, screw type, wooden handle | piece | | | 4 | | | | | | | | | | 4 | 83.20 | 332.80 |
| 15. MOPHEAD, 100% rayon, 400g | piece | | | 4 | | | | | | 4 | | | | 8 | 71.76 | 574.08 |
| 16. RAG, COTTON, (7") in diameter | kilo | | | 3 | | | | | | | | | | 3 | 43.68 | 131.04 |
| 17. SCOURING PAD, economy size | pack | | | 6 | | | | | | | | | | 6 | 131.96 | 791.76 |
| 18. TOILET BOWL & URINAL CLEANER, 900ml | bottle | | | 6 | | | 6 | | | 6 | | | 6 | 24 | 62.40 | 1,497.60 |
| 19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack | box | | | 6 | | | 6 | | | 6 | | | 6 | 24 | 33.28 | 798.72 |
| 20. TRASHBAG, plastic, black, (XL) | roll | | | 3 | | | 3 | | | 3 | | | 3 | 12 | 103.79 | 1,245.48 |
| | | | | | | | | | | | | | | | | |
| **LEGAL SIZE PAPER** | | | | | | | | | | | | | | | | |
| 1. PAPER, bond, Premium Grade | ream | | | 4 | | | 4 | | | 4 | | | | 12 | 119.22 | 1,430.64 |
| 2. PAPER, mimeo, Groundwood | ream | | | | | | | | | | | | | 0 | 91.52 | - |
| 3. PAPER, mimeo, Whitewove | ream | | | | | | | | | | | | | 0 | 120.02 | - |
| 4. PAPER, for PPC | ream | | | | | | | | | | | | | 0 | 173.33 | - |
| 5. PAPER, multicopy, legal, for laser printing | ream | | | | | | | | | | | | | 0 | 174.72 | - |
| | | | | | | | | | | | | | | | | |
| **COMMON OFFICE EQUIPMENT** | | | | | | | | | | | | | | | | |
| 1. AIRPOT, 4.0 liters, w/ dispenser | unit | | | | | | | | | | | | | 0 | 1,144.00 | - |
| 2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24 | unit | | | | | | | | | | | | | 0 | 7,953.92 | - |
| 3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20 | unit | | | | | | | | | | | | | 0 | 9,399.52 | - |
| 4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20 | unit | | | | | | | | | | | | | 0 | 13,497.12 | - |
| 5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20 | unit | | | | | | | | | | | | | 0 | 12,155.52 | - |
| 6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon | unit | | | | | | | | | | | | | 0 | 1,892.80 | - |
| 7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor | unit | | | | | | | | | | | | | 0 | 925.60 | - |
| 8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case | unit | | | 1 | | | | | | | | | | 1 | 341.12 | 341.12 |
| 9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source | unit | | | | | | | | | | | | | 0 | 161.08 | - |
| 10. CHAIR, monobloc, without armrest,beige/white | unit | | | | | | | | | | | | | 0 | 239.20 | - |
| 11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS | unit | | | 1 | | | | | | | | | | 1 | 19,552.00 | 19,552.00 |
| 12. ELECTRIC FAN, orbit type | unit | | | 10 | | | | | | | | | | 10 | 1,346.26 | 13,462.60 |
| 13. ELECTRIC FAN, with stand | unit | | | | | | | | | | | | | 0 | 764.40 | - |
| 14. ELECTRIC FAN, wall type | unit | | | 4 | | | | | | | | | | 4 | 745.68 | 2,982.72 |
| 15. INDUSTRIAL FAN, 18" metal blade | unit | | | | | | | | | | | | | 0 | 934.84 | - |
| 16. FACSIMILE TRANSCEIVER, uses thermal paper | unit | | | | | | | | | | | | | 0 | 4,451.20 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover | | | | | | | | | | | | | | | | |
| 17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new | unit | | | 6 | | | | | | | | | | 6 | 1,130.48 | 6,782.88 |
| 18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new | unit | | | | | | | | | | | | | 0 | 4,726.80 | - |
| 19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution | unit | | | 1 | | | | | | | | | | 1 | 24,939.20 | 24,939.20 |
| 20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications | unit | | | | | | | | | | | | | 0 | 8,838.96 | - |
| 21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight | unit | | | | | | | | | | | | | 0 | 6,238.96 | - |
| 22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190 | unit | | | | | | | | | | | | | 0 | 28,672.80 | - |
| 23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180 | unit | | | | | | | | | | | | | 0 | 35,859.20 | - |
| 24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+ | unit | | | | | | | | | | | | | 0 | 7,124.00 | - |
| 25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-2250 | unit | | | | | | | | | | | | | 0 | 4,139.20 | - |
