

Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Tanay, Rizal

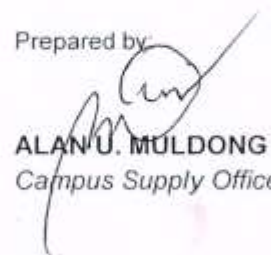
2012 ANNUAL PROCUREMENT PLAN - Taytay Campus

Maintenance & Other Operating Expense (MOOE)

INSTRUCTION

Supplies and Materials - Office Supplies	Php	817,506.11
Medical/Dental & Laboratory Supplies		27,746.00
Textbooks/Instructional/Graduation Materials		13,447.00
Repair & Maintenance - Building & Structures		155,600.00
Repair & Maintenance - Machineries & Equipment		189,430.00
Repair & Maintenance - Furniture & Fixtures		9,000.00
Research Services		37,929.00
Extension Services		7,997.00
Infrastructure		531,634.00
Equipment		531,000.00
GRAND TOTAL	<u>Php</u>	<u>2,321,289.11</u>

Prepared by:


ALAN U. MULDONG
Campus Supply Officer

Budget Allotment Certified Available:


RENATO F. DE LEMON, Ph. D.
Budget Officer

Recommending Approval:


DEMETRIA A. SAN JUAN, Ed. D.
Chancellor, Cluster II

Approved:


MARITA R. CANAPI, Ed. D.
Head of Office/Agency

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/ Bureau/Office: University of Rizal System-Taytay Campus
Region: IV-A
Address: Sitio Lambak, Floodway, Brgy. San Juan, Taytay, Rizal

Contact Person: ALAN U. MULDONG
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Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (01.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
A. Available at Procurement Service Stores																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18/20 watts	piece							10			10			20	67.27	1,345.40	
2. BALLAST, 36 watts	piece							10			10			20	72.54	1,450.80	
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet							4			2			6	36.40	218.40	
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet							4			2			6	14.56	87.36	
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	68.12	-	
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set							10			5			15	280.54	4,208.10	
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set							10			5			15	368.94	5,534.10	
8. FLUORESCENT TUBE, 18 watts	piece							10			5			15	32.14	482.10	
9. FLUORESCENT TUBE, 36 watts	piece							20			10			30	33.85	1,015.50	
10. COMPACT FLUORESCENT LIGHT, 17 watts	piece							15			10			25	103.79	2,594.75	
11. FUSE, 30 amperes	piece													0	10.90	-	
12. FUSE, 60 amperes	piece													0	25.48	-	
13. STARTER, 4-40 watts	piece							20			10			30	3.73	111.90	
14. TAPE, electrical	roll							2			2			4	18.20	72.80	
Sub. Total																17,121.21	
COMMON COMPUTER SUPPLIES																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 pcs./box	box													0	520.00	-	
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 pcs./box	box													0	818.48	-	
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	581.67	-	

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	912.60	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box													0	480.48	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	778.96	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	407.68	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	722.80	-
9. COMPACT DISK CASE	piece							5			3			8	50.84	406.72
10. CD DRIVE CLEANER	piece							2			1			3	64.22	192.66
11. COMPACT DISK RECORDABLE, min. of 650MB, 70 min. running time	piece							15			15			30	8.79	263.70
12. COMPACT DISK REWRITABLE, 650MB/74 min. capacity	piece							20			20			40	16.62	664.80
13. DISKETTE, 3.5", DS, DD, 10s/box	box													0		-
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece							20			20			40	20.02	800.80
18. EDP BINDER, for 11" x 9-1/2" computer forms, top binding	piece													0		-
16. FLASH DRIVE, 8GB, USB 2.0 and play	piece							1			1			2	468.00	936.00
17. INK CARTRIDGE, HP 51645A (HP 45)	cart													0	1,216.86	-
18. INK CARTRIDGE, HP C6615A (HP 15)	cart													0	1,149.54	-
19. INK CARTRIDGE, HP C1823D (HP 23)	cart													0	1,489.20	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart													0	1,250.52	-
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart													0	1,352.52	-
22. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,402.50	-
24. INK CARTRIDGE, HP C8727A (HP 27)	cart													0	743.58	-
25. INK CARTRIDGE, HP C8728A (HP 28)	cart													0	873.12	-
26. INK CARTRIDGE, HP C6656A (HP 56)	cart													0	810.90	-
27. INK CARTRIDGE, HP C6657A (HP 57)	cart													0	1,352.52	-
28. INK CARTRIDGE, HP C9351A (HP 21)	cart							10			5			15	615.06	9,225.90
29. INK CARTRIDGE, HP C9352A (HP 22)	cart							10			5			15	708.90	10,633.50
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	820.08	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart													0	984.30	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	787.44	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	588.54	-
34. INK CARTRIDGE, HP CB314A	cart													0	256.02	-
35. INK CARTRIDGE, HP CB315A	cart													0	329.46	-
36. INK CARTRIDGE, Epson TO17	cart													0		-
37. INK CARTRIDGE, Epson TO18	cart													0		-
38. INK CARTRIDGE, Lexmark # 27, colored	cart													0	1,173.00	-
39. INK CARTRIDGE, Lexmark # 17, black	cart													0	984.30	-
40. INK CARTRIDGE, Epson TO38	cart													0	482.46	-
41. INK CARTRIDGE, Epson TO39	cart													0	755.82	-
55. MONITOR FILTER, 15"	piece													0		-
43. TONER CARTRIDGE, HP C3906A	cart													0	3,063.06	-
44. TONER CARTRIDGE, HP C3903A	cart													0	3,588.00	-
45. TONER CARTRIDGE, HP C4092A	cart													0	2,657.10	-

