Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Tanay, Rizal

2012 ANNUAL PROCUREMENT PLAN - Tanay Campus

Maintenance & Other Operating Expense (MOOE)

Supplies and Materials - Office Supplies	Php	234,080.35
Supplies and Materials - Office Equipment		950,773.04
Supplies and Materials - IT Supplies and Equipment		1,480,224.10
Medical/Dental & Laboratory Supplies and Equipment		58,330.00
Textbooks/Instructional		50,000.00
Repair & Maintenance - Furniture & Fixtures		125,000.00
Audio Visual Equipment		140,000.00
Sports Supplies and Equipment		116,900.00
Research Supplies and Equipment		109,485.00
Production Services		1,226,202.00
Makapuno Project Supplies & Materials		10,644.00
AuxiliaryMotorcycle/HRDC/Security Supplies		97,400.00
GRAND TOTAL	*Php*	***4,599,038.49***

Prepared by:	Budget Allotment Certified Available:	Recommending Aprroval:	Approved:
RENEE R. CORDIAL	**RENATO F. DE LEMON, Ph. D.**	**FE D. BATOON, Ph. D.**	**MARITA R. CANAPI, Ed. D.**
Campus Supply Officer	*Budget Officer*	*Chancellor, Cluster I*	*Head of Office/Agency*

ANNUAL PROCUREMENT PLAN FOR 2012___
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office:University of Rizal System-Angono Campus
Region:IV-A
Address:______URS TANAY______

Contact Person: ______
Position: ______
E-mail : ______
Telephone/Mobile Nos: ______

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. Available at Procurement Service Stores																
COMMON ELECTRICAL SUPPLIES																
1. BALLAST, 18/20 watts	piece													0	67.27	-
2. BALLAST, 36 watts	piece													0	72.54	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet				50			20						70	36.40	2,548.00
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet				20			10						30	14.56	436.80
5. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set				20									20	280.54	5,610.80
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set				100									100	368.94	36,894.00
8. FLUORESCENT TUBE, 18 watts	piece				50									50	32.14	1,607.00
9. FLUORESCENT TUBE, 36 watts	piece				150			150						300	33.85	10,155.00
10. COMPACT FLUORESCENT LIGHT, 17 watts	piece				100			50						150	103.79	15,568.50
11. FUSE, 30 amperes	piece													0	10.90	-
12. FUSE, 60 amperes	piece													0	25.48	-
13. STARTER, 4-40 watts	piece				100			50						150	3.73	559.50
14. TAPE, electrical	roll				20			20						40	18.20	728.00
Sub-total																74,107.60
COMMON COMPUTER SUPPLIES																

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
1. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece				10			10						20	11.70	234.00
2. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece				40			20						60	20.02	1,201.20
3. FLASH DRIVE, 4GB, USB 2.0 and play	piece				2									2	292.08	584.16
4. FLASH DRIVE, 8GB, USB 2.0 and play	piece				2									2	468.00	936.00
5. INK CARTRIDGE, HP C6656A (HP 56)	cart				3			3						6	810.90	4,865.40
6. INK CARTRIDGE, HP C9352A (HP 22)	cart				9			9						18	708.90	12,760.20
7. RIBBON, Epson RN 8750	cart				50									50	76.75	3,837.50
1.Toner Cartridge printer HP laserjet 12 A	toner								1					2	2,800.00	5,600.00
2.Karspersky, Anti Virus, (3 user)	piece					5								5	1,600.00	8,000.00
3.Continuous Ink, Canon Pixma 258	bottle					3			3					9	360.00	3,240.00
4.Duplo, Ink, Black DC 14	cart					15			15			15		60	729.00	43,740.00
5.Duplo, master, DRC 12	roll					5			5			5		20	3,530.00	70,600.00
6.Duplo, Drum	drum													1	8,000.00	8,000.00
7.HP officer JET J -4460 colored	cart								1					2	1,000.00	2,000.00
8.HP officer JET J -4460 black	cart								1					2	800.00	1,600.00
9.Toner Cartridge, HP Laserjet P1006 , 35 A	toner								4					8	5,833.33	46,666.64
10.HP Ink (F4185), Colored	cart					2			2			2		8	1,500.00	12,000.00
11.HP Ink (F4185), Black	cart					2			2			2		8	800.00	6,400.00
12.Brother Ink J220 , 4pcs	pcs					1						1		2	2,500.00	5,000.00
13.Hp Laserjet, Toner cartridge 1300	toner					1			1			1		4	3,983.20	15,932.80
14.Toner Cartridge for KM 1820	toner					1			2			1		5	3,000.00	15,000.00
15.Drum Kit for KM 1820	drum					1								1	7,000.00	7,000.00
16.Toner (copier)	toner													1	3,800.00	3,800.00
17.Memory Card	piece								1					1	2,500.00	2,500.00
18.Video Card	piece								1					1	2,500.00	2,500.00
19.Epson Ink Cart Series C79 Black TO 731	cart								1					1	1,000.00	1,000.00
20.Epson Ink Cart Series C79 Cyan TO 732	cart								1					1	1,000.00	1,000.00
21.Epson Ink Cart Series C79 Magenta TO 731	cart								1					1	1,000.00	1,000.00
22.Epson Ink Cart Series C79 Yellow TO 731	cart								1					1	1,000.00	1,000.00
23.HP Ink C4180 Black 98	cart								1					1	1,000.00	1,000.00
24.HP Ink C4180 Colored 93	cart								1					1	1,000.00	1,000.00
25. Windows 7 Home Basic O.S. 32bit	piece													1	6,000.00	6,000.00
26.Photo copier, fo OP Toner, Drum, Sharp	drum					1			1			1		1	4,000.00	4,000.00
27. Ink, HP Deskjet 2060 # 704 Colored	cart					12			12			12		44	390.00	17,160.00
28.Ink, HP Officejet 3608 2060 #22 colored	cart					6			6			6		24	845.00	20,280.00
29. HP Laserjet, Ink toner, 85 A	toner					2			1			1		4	2,000.00	8,000.00
30. Kyocera, Taskalfa, Toner	toner					1			1			1		3	6,500.00	19,500.00
Sub- total																**411,724.10**
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll				3			3						6	603.20	3,619.20
2. AIR FRESHENER, 280ml/can	can				50			20						70	92.56	6,479.20