| 26. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190 | unit | | | | | | | | | | | | | 0 | 30,992.00 | - |
| 27. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction | unit | | | | | | | | | | | | | 0 | 10,398.96 | - |
| 28. RADIO CASSETTE RECORDER, with AM/ FM Radio | unit | | | | | | | | | | | | | 0 | 1,653.60 | - |
| 29. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts | unit | | | | | | | | | | | | | 0 | 6,188.00 | - |
| 30. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA | unit | | | 3 | | | | | | | | | | 3 | 2,038.40 | 6,115.20 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| **HANDBOOKS ON PROCUREMENT** | | | | | | | | | | | | | | | | |
| HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for: | | | | | | | | | | | | | | | | |
| a. Procurement of Goods & Services, 110-115 pages | piece | | | | | | | | | | | | | 0 | 32.24 | - |
| b. Procurement of Civil Works, 139-149 pages | piece | | | | | | | | | | | | | 0 | 37.65 | - |
| c. Procurement of Consulting Services, 139-149 pages | piece | | | | | | | | | | | | | 0 | 22.36 | - |
| d. Sample Forms, 8-1/4" x 11-3/4", 328 pages | piece | | | | | | | | | | | | | 0 | 88.40 | - |
| HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages, | piece | | | | | | | | | | | | | 0 | 32.40 | - |
| HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages | piece | | | | | | | | | | | | | 0 | 13.52 | - |
| HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows: | set | | | | | | | | | | | | | 0 | 130.00 | - |
| Volume I (103 pages) - white color | | | | | | | | | | | | | | | | - |
| Volume II (138 pages) - light blue color | | | | | | | | | | | | | | | | - |
| Volume III (124 pages) - light yellow color | | | | | | | | | | | | | | | | - |
| Volume IV (118 pages) - light green color | | | | | | | | | | | | | | | | - |
| | | | | | | | | | | | | | | | | - |
| **OTHER CONSUMABLES** | | | | | | | | | | | | | | | | |
| 1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml | cart | | | | | | | | | | | | | 0 | 981.24 | - |
| 2. INK CARTRIDGE, HP C4815A(HP 13), cyan | cart | | | | | | | | | | | | | 0 | 981.24 | - |
| 3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml | cart | | | | | | | | | | | | | 0 | 981.24 | - |
| 4. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml | cart | | | | | | | | | | | | | 0 | 981.24 | - |
| 5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml | cart | | | | | | | | | | | | | 0 | 1,332.12 | - |
| 6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml | cart | | | | | | | | | | | | | 0 | 1,332.12 | - |
| 7. INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml | cart | | | | | | | | | | | | | 0 | 1,332.12 | - |
| 8. INK CARTRIDGE, HP C4906AA (HP940), black | cart | | | | | | | | | | | | | 0 | 973.08 | - |
| 9. INK CARTRIDGE, HP C4906AA(HP 940XL), black | cart | | | | | | | | | | | | | 0 | 1,346.40 | - |
| 10. INK CARTRIDGE, HPC4907AA(HP 940XL), cyan | cart | | | | | | | | | | | | | 0 | 973.08 | - |
| 11. INK CARTRIDGE, HP C4908AA(HP 940XL), magenta | cart | | | | | | | | | | | | | 0 | 973.08 | - |
| 12. INK CARTRIDGE, HP C4909AA(HP 940XL ), yellow | cart | | | | | | | | | | | | | 0 | 973.08 | - |
| 13. INK CARTRIDGE, HP C4936A(HP 18 ), black | cart | | | | | | | | | | | | | 0 | 809.88 | - |
| 14. INK CARTRIDGE, HP C4937A(HP 18) , cyan | cart | | | | | | | | | | | | | 0 | 606.90 | - |
| 15. INK CARTRIDGE, HP C4938A(HP 18) , magenta | cart | | | | | | | | | | | | | 0 | 606.90 | - |
| 16. INK CARTRIDGE, HP C4939A (HP18) , yellow | cart | | | | | | | | | | | | | 0 | 606.90 | - |
| 17. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml | cart | | | | | | | | | | | | | 0 | 737.46 | - |
| 18. INK CARTRIDGE, HP C8767WA(HP96), black , 21 ml | cart | | | | | | | | | | | | | 0 | 1,230.12 | - |
| 19. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml | cart | | | | | | | | | | | | | 0 | 393.72 | - |
| 20. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml | cart | | | | | | | | | | | | | 0 | 393.72 | - |
| 21. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml | cart | | | | | | | | | | | | | 0 | 393.72 | - |
| 22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml | cart | | | | | | | | | | | | | 0 | 393.72 | - |