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (08.23.2011)	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
46. TONER CARTRIDGE, HP C4096A	cart													0	4,112.64	-
47. TONER CARTRIDGE, HP C7115A	cart													0	2,523.48	-
48. TONER CARTRIDGE, HP 92298A	cart													0	4,498.20	-
49. TONER CARTRIDGE, HP C4127X	cart													0	5,451.90	-
50. TONER CARTRIDGE, HP Q2613X	cart													0	4,026.96	-
51. TONER CARTRIDGE, HP Q2612A	cart							5			5			10	2,866.20	28,662.00
52. TONER CARTRIDGE, HP Q5942A	cart													0	6,105.72	-
53. TONER CARTRIDGE, HP Q6511A	cart													0	5,077.56	-
54. TONER CARTRIDGE, HP C9720A	cart													0	6,436.20	-
55. TONER CARTRIDGE, HP C9721A	cart													0	8,710.80	-
56. TONER CARTRIDGE, HP C9722A	cart													0	8,710.80	-
57. TONER CARTRIDGE, HP C9723A	cart													0	8,881.60	-
58. TONER CARTRIDGE, HP Q1338A	cart													0	6,489.60	-
59. TONER CARTRIDGE, HP Q2610A	cart													0	4,882.18	-
60. TONER CARTRIDGE, HP Q3960A	cart													0	3,468.00	-
61. TONER CARTRIDGE, HP Q3961A	cart													0	4,187.10	-
62. TONER CARTRIDGE, HP Q3962A	cart													0	4,187.10	-
63. TONER CARTRIDGE, HP Q3963A	cart													0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart													0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart													0	3,301.74	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart													0	4,559.40	-
69. TONER, for Kyocera Mita KM-1505/1510/1810	cart													0	3,843.84	-
70. TONER, TK 100, for Kyocera Mita KM-1500	cart													0	2,843.56	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	2,958.00	-
73. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,254.02	-
74. RIBBON, Epson RN 8755	cart													0	84.76	-
75. RIBBON, Epson RN 8750	cart													0	76.75	-
76. RIBBON, Epson RN 7754	cart													0	127.50	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart													0	724.88	-
78. RIBBON, Epson RN SO 15327	cart													0	328.44	-
Sub. Total																52,078.58
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll							2			2			4	603.20	2,412.80
2. AIR FRESHENER, 280ml/can	can							15			15			30	92.56	2,776.80
3. ALCOHOL, 70% isopropyl	bottle							20			10			30	37.20	1,131.00
4. AUDIO CASSETTE TAPE, 90min.	piece													0	16.12	-
5. TAPE, blank, for micro-cassette recorder, 60 mins.	pack													0	91.50	-
6. CARBON FILM, polyethylene, A-4, 100s/box	box													0	349.44	-
7. CARBON FILM, 216mm x 330mm, 100s/box	box													0	364.00	-
8. CARTOLINA, assorted color, 20s/pack	pack							2			2			4	72.80	291.20
9. CARTOLINA, white, 20s/pack	pack							2			2			4	57.20	228.80
10. CHALK, white enamel, approx. 140s/box	box							30			20			50	34.81	1,740.50
11. CLIP, bulldog (3")	piece													0	8.42	-
12. CLIP, backfold, 25mm, 12s/box	box													0	10.42	-
13. CLIP, backfold, 50mm, 12s/box	box													0	43.68	-
14. CLIP, backfold, 19mm, 12s/box	box													0	7.54	-
15. CLIP, backfold, 32mm, 12s/box	box													0	17.42	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of 08.23.2021	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
16. COLUMNAR PAD, 4 cols, 55gsm	pad													0	21.84	-
17. COLUMNAR PAD, 14 cols, 55 gsm	pad													0	45.76	-
18. COLUMNAR PAD, 16 cols, 55 gsm	pad													0	45.76	-
19. COLUMNAR PAD, 18 cols, 55 gsm	pad													0	67.60	-
20. COLUMNAR NOTEBOOK, 12 cols	piece													0	19.64	-
21. CORRECTION FLUID, 15ml.	bottle							5			5			10	9.82	98.20
22. DATA FILE BOX, (5"x9"x15-3/4")	box													0	64.47	-
23. DATA FOLDER, w/finger ring,(3" x 9" x 15")	piece													0	70.72	-
26. DRAWING INK, black, 30ml.	bottle													0		-
24. ENVELOPE,documentary(10"x15"),500s/box	box							1			1			2	577.20	1,154.40
26. ENVELOPE, mailing white, 500s/box	box													0	159.78	-
27. ENVELOPE, mailing white with window,500s	box													0	207.58	-
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box													0	196.04	-
29. ENVELOPE, expanding, plastic, legal size	piece							10			10			20	41.36	827.20
30. ENVELOPE,documentary, A4, 500s/box	box													0	526.24	-
31. ERASER, blackboard/whiteboard	piece													0	11.44	-
32. ERASER, rubber	piece							5			5			10	4.68	46.80
33. FILE ORGANIZER, expanding, legal, assorted colors	piece							10			10			20	83.20	1,664.00
34. FOLDER, pressboard, plain, legal, 100s/box	pack													0	851.64	-
35. FOLDER, tagboard, legal size, 100s/box	pack							2			2			4	413.92	1,655.68
36. FOLDER, tagboard, A4 size, 100s/box	pack							2			2			4	253.76	1,015.04
37. FOLDER, morocco/fancy, legal size,50s/ pack	pack													0	301.60	-
38. FOLDER, morocco/fancy, A4 size, 50s/ pack	bundle													0	312.00	-
39. FOLDER, clear plastic, L-type, A4 size, 50s/ pack	pack							2			2			4	247.52	990.08
40. FOLDER, clear plastic, L-type, legal size, 50s/ pack	pack							2			2			4	202.68	810.72
41. GLUE, all purpose, 300 grams min.	jar							5			5			10	37.43	374.30
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece							10			10			20	32.97	659.40
43. INDEX CARD,3"x 5",ruled both sides,500s/ pack	pack							2			2			4	44.45	177.80
44. INDEX CARD, 5" x 8",ruled both side,500s/ pack	pack							2			2			4	99.84	399.36
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"	box													0	41.50	-
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"	box													0	56.68	-
47. INDEX TAB, self-adhesive, 5 sets/box	box													0	67.60	-
48. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube							1			1			2	11.44	22.88
49. LOOSELEAF COVER, (8-1/2"x14"), 50 pcs/ pack	pack													0	493.54	-
50. MAGAZINE FILE BOX, medium	piece							25			15			40	49.56	1,982.40
51. MAGAZINE FILE BOX, large	piece							25			15			40	44.61	1,784.40
52. MAP PIN, round head, 100s/box	box													0	36.40	-
53. MARKER, fluorescent, 3 colors/set	set													0	41.60	-
54. MARKING PEN, whiteboard, black	piece							20			20			40	15.08	603.20
55. MARKING PEN, whiteboard, blue	piece							10			10			20	15.08	301.60
56. MARKING PEN, whiteboard, red	piece							2			2			4	15.08	60.32
57. MARKING PEN, permanent, black	piece							20			20			40	14.32	572.80
58. MARKING PEN, permanent, blue	piece							10			10			20	14.32	286.40
59. MARKING PEN, permanent, red	piece							2			2			4	14.32	57.28
60. MARKING PEN, transparency film	set													0	84.24	-
61. NOTE BOOK, stenographer's	piece													0	7.49	-
62. NOTE PAD, (3"x3")	pad													0	36.40	-
63. NOTE PAD, (3"x4")	pad													0	52.00	-
64. NOTE PAD, (2"x2"), 400 sheets/ pad	pad													0	112.32	-
69. NOTE PAD, (2"x3")	pad													0	31.20	-