Item & Specifications	Unit of Measure	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	** PS Price Catalogue as of (08.23.2011)	Total Amount
3. ALCOHOL, 70% isopropyl	bottle				50			~~30~~						80	37.70	3,016.00
4. CARBON FILM, polyethylene, A-4, 100s/box	box				5									5	349.44	1,747.20
5. CARTOLINA, white, 20s/pack	pack				25									25	57.20	1,430.00
6. CHALK, white enamel, approx. 140s/box	box				50			50						100	34.81	3,481.00
7. CORRECTION FLUID, 15mL.	bottle				30			20						50	9.82	491.00
8. ERASER, blackboard/whiteboard	piece				50									50	11.44	572.00
9.. GLUE, all purpose, 300 grams min.	jar				30			30						60	37.43	2,245.80
10. INDEX TAB, ~~self-adhesive, 5 sets/box~~	box				20									20	67.60	1,352.00
11. MAGAZINE FILE BOX, medium	piece				20									20	49.56	991.20
12. MAGAZINE ~~FILE BOX, large~~	piece				20									20	44.61	892.20
13. MARKER, fluorescent, 3 colors/set	set				20									20	41.60	832.00
14. MARKING PEN, whiteboard, black	piece				100			100						200	15.08	3,016.00
15. MARKING PEN, permanent, black	piece				50			50						100	14.32	1,432.00
16. MARKING PEN, permanent, blue	piece				50			50						100	14.32	1,432.00
17. NOTE PAD, (3"x3")	pad				20			20						40	36.40	1,456.00
18. NOTE PAD, (3"x4")	pad				10			10						20	52.00	1,040.00
19. NOTE PAD, (2"x2"), 400 sheets/pad	pad				20			10						30	112.32	3,369.60
20. NOTE PAD, (2"x2"), 400 sheets/pad	pad				20			10						30	112.32	3,369.60
21. STAPLE WIRE, standard, #35	box				50			50						100	25.98	2,598.00
22. TAPE, packaging, 48mm, 50 meters length	roll				40									40	19.24	769.60
23. PAPER,multicopy, A4	ream				75			100						175	139.32	24,381.00
24.PAPER FASTENER,non-rust metal,50 sets/box	box				50			50						100	82.04	8,204.00
25. STAMP PAD INK, violet, 50ml.	bottle				10			5						15	27.04	405.60
26. STAPLE WIRE, standard, #35	box				50			50						100	25.98	2,598.00
27. TAPE, packaging, 48mm, 50 meters length	roll				40									40	19.24	769.60
Sub- total																**81,989.80**
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream													0	119.22	-
2. PAPER, mimeo, Groundwood	ream				100			100						200	91.52	18,304.00
3. PAPER, mimeo, Whitewoove	ream				75									75	120.02	9,001.50
4. PAPER, for PPC	ream													0	173.33	
5. PAPER, multicopy, legal, for laser printing	ream													0	174.72	
Sub- total																**27,305.50**
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack				5									5	10.40	52.00
2. CUTTER, heavy duty,	piece				10									10	27.04	270.40
3. PUNCHER, heavy duty	piece													0	114.40	-
4. SCISSORS, (6")	pair				20									20	18.72	374.40

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
5. SHARPENER, single cutterhead