| 23. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml | cart | | | | | | | | | | | | | 0 | 393.72 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml | cart | | | | | | | | | | | | | 0 | 1,365.78 | - |
| 25. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml | cart | | | | | | | | | | | | | 0 | 682.38 | - |
| 26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml | cart | | | | | | | | | | | | | 0 | 973.08 | - |
| 27. INK CARTRIDGE, HP C9392A( HP 88XL), magenta 17 ml | cart | | | | | | | | | | | | | 0 | 973.08 | - |
| 28. INK CARTRIDGE, HP C9393A(HP 88XL ), yellow 17 ml | cart | | | | | | | | | | | | | 0 | 973.08 | - |
| 29. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml | cart | | | | | | | | | | | | | 0 | 1,363.74 | - |
| 30. INK CARTRIDGE, HP CB316WA( HP 564), black | cart | | | | | | | | | | | | | 0 | 467.12 | - |
| 31. INK CARTRIDGE, HP CB317WA(HP 564), photo | cart | | | | | | | | | | | | | 0 | 390.66 | - |
| 32. INK CARTRIDGE, HP CB318WA(HP 564), cyan | cart | | | | | | | | | | | | | 0 | 390.66 | - |
| 33. INK CARTRIDGE, HP CB319WA(HP 564 ), magenta | cart | | | | | | | | | | | | | 0 | 390.66 | - |
| 34. INK CARTRIDGE, HP CB320WA ( HP 564), yellow | cart | | | | | | | | | | | | | 0 | 390.66 | - |
| 35. INK CARTRIDGE, HP CB335WA(HP74 ), black , 4.5 ml | cart | | | | | | | | | | | | | 0 | 628.32 | - |
| 36. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml | cart | | | | | | | | | | | | | 0 | 1,232.16 | - |
| 37. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml | cart | | | | | | | | | | | | | 0 | 722.16 | - |
| 38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml | cart | | | | | | | | | | | | | 0 | 1,365.78 | - |
| 39. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml | cart | | | | | | | | | | | | | 0 | 588.54 | - |
| 40. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml | cart | | | | | | | | | | | | | 0 | 1,177.08 | - |
| 41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml | cart | | | | | | | | | | | | | 0 | 706.86 | - |
| 42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml | cart | | | | | | | | | | | | | 0 | 1,374.96 | - |
| 43. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml | cart | | | | | | | | | | | | | 0 | 589.86 | - |
| 44. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml | cart | | | | | | | | | | | | | 0 | 903.72 | - |
| 45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml | cart | | | | | | | | | | | | | 0 | 984.30 | - |
| 46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet | cart | | | | | | | | | | | | | 0 | 332.32 | - |
| 47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet | cart | | | | | | | | | | | | | 0 | 322.32 | - |
| 48. INK CARTRIDGE, HP CD971AA (HP 920), black | cart | | | | | | | | | | | | | 0 | 747.66 | - |
| 49. INK CARTRIDGE, HP CD972AA (HP920XL), cyan | cart | | | | | | | | | | | | | 0 | 561.00 | - |
| 50. INK CARTRIDGE, HP CD973AA (HP920XL), magenta | cart | | | | | | | | | | | | | 0 | 561.00 | - |
| 51. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow | cart | | | | | | | | | | | | | 0 | 561.00 | - |
| 52. INK CARTRIDGE, HP CD975AA (HP920XL), black | cart | | | | | | | | | | | | | 0 | 1,122.00 | - |
| 53. INK CARTRIDGE, HP CN692AA(HP 704), black | cart | | | | | | | | | | | | | 0 | 332.32 | - |
| 54. INK CARTRIDGE, HP CN693AA (HP704), tricolor | cart | | | | | | | | | | | | | 0 | 332.32 | - |
| 55. INK CARTRIDGE, Brother LC67HYBK, black | cart | | | | | | | | | | | | | 0 | 1,550.40 | - |
| 56. INK CARTRIDGE, Brother LC67HYC, cyan | cart | | | | | | | | | | | | | 0 | 938.40 | - |
| 57. INK CARTRIDGE, Brother LC67HYM, magenta | cart | | | | | | | | | | | | | 0 | 938.40 | - |
| 58. INK CARTRIDGE, Brother LC67HYY, yellow | cart | | | | | | | | | | | | | 0 | 938.40 | - |
| 59. INK CARTRIDGE, Brother LC 39BK, black | cart | | | | | | | | | | | | | 0 | 681.36 | - |
| 60. INK CARTRIDGE, Brother LC 39Y, yellow | cart | | | | | | | | | | | | | 0 | 453.90 | - |
| 61. INK CARTRIDGE, Brother LC 39C, cyan | cart | | | | | | | | | | | | | 0 | 453.90 | - |
| 62. INK CARTRIDGE, Brother LC 39M, magenta | cart | | | | | | | | | | | | | 0 | 453.90 | - |