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (08.23.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
66. OIL, 120mL, for typewriter	bottle							1						1	30.99	30.99	
67. PAPER, bond, Premium Grade, A4	ream							25			25			50	104.80	5,240.00	
68. PAPER, mimeo, Groundwood, A4	ream							5			5			10	56.06	560.60	
70. PAPER, mimeo, WhiteWove, A4	ream							20			20			40	102.44	4,097.60	
71. PAPER, PPC, A4	ream													0	144.35	-	
72. PAPER, PPC, B4	ream													0	194.66	-	
73. PAPER, ruled pad, 216mmx330mm, 100s/pad	pad													0	20.57	-	
74. PAPER, thermal, 210mmx30M	roll													0	36.40	-	
75. PAPER, thermal, 216mmx30M	roll													0	37.44	-	
76. PAPER, multicopy, A4	ream							20			20			40	139.32	5,572.80	
80. TRACING PAPER, in rolls, 43" x 20' yards	roll													0		-	
77. PARCHMENT PAPER, A4 size, 75 gsm, 100/ream	ream													0	161.20	-	
79. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box							15			15			30	15.60	468.00	
80. PAPER CLIP, gem type, 32mm, 100s/box	box							10			10			20	8.84	176.80	
81. PENCIL, lead, w/eraser	dozen							5			5			10	24.89	248.90	
82. PENCIL, mechanical, 0.5mm lead	piece							5			5			10	18.20	182.00	
83. PUSH PIN, hammer head type, 100s/box	box							5			5			10	30.00	300.00	
84. RECORD BOOK, 300 pages	book													0	50.44	-	
85. RECORD BOOK, 500 pages	book							10			5			15	77.98	1,169.70	
86. RIBBON, nylon, manual typewriter	spool													0	15.81	-	
87. RIBBON, nylon, for Kitano Bundy Clock	piece							1						1	644.80	644.80	
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	468.00	-	
89. RING BINDER, (1/2"x44"), plastic	piece							15			15			30	4.37	131.10	
90. RING BINDER, (3/4"x44"), plastic	piece							10			10			20	12.48	249.60	
91. RING BINDER, (1" x 44"), plastic	piece							10			10			20	12.48	249.60	
92. RING BINDER, (2" x 44"), plastic	piece							10			10			20	28.13	562.60	
92. RUBBER BAND, #18, min. 445 gms./box	box													0	132.68	-	
93. RULER, plastic, 12"	piece													0	3.64	-	
94. RULER, plastic, 18"	piece							5			5			10	36.40	364.00	
95. SIGN PEN, black	piece							20			10			30	41.48	1,244.40	
96. SIGN PEN, blue	piece							10			10			20	41.48	829.60	
97. SIGN PEN, red	piece													0	41.48	-	
98. STAMP PAD INK, violet, 50ml.	bottle													0	27.04	-	
99. STAMP PAD, felt pad	piece													0	24.96	-	
100. STAPLE WIRE, standard, #35	box							10			10			20	25.98	519.60	
108. STENCIL PAPER, ordinary, universal	quire													0		-	
109. STENCIL INK, # 217, 400ml.	tube													0		-	
103. TAPE, masking (2"), 48mm, 50 meters length	roll													0	83.82	-	
104. TAPE, transparent, (1"), 24mm, 50 meters	roll							20			20			40	41.60	1,664.00	
105. TAPE, transparent, (2"), 48mm, 50 meters	roll													0	20.38	-	
106. TAPE, packaging, 48mm, 50 meters length	roll							5			5			10	19.24	192.40	
116. TIME CARD, for Seiko Time Recorder, 100s/bndl	bundle													0		-	
107. TIME CARD, for Amano Bundy Clock, 100s/bndl	bundle							15			10			25	97.76	2,444.00	
119. TOILET TISSUE, 12 rolls/pack	pack							10			10			20	61.15	1,223.00	
120. TRANSPARENCY FILM, A4, 100s/box	box													0		-	
121. TRANSPARENCY FILM, colored, A4, 100s/box	box													0		-	
Sub. Total																57,552.37	
COMMON OFFICE DEVICES																	
1. BLADE, heavy duty cutter (L500), 10 pcs./pack	pack							5			2			7	10.40	72.80	
2. CUTTER, heavy duty,	piece							5			5			10	27.04	270.40	