| 63. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A | cart | | | | | | | | | | | | | 0 | 984.30 | - |
| 66. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A | cart | | | | | | | | | | | | | 0 | 1,221.96 | - |
| 67. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A | cart | | | | | | | | | | | | | 0 | 2,075.70 | - |
| 68. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A | cart | | | | | | | | | | | | | 0 | 1,662.60 | - |
| 69. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A | cart | | | | | | | | | | | | | 0 | 2,009.40 | - |
| 70. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100 | cart | | | | | | | | | | | | | 0 | 1,138.32 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 71. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/ C50/ CX3100 | cart | | | | | | | | | | | | | 0 | 1,039.38 | - |
| 72. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/ CX5100 | cart | | | | | | | | | | | | | 0 | 1,228.08 | - |
| 73. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80 | cart | | | | | | | | | | | | | 0 | 586.50 | - |
| 74. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80 | cart | | | | | | | | | | | | | 0 | 586.50 | - |
| 75. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80 | cart | | | | | | | | | | | | | 0 | 586.50 | - |
| 76. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/UX | cart | | | | | | | | | | | | | 0 | 482.46 | - |
| 77. INK CARTRIDGE, Epson C13TO38191, black, for printer Stylus C41SX/UX (Double Pack) | cart | | | | | | | | | | | | | 0 | 850.68 | - |
| 78. INK CARTRIDGE, Epson C13TO39090, color, for printer Stylus C41SX/UX | cart | | | | | | | | | | | | | 0 | 755.82 | - |
| 79. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100 | cart | | | | | | | | | | | | | 0 | 534.48 | - |
| 80. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100 | cart | | | | | | | | | | | | | 0 | 534.48 | - |
| 81. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100 | cart | | | | | | | | | | | | | 0 | 534.48 | - |
| 82. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83 | cart | | | | | | | | | | | | | 0 | 614.04 | - |
| 83. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83 | cart | | | | | | | | | | | | | 0 | 378.42 | - |
| 84. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83 | cart | | | | | | | | | | | | | 0 | 378.42 | - |
| 85. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83 | cart | | | | | | | | | | | | | 0 | 378.42 | - |
| 86. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67 | cart | | | | | | | | | | | | | 0 | 628.32 | - |
| 87. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67 | cart | | | | | | | | | | | | | 0 | 482.46 | - |
| 88. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67 | cart | | | | | | | | | | | | | 0 | 387.60 | - |
| 89. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67 | cart | | | | | | | | | | | | | 0 | 387.60 | - |
| 90. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67 | cart | | | | | | | | | | | | | 0 | 387.60 | - |
| 91. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900 | cart | | | | | | | | | | | | | 0 | 288.66 | - |
| 92. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900 | cart | | | | | | | | | | | | | 0 | 288.66 | - |
| 93. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900 | cart | | | | | | | | | | | | | 0 | 288.66 | - |
| 94. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900 | cart | | | | | | | | | | | | | 0 | 288.66 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 95. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW | cart | | | | | | | | | | | | | 0 | 849.66 | - |
| 96. INK CARTRIDGE, Epson C13T103290, Cyan, for printer StylusT40W/TX600FW | cart | | | | | | | | | | | | | 0 | 566.10 | - |
| 97. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW | cart | | | | | | | | | | | | | 0 | 566.10 | - |
| 98. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW | cart | | | | | | | | | | | | | 0 | 566.10 | - |
| 99. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap | cart | | | | | | | | | | | | | 0 | 566.10 | - |
| 100. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack | cart | | | | | | | | | | | | | 0 | 943.50 | - |
| 101. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N | cart | | | | | | | | | | | | | 0 | 424.32 | - |
| 102. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N | cart | | | | | | | | | | | | | 0 | 424.32 | - |
| 103. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N | cart | | | | | | | | | | | | | 0 | 424.32 | - |
| 104. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N | cart | | | | | | | | | | | | | 0 | 424.32 | - |
| 105. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N | cart | | | | | | | | | | | | | 0 | 279.48 | - |
| 106. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N | cart | | | | | | | | | | | | | 0 | 279.48 | - |
| 107. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N | cart | | | | | | | | | | | | | 0 | 279.48 | - |
| 108. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N | cart | | | | | | | | | | | | | 0 | 279.48 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 109. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap | cart | | | | | | | | | | | | | 0 | 940.44 | - |
| 110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap | cart | | | | | | | | | | | | | 0 | 940.44 | - |
| 111. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap | cart | | | | | | | | | | | | | 0 | 940.44 | - |
| 112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap | cart | | | | | | | | | | | | | 0 | 940.44 | - |
| 113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap | cart | | | | | | | | | | | | | 0 | 940.44 | - |
| 114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap | cart | | | | | | | | | | | | | 0 | 940.44 | - |
| 115. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap | cart | | | | | | | | | | | | | 0 | 656.88 | - |
| 116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap | cart | | | | | | | | | | | | | 0 | 656.88 | - |
| 117. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap | cart | | | | | | | | | | | | | 0 | 656.88 | - |
| 118. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap | cart | | | | | | | | | | | | | 0 | 656.88 | - |
| 119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap | cart | | | | | | | | | | | | | 0 | 656.88 | - |
| 120. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap | cart | | | | | | | | | | | | | 0 | 656.88 | - |
| 121. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141 | cart | | | | | | | | | | | | | 0 | 302.94 | - |
| 122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141 | cart | | | | | | | | | | | | | 0 | 302.94 | - |
| 123. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141 | cart | | | | | | | | | | | | | 0 | 302.94 | - |
| 124. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141 | cart | | | | | | | | | | | | | 0 | 302.94 | - |
| 125. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143 | cart | | | | | | | | | | | | | 0 | 576.30 | - |
| 126. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143 | cart | | | | | | | | | | | | | 0 | 453.90 | - |
| 127. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143 | cart | | | | | | | | | | | | | 0 | 453.90 | - |
| 128. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143 | cart | | | | | | | | | | | | | 0 | 453.90 | - |
| 129. TONER CARTRIDGE, HP C3906F, black | cart | | | | | | | | | | | | | 0 | 3,063.06 | - |
| 130. TONER CARTRIDGE, HP CB435A, black | cart | | | | | | | | | | | | | 0 | 2,491.86 | - |
| 131. TONER CARTRIDGE, HP CB436A, black | cart | | | | | | | | | | | | | 0 | 2,924.34 | - |
| 132. TONER CARTRIDGE, HP CB540A, black | cart | | | | | | | | | | | | | 0 | 2,886.60 | - |
| 133. TONER CARTRIDGE, HP CB541A, cyan | cart | | | | | | | | | | | | | 0 | 2,652.00 | - |
| 134. TONER CARTRIDGE, HP CB542A, yellow | cart | | | | | | | | | | | | | 0 | 2,652.00 | - |
| 135. TONER CARTRIDGE, HP CB543A, magenta | cart | | | | | | | | | | | | | 0 | 2,652.00 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 136. TONER CARTRIDGE, HP CC364A, black | cart | | | | | | | | | | | | | 0 | 6,324.00 | - |
| 137. TONER CARTRIDGE, HP CC530A, black | cart | | | | | | | | | | | | | 0 | 5,064.30 | - |
| 138. TONER CARTRIDGE, HP CC531A, cyan | cart | | | | | | | | | | | | | 0 | 4,750.14 | - |