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3. PUNCHER, heavy duty	piece							3			1			4	114.40	457.60
4. SCISSORS, (6")	pair							5			5			10	18.72	187.20
5. SHARPENER, single cutterhead	piece							3			1			4	147.35	589.40
6. STAMPING DATER, self-inking stamp	piece													0	436.80	-
7. STAPLER, heavy duty, standard	piece							5			2			7	162.84	1,139.88
8. STAPLE REMOVER, twin jaws	piece							5			5			10	19.64	196.40
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece							5			2			7	40.23	281.61
10. WASTE BASKET, plastic	piece							15			5			20	20.99	419.80
Sub. Total																3,615.09
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece							10			5			15	14.56	218.40
2. BROOM, soft (tambu)	piece							15			15			30	119.60	3,588.00
3. BROOM, STICK (tingting)	piece													0	19.76	-
4. CLEANSER, powder, 350gms.	canister							10			10			20	17.32	346.40
5. DETERGENT POWDER, 500gms.	pouch							20			20			40	18.61	744.40
6. DETERGENT BAR	bar							5			5			10	18.72	187.20
7. DISINFECTANT SPRAY, 340 gm.	can							10			5			15	190.63	2,859.45
8. DUST PAN, plastic w handle, large	piece							10			10			20	26.00	520.00
9. FLOOR WAX, paste, natural, 2kg.	can							5			5			10	218.40	2,184.00
10. FLOOR WAX, paste, red, 2kg.	can													0	306.80	-
11. FLOOR WAX, liquid type, 3.75li.	can													0	331.50	-
12. FURNITURE CLEANER, 400ml/can	can							2			2			4	122.72	490.88
13. INSECTICIDE, 600ml (420g)/can	can							5			5			10	116.48	1,164.80
14. MOPHANDLE, screw type, wooden handle	piece							3			3			6	83.20	499.20
15. MOPHEAD, 100% rayon, 400g	piece							15			15			30	71.76	2,152.80
16. RAG, COTTON, (7") in diameter	kilo							5			5			10	43.68	436.80
17. SCOURING PAD, economy size	pack													0	131.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle							10			10			20	62.40	1,248.00
19. TOILET DEODORANT CAKE, 99%, 50gms.	box							20			20			40	33.28	1,331.20
20. TRASHBAG, plastic, black, (XL)	roll							2			2			4	103.79	415.16
Sub. Total																18,386.69
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream							40			40			80	119.22	9,537.60
2. PAPER, mimeo, Groundwood	ream							5			5			10	91.52	915.20
3. PAPER, mimeo, Whitewave	ream							10			10			20	120.02	2,400.40
4. PAPER, for PPC	ream													0	173.33	-
5. PAPER, multicopy, legal, for laser printing	ream							10			10			20	174.72	3,494.40
Sub. Total																16,347.60
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,144.00	-
2. AUTOMATIC VOLTAGE REGULATOR, 500watts	unit															-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit							2			2			4	7,953.92	31,815.68
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit													0	9,399.52	-
4. FILING CABINET, four(4) drawers, three (3)	unit													0	13,497.12	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5"(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit													0	12,155.52	-

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue as of 08/23/2011	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			
6. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit							1						1	1,892.80	1,892.80
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit													0	925.60	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit													0	341.12	-
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit													0	161.08	-
10. CHAIR, monobloc, without armrest,beige/ white	unit							50			50			100	239.20	23,920.00
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit										1			1	19,552.00	19,552.00
12. ELECTRIC FAN, orbit type	unit							5			5			10	1,028.56	10,285.60
13. ELECTRIC FAN, with stand	unit							3			3			6	764.40	4,586.40
14. ELECTRIC FAN, wall type	unit							5			5			10	745.68	7,456.80
15. INDUSTRIAL FAN, 18" metal blade	unit							3			3			6	934.84	5,609.04
16. FACSIMILE TRANSCIVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit													0	4,451.20	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	1,130.48	-
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit							1			1			2	4,726.80	9,453.60
19. MULTIMEDIA PROJECTOR, 2000 ansi lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit							1			1			2	24,939.20	49,878.40
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap, automatic clamping, stationary blade guard, A4-A6 format indications	unit													0	8,838.96	-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit													0	6,238.96	-
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit													0	16,640.00	-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit													0	18,156.32	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, Epson LX-300+	unit										1			1	7,124.00	7,124.00
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable	unit													0	4,139.20	-