| 139. TONER CARTRIDGE, HP CC532A, yellow | cart | | | | | | | | | | | | | 0 | 4,750.14 | - |
| 140. TONER CARTRIDGE, HP CC533A, magenta | cart | | | | | | | | | | | | | 0 | 4,750.14 | - |
| 141. TONER CARTRIDGE, HP CE250A, black | cart | | | | | | | | | | | | | 0 | 5,254.02 | - |
| 142. TONER CARTRIDGE, HP CE251A, cyan | cart | | | | | | | | | | | | | 0 | 10,348.92 | - |
| 143. TONER CARTRIDGE, HP CE252A, yellow | cart | | | | | | | | | | | | | 0 | 10,348.92 | - |
| 144. TONER CARTRIDGE, HP CE253A, magenta | cart | | | | | | | | | | | | | 0 | 10,348.92 | - |
| 145. TONER CARTRIDGE, HP CE255A, black | cart | | | | | | | | | | | | | 0 | 6,233.22 | - |
| 146. TONER CARTRIDGE, HP CE260A, black | cart | | | | | | | | | | | | | 0 | 6,157.74 | - |
| 147. TONER CARTRIDGE, HP CE261A, cyan | cart | | | | | | | | | | | | | 0 | 11,185.32 | - |
| 148. TONER CARTRIDGE, HP CE262A, yellow | cart | | | | | | | | | | | | | 0 | 11,185.32 | - |
| 149. TONER CARTRIDGE, HP CE263A, magenta | cart | | | | | | | | | | | | | 0 | 11,185.32 | - |
| 150. TONER CARTRIDGE, HP CE278A, black | cart | | | | | | | | | | | | | 0 | 3,011.04 | - |
| 151. TONER CARTRIDGE, HP CE285A, black | cart | | | | | | | | | | | | | 0 | 2,655.06 | - |
| 152. TONER CARTRIDGE, HP CE505A, black | cart | | | | | | | | | | | | | 0 | 3,590.40 | - |
| 153. TONER CARTRIDGE, HP CE505X, high cap, black | cart | | | | | | | | | | | | | 0 | 6,592.26 | - |
| 154. TONER CARTRIDGE, HP Q6000A, black | cart | | | | | | | | | | | | | 0 | 3,115.08 | - |
| 155. TONER CARTRIDGE, HP Q6001A, cyan | cart | | | | | | | | | | | | | 0 | 3,395.58 | - |
| 156. TONER CARTRIDGE, HP Q6002A, yellow | cart | | | | | | | | | | | | | 0 | 3,395.58 | - |
| 157. TONER CARTRIDGE, HP Q6003A, magenta | cart | | | | | | | | | | | | | 0 | 3,395.58 | - |
| 158. TONER CARTRIDGE, HP Q6470A, black | cart | | | | | | | | | | | | | 0 | 5,420.28 | - |
| 159. TONER CARTRIDGE, HP Q6471A, cyan | cart | | | | | | | | | | | | | 0 | 5,389.68 | - |
| 160. TONER CARTRIDGE, HP Q6472A, yellow | cart | | | | | | | | | | | | | 0 | 5,389.68 | - |
| 161. TONER CARTRIDGE, HP Q6473A, magenta | cart | | | | | | | | | | | | | 0 | 5,389.68 | - |
| 162. TONER CARTRIDGE, HP Q7581A, cyan | cart | | | | | | | | | | | | | 0 | 6,977.82 | - |
| 163. TONER CARTRIDGE, HP Q7582A, yellow | cart | | | | | | | | | | | | | 0 | 6,977.82 | - |
| 164. TONER CARTRIDGE, HP Q7583A, magenta | cart | | | | | | | | | | | | | 0 | 6,977.82 | - |
| 165. TONER CARTRIDGE, Brother TN-155BK, black | cart | | | | | | | | | | | | | 0 | 4,222.80 | - |
| 166. TONER CARTRIDGE, Brother TN-155M, magenta | cart | | | | | | | | | | | | | 0 | 5,661.00 | - |
| 167. TONER CARTRIDGE, Brother TN-155Y, yellow | cart | | | | | | | | | | | | | 0 | 5,661.00 | - |
| 168. TONER CARTRIDGE, Brother TN-155C, cyan | cart | | | | | | | | | | | | | 0 | 5,661.00 | - |
| 169. TONER CARTRIDGE, Brother TN-2025 | cart | | | | | | | | | | | | | 0 | 2,601.00 | - |
| 170. TONER CARTRIDGE, Brother TN-2130 | cart | | | | | | | | | | | | | 0 | 1,785.00 | - |
| 171. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN | cart | | | | | | | | | | | | | 0 | 3,264.00 | - |
| 172. TONER CARTRIDGE, Lexmark X340A11G | cart | | | | | | | | | | | | | 0 | 5,967.00 | |
| 173. TONER CARTRIDGE, Lexmark E360H11P | cart | | | | | | | | | | | | | 0 | 11,776.92 | - |
| 174. TONER CARTRIDGE, Lexmark E450A11P | cart | | | | | | | | | | | | | 0 | 6,684.06 | - |
| 175. TONER CARTRIDGE, Lexmark T650A11P | cart | | | | | | | | | | | | | 0 | 9,445.20 | - |
| 176. TONER CARTRIDGE, Lexmark T650H11P | cart | | | | | | | | | | | | | 0 | 25,586.70 | - |
| 177. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500 | cart | | | | | | | | | | | | | 0 | 3,112.02 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 178. TONER CARTRIDGE, Developer, Epson C13S050010, for printer EPL-5700L/5800 | cart | | | | | | | | | | | | | 0 | 5,095.92 | - |
| 179. TONER CARTRIDGE, Developer, Epson C13S050087, for printer EPL-5900/5900L | cart | | | | | | | | | | | | | 0 | 5,194.86 | - |
| 180. TONER CARTRIDGE, Developer, Epson C13S050166, 6K, for printer EPL-6200 | cart | | | | | | | | | | | | | 0 | 5,053.08 | - |