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Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of 09/23/2021	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
Sub. Total														0	-
Cleaning Equipment and Supplies															
1. Chlorox	bot.							10			10			20	50.00
2. Muriatic Acid	bot.							10			10			20	50.00
3														0	-
4														0	-
5														0	-
6														0	-
7														0	-
8														0	-
9														0	-
Sub. Total															2,000.00
Paper Materials and Products															
1														0	-
2														0	-
3														0	-
4														0	-
6														0	-
7														0	-
8														0	-
9														0	-
Sub. Total															-
Lighting and fixtures and accessories															
1 Halogen light 500 watts	pc/s							4			2			6	1,000.00
2														0	-
3														0	-
4														0	-
5														0	-
6														0	-
7														0	-
8														0	-
9														0	-
Sub. Total															6,000.00
Electrical equipment and components and supplies															
1 Soldering lead	roll							1						1	500.00
2 Electrical Wire #10	box							2						2	4,000.00
3 Electrical Wire #12	box							2						2	3,000.00
4 Plastic Moulding 3/4" x 12"	pc/s							10			10			20	30.00
5 PVC Pipe 1" x 10'	pc/s							20			20			40	100.00
6 Panelboard 6 branches, single phase, plug-in type	pc/s							1			1			2	600.00
7 Convenience outlet 2 gang	pc/s							10			10			20	170.00
8 Mica tube 1/2"	mts.							5			5			10	20.00
9. Tox 1" with screw	pc/s							100			100			200	2.00
10. Tox 2" with screw	pc/s							100			100			200	3.00
11. Rugby	bot							5			5			10	15.00
12. Concrete nail 2"	pc/s							2			2			4	50.00
13. Electrical wire #14	pc/s							2						2	2,000.00
14. Pliers longnose	pc/s							5						5	300.00

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Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2021)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
Sports Equipment/Supplies																
1. Volleyball 3 colors spiral	pc/s							3						3	1,988.00	5,964.00
2. Basketball Indoor/Outdoor	pc/s							2						2	1,275.00	2,550.00
3. Baseball	pc/s							3						3	215.00	645.00
4. Softball	pc/s													0	265.00	-
5. Chess Board Tournament	pc/s													0	155.00	-
6. Chess Board	pc/s													0	488.00	-
7. Chess Board Analog	pc/s													0	1,380.00	-
8. Dart Board	pc/s							1						1	795.00	795.00
9. Dart Pin	pc/s							2						2	380.00	760.00
10. Table Tennis Table	pc/s													0	8,500.00	-
11. Table Tennis Racket	pc/s							2						2	450.00	900.00
12. Badminton Racket	pc/s							2						2	550.00	1,100.00
13. Baseball Bat Alum.	pc/s							1						1	1,000.00	1,000.00
14. Volleyball Net w/ Cable	pc/s							2						2	585.00	1,170.00
15. Table Tennis Net	pc/s							1						1	190.00	190.00
16. Badminton Net w/ Cable	pc/s							2						2	480.00	960.00
17. Tennis Racket	pc/s													0	2,500.00	-
18. Shuttle Cock	pc/s							2						2	500.00	1,000.00
19. Table Tennis Ball	pc/s							2						2	600.00	1,200.00
20. Sepak Takraw Ball	pc/s							2						2	480.00	960.00
21. Wistle								2						2	240.00	480.00
22. Stopwatch								1						1	380.00	380.00
23 Volleyball Antenna														0	1,250.00	-
24. Basketball Timer Clock								1						1	1,950.00	1,950.00
25. Swimming Kickboard								2						2	295.00	590.00
26. Swimming pull buoy								2						2	295.00	590.00
														0	0.00	-
														0	0.00	-
Sub. Total														0	0.00	-
Medical/Dental Supplies																23,184.00
1. Mef. Acid (ritemed) 500mg.	pc/s													0	5.60	-
2. Paracetamol (ritemed) 500mg.	pc/s													0	4.00	-
3. Alaxan Tablet	pc/s													0	6.00	-
4. Decolgen	pc/s													0	4.30	-
5. Antamin Tablet 4mg.	pc/s													0	2.40	-
6. Pasil Tablet	pc/s													0	6.80	-
7. Mediphlegm Capsule 500 mg	pc/s													0	5.85	-
8. Ambroxol 30mg. (ritemed)	pc/s													0	4.35	-
9. Amoxicillin 500mg.	pc/s													0	6.15	-
10. Omega Pain Killer	pc/s													0	39.75	-
11. Mucosolvan Neb. Solution 20mg.	pc/s													0	163.00	-
12. Medioplast Strip	pc/s													0	95.00	-
13. Distilled Water 50cc	pc/s													0	100.00	-
14. Carbocisteine	pc/s													0	6.00	-
15. Cloxacillin 500mg	pc/s													0	11.25	-
16. Catapres 75mg.	pc/s													0	20.25	-
17. Buscopan	pc/s													0	12.25	-
18. Simeco	pc/s													0	3.75	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
19. Cotrimaxazole 400mg.	pc/s													0	8.50	-
20. Cefalexin 500mg	pc/s													0	12.00	-
21. Loperamide	pc/s													0	6.30	-
22. Ferrous Sulfate (rhea)	pc/s													0	75.00	-
23. Micropore	pc/s													0	35.25	-
24. Gauze (4x4)	pc/s													0	5.00	-
26. Cotton plies	pc/s													0	100.00	-
27. Dental Syringe														0	200.00	-
28. Enamel tray with cover														0	200.00	-
29. Gum separator														0	300.00	-
30. Iris scissor														0	100.00	-
31. Mosquito forceps														0	100.00	-
32. Mouth mirror														0	80.00	-
33. Spoon excavator														0	100.00	-
34. Surgical scissor														0	100.00	-
35. Tooth explorer														0	100.00	-
36. 3-0 Black braided surgical silk thread	spool													0	100.00	-
37. Amoxicillin Trihydrate 250mg	box													0	30.00	-
38. Amoxicillin Trihydrate 500mg	box													0	460.00	-
39. Cotton balls	pack													0	615.00	-
40. Dental Anesthesia	box													0	47.50	-
41. Disposal Latex gloves	box													0	700.00	-
42. Surgical Face mask	box													0	300.00	-
43. Fernin temporary filling	bot													0	750.00	-
44. IRM Intermediate Resto Materials	sets													0	150.00	-
45. Kamillosan spray	bot													0	1,000.00	-
46. Matrix bands	pack													0	250.00	-
47. Mefenamic Acid 250mg	box													0	100.00	-
48. Mefenamic Acid 500mg	box													0	310.00	-
49. Oral Mouthwash 500ml	bot													0	505.00	-
50. Polybib Disposable towel	pack													0	300.00	-
51. Salivary ejector tips	bags													0	150.00	-
52. Dental needle G.27 short	box													0	150.00	-
53. Dental needle G.27 long	box													0	350.00	-
54. Dental needle G.30 long	box													0	350.00	-
55. Ambroxol 30mg	tab													0	1.50	-
56. Amoxicillin 250mg	cap													0	2.50	-
57. Amoxicillin 500mg	cap													0	3.50	-
58. Antamin 4mg	tab													0	1.00	-
59. Aromatic Spirit of Ammonia	bot.													0	16.00	-
60. Band Aid Strips	box													0	100.00	-
61. Calamine Lotion	bot.													0	135.00	-
62. Carbocisteine 500mg	cap.													0	2.50	-
63. Catapres 75mg	tab													0	29.00	-
64. Cefalexin 250mg	cap													0	4.00	-
65. Cefalexin 500mg	cap													0	6.00	-
66. Chlorphenamine maleate 2mg/5ml	bot													0	55.00	-
67. Cloxacillin 250mg	cap													0	4.50	-
68. Cloxacillin 500mg	cap													0	8.00	-
69. Cotton Balls	pack													0	250.00	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of 08.23.2012	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
70. Cotton Buds	pack													0	50.00	-
71. Dequadin Lozenges	loz													0	4.00	-
72. Elastic Bandage 3"	pc/s													0	45.00	-
73. Elastic Bandage 4"	pc/s													0	55.00	-
74. Erythromycin eye ointment	tube													0	350.00	-
75. Eye Pad	pc/s													0	4.50	-
76. Flamazine Ointment	tube													0	550.00	-
77. Hydrogen Peroxide	bot													0	15.00	-
78. Hyosine N Butyl bromide 10mg	tab													0	5.50	-
79. Ibuprofen 200mg	tab													0	2.50	-
80. Krenil S tablet	tab													0	4.25	-
81. Leukoplast 5mm	roll													0	115.00	-
82. Lidocaine 10ml	bot													0	80.00	-
83. Lopermaide capsule	cap													0	1.50	-
84. Maalox syrup	bot													0	350.00	-
85. Medicine tablet	tab													0	6.50	-
86. Mefenamic acid 250mg	cap													0	1.50	-
87. Mefenamic acid 500mg	cap													0	2.50	-
88. Metoclopramide 10mg	tab													0	10.00	-
89. Micropore 24mm	roll													0	55.00	-
90. Micropore 5mm	roll													0	65.00	-
91. Multivitamins	cap													0	6.50	-
92. Oil of wintergreen	bot													0	38.00	-
93. Omega	bot													0	41.00	-
94. OS 3x3	pc/s													0	5.50	-
95. Paracetamol (ritemed) 250mg/5ml	bot													0	69.00	-
96. Paracetamol (ritemed) 325mg	tab													0	3.50	-
97. Phenylpropanolamine + Detromethorpan	cap													0	9.00	-
98. Phenylpropanolamine 25mg	cap													0	4.00	-
99. Palin NSS 1L	bot													0	110.00	-
100. Povidine iodine	bot													0	140.00	-
101. Salbutamol	tab													0	2.00	-
102. Salbutamol nebulas	neb													0	27.00	-
103. Silk w/ cutting needle	pc/s													0	175.00	-
104. Sterile Strips	pack													0	100.00	-
105. Triangular bandage	pc/s													0	50.00	-
106. Tuberculin syringe	pc/s													0	1.00	-
107. Visine Eyedrops	bot													0	55.00	-
108. Abbo Catheter G.24/G.22	pc/s													0	110.00	-
108. BP apparatus	pc/s													0	2,000.00	-
109. Bandage scissor	pair													0	55.00	-
110. Glutaset sachet	sachet													0	20.00	-
111. IV set pedia and adult	sets													0	100.00	-
112. Kidney basin stainless	pc/s													0	450.00	-
113. Male/Female Urinals	pc/s													0	200.00	-
114. Medi Smart Gluco strips	pc/s													0	35.00	-
115. Medi Smart Sterile lancet	pc/s													0	35.00	-
116. Needle holder	pair													0	55.00	-
117. Ovum forcep	pair													0	250.00	-
118. Oxygen Tank refill	tank													0	150.00	-

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
119. Portable weighing scale	pc/s													0	750.00
120. Rubber Hot bag	pc/s													0	175.00
121. Tebi pack hot and cold	pc/s													0	110.00
122. Tissue forcep	pair													0	55.00
123. Tongue depressor	box													0	100.00
124. Oxygen Tank (pin size) 10 psi.	pc/s													0	2,500.00
125. Medical/Dental & Lab. Supplies								1						1	27,746.00
														0	0.00
														0	0.00
														0	0.00
														0	0.00
														0	0.00
Sub. Total														0	0.00
Medical/Dental Equipment															27,746.00
1. Portable dental chair														0	15,000.00
2. Examining table hgh-N cpu	srt/s													0	4,500.00
Sub. Total															-
Library/ Student Dev't. Services															-
1. Textbook/ Instructional Materials								1						1	13,447.00
2. Student Dev't Services materials/ Supplies	srt/s													0	4,500.00
Sub. Total															13,447.00
INFRASTRUCTURE															-
BSE- TLE LABORATORY								1						1	55,600.00
BS- ENTREP. PRODUCT DISPLAY CENTER								1						1	50,000.00
TYCT CIVIL TECH. LABORATORY AREA								1						1	50,000.00
PERIMETER FENCE								1						1	531,634.00
															-
															-
															-
															-
															-
Sub. Total															687,234.00
*Other Categories															-
1 Instruction (based on action plan)	lot							1			1			2	50,000.00
2. Research (based on action plan)	lot							1			1			2	18,964.50
3. Extension (based on action plan)	lot							1			1			2	3,998.50
4. Production (based on action plan)	lot														60,000.00
5. Impact drill	pc/s													0	5,000.00
6. Grass Cutter Gasoline fed	pc/s							1						1	15,000.00
7. Grass cutter blade/ plate	pc/s													0	100.00
8. Soldering Iron	pc/s							2						2	400.00
8. Multi-tester / VOM	pc/s							3						3	1,500.00
9 ID Fabrication Tools and Others	pc/s							1						1	70,000.00
10. Pillows	pc/s							15						15	200.00
11. Bed Linen	pc/s							20						20	200.00
12. Black board paint	lit.													0	400.00
13. Paint red oxide	lit							5						5	200.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of 038.11.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
14. Common Wire Nail #3	kl/s							5						5	40.00	200.00
15. Common Wire Nail #2	kl/s							5						5	40.00	200.00
16. Common Wire Nail #1	kl/s							5						5	40.00	200.00
17. BATTERY, 9v	pc/s													0	70.00	-
18. Quarterly Maintenance of A.C. unit	unit/s													0	10,000.00	-
19. A.C. housing	unit/s													0	2,000.00	-
20. Re-Filling of Fire Extinguisher ABC	pc/s													0	400.00	-
21. Re-Filling of Fire Extinguisher HCFC	pc/s													0	700.00	-
22. Re-wiring of dental clinic	lot													0	10,000.00	-
Sub. Total																244,826.00

***GRAND TOTAL: - 2,321,289.51

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION

APPROVED BUDGET:

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

***Grand total for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

ALAN U. MULDONG
Campus Supply Officer
Noted by: RUBEN Y. VELICARIA, RN MAN
Dean

Date Prepared: May 21, 2012

Certified Funds Available:

CLARISSA N. MAJIANO
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Recommending Approval:

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