| 181. TONER CARTRIDGE, Developer, Epson C13S050167, 3K, for printer EPL-6200/6200L | cart | | | | | | | | | | | | | 0 | 3,211.98 | - |
| 182. TONER CARTRIDGE,Epson C13S050440, Std Cap, for printer AL-M2010D/DN | cart | | | | | | | | | | | | | 0 | 5,389.68 | - |
| 183. TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M1200 | cart | | | | | | | | | | | | | 0 | 3,542.46 | - |
| 184. TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M1200 | cart | | | | | | | | | | | | | 0 | 5,241.78 | - |
| 185. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545 | cart | | | | | | | | | | | | | 0 | 10,200.00 | - |
| 186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050 / ML-D3051 | cart | | | | | | | | | | | | | 0 | 6,987.00 | - |
| 187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n | cart | | | | | | | | | | | | | 0 | 2,805.00 | - |
| 188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND | cart | | | | | | | | | | | | | 0 | 4,768.50 | - |
| 189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML 1660 | cart | | | | | | | | | | | | | 0 | 2,978.40 | - |
| 190. RIBBON CARTRIDGE, for Fujitsu DL3850 | cart | | | | | | | | | | | | | 0 | 449.80 | - |
| 191. RIBBON CARTRIDGE, for OKI ML 1120 | cart | | | | | | | | | | | | | 0 | 7,124.00 | - |
| 192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series | cart | | | | | | | | | | | | | 0 | 1,142.40 | - |
| 193. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000 | cart | | | | | | | | | | | | | 0 | 1,129.14 | - |
| 194. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580 | cart | | | | | | | | | | | | | 0 | 119.34 | - |
| 195. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro | cart | | | | | | | | | | | | | 0 | 344.76 | - |
| 196. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300 | cart | | | | | | | | | | | | | 0 | 1,224.00 | - |
| 197. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055) | cart | | | | | | | | | | | | | 0 | 940.44 | - |
| 198. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500 | cart | | | | | | | | | | | | | 0 | 1,030.20 | - |
| 199. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590 | cart | | | | | | | | | | | | | 0 | 373.32 | - |
| 200. PRINTHEAD, HP 11, black, C4810A , 8 ml | cart | | | | | | | | | | | | | 0 | 1,365.78 | - |
| 201. PRINTHEAD, HP 11, cyan, 8 ml | cart | | | | | | | | | | | | | 0 | 1,365.78 | - |
| 202. PRINTHEAD, HP 11, magenta C4812A, 8 ml | cart | | | | | | | | | | | | | 0 | 1,365.78 | - |
| 203. PRINTHEAD, HP 11 yellow, 8 ml | cart | | | | | | | | | | | | | 0 | 1,365.78 | - |
| 204. Photoconductor Kit, Lexmark PN 12A8302 | cart | | | | | | | | | | | | | 0 | 4,120.80 | - |
| 205. Photoconductor Kit, Lexmark PN E260X22G | cart | | | | | | | | | | | | | 0 | 2,295.00 | - |
| 206. Photoconductor Kit, Lexmark PN E250X22G | cart | | | | | | | | | | | | | 0 | 2,295.00 | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 207. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L | cart | | | | | | | | | | | | | 0 | 3,391.50 | - |
| **B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)** | | | | | | | | | | | | | | | | |
| **Office Equipment and Accessories** | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | 0 | | - |
| 3 | | | | | | | | | | | | | | 0 | | - |
| 4 | | | | | | | | | | | | | | 0 | | - |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Office Supplies** | | | | | | | | | | | | | | 0 | | - |
| Motor oil | bottle | 4 | | 4 | | 4 | | 4 | | 4 | | 4 | | 24 | 150.00 | 3,600.00 |
| Diesoline | liter | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 360 | 44.00 | 15,840.00 |
| fish feeds | sack | | | 5 | | | 5 | | | 5 | | | 5 | 20 | 625.00 | 12,500.00 |
| LPG | | | | 2 | | | 1 | | | 1 | | | | 4 | 700.00 | 2,800.00 |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Audio and visual presentation and composing equipment** | | | | | | | | | | | | | | | | |
| Amplifier | set | | | 1 | | | | | | | | | | 1 | 30,000.00 | 30,000.00 |
| Microphone | piece | | | 2 | | | | | | | | | | 2 | 500.00 | 1,000.00 |
| 3 | | | | | | | | | | | | | | 0 | | - |
| 4 | | | | | | | | | | | | | | 0 | | - |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Photographic or filming or video equipment** | | | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | 0 | | - |
| 2 | | | | | | | | | | | | | | 0 | | - |
| 3 | | | | | | | | | | | | | | 0 | | - |
| 4 | | | | | | | | | | | | | | 0 | | - |
| 5 | | | | | | | | | | | | | | 0 | | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Cleaning Equipment and Supplies** | | | | | | | | | | | | | | | | |
| Diswashing liquid | bottle | 1 | | | 1 | | | 1 | | | 1 | | | 4 | 75.00 | 300.00 |
| 2 | | | | | | | | | | | | | | 0 | | - |
| 3 | | | | | | | | | | | | | | 0 | | - |
| 4 | | | | | | | | | | | | | | 0 | | - |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Paper Materials and Products** | | | | | | | | | | | | | | | | |
| Graduation paraphernalia | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | 20 | 20 | 1,000.00 | 20,000.00 |
| 3 | | | | | | | | | | | | | | 0 | | - |
| 4 | | | | | | | | | | | | | | 0 | | - |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Lighting and fixtures and accessories** | | | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | 0 | | - |
| 3 | | | | | | | | | | | | | | 0 | | - |
| 4 | | | | | | | | | | | | | | 0 | | - |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Electrical equipment and components and supplies** | | | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | 0 | | - |
| 2 | | | | | | | | | | | | | | 0 | | - |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |
| 3 | | | | | | | | | | | | | | 0 | | - |
| 4 | | | | | | | | | | | | | | 0 | | - |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Computer Supplies** | | | | | | | | | | | | | | | | |
| Toner HP laser jet 35A | piece | | | 3 | | | | | 3 | | | | | 6 | 3,500.00 | 21,000.00 |
| Toner HP laser jet 85A | piece | | | 3 | | | | | 3 | | | | | 6 | 4,000.00 | 24,000.00 |
| AVR | unit | | | 4 | | | | | | | | | | 4 | 6,000.00 | 24,000.00 |
| 5 | | | | | | | | | | | | | | 0 | | - |
| 6 | | | | | | | | | | | | | | 0 | | - |
| 7 | | | | | | | | | | | | | | 0 | | - |
| 8 | | | | | | | | | | | | | | 0 | | - |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| **Computer Equipment and Accessories** | | | | | | | | | | | | | | | | |
| Deskstop computer (cashier and registrar) | set | | | 1 | | | | | | | | | | 0 | | - |
| Laptop | unit | | | 1 | | | | | | | | | | 1 | 28,000.00 | 28,000.00 |
| Office Table | unit | | | 3 | | | | | | | | | | 1 | 36,000.00 | 36,000.00 |
| Executive Chair (junior) | unit | | | 5 | | | | | | | | | | 3 | 15,000.00 | 45,000.00 |
| Air condition (window type) | unit | | | 3 | | | | | | | | | | 5 | 2,000.00 | 10,000.00 |
| 8 | | | | | | | | | | | | | | 3 | 25,000.00 | 75,000.00 |
| 9 | | | | | | | | | | | | | | 0 | | - |
| 10 | | | | | | | | | | | | | | 0 | | - |
| ***Other Categories** | | | | | | | | | | | | | | 0 | | - |
| School building (2-storey) | | 1 | | | | | | | | | | | | | | |
| Textbooks and instructional materials | | 1 | | | | | | | | | | | | 1 | 5,000,000.00 | ########## |
| Medical and dental and lab supply | | | | | | | | | | | | | | 1 | 50,000.00 | 50,000.00 |
| R/M School Building Structure | | 1 | | | | | | | | | | | | 0 | | - |
| R/M Machineries and equipment | | 1 | | | | | | | | | | | | 1 | 80,000.00 | 80,000.00 |
| Accreditation expenses | | 1 | | | | | | | | | | | | 1 | 30,000.00 | 30,000.00 |
| Internet connection | | 1 | | | | | | | | | | | | 1 | 50,000.00 | 50,000.00 |
| 9 | | | | | | | | | | | | | | 1 | 20,000.00 | 20,000.00 |
| 10 | | | | | | | | | | | | | | 0 | | - |
| | | | | | | | | | | | | | | 0 | | - |
| | | | | | | | | | | | | | | 0 | | - |

***GRAND TOTAL: ..... 5,698,586.70

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | | ** PS Price Catalogue as of (09.12.2011) | Total Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | | |

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION .....

APPROVED BUDGET: .....

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

JOSe ALLAN B. DIETA
Property/Supply Officer

Certified Funds Available /
Certified Appropriate Funds Available:

Accountant /
Local Budget Officer

Approved:

Head of Office/Agency

Date Prepared: March 8, 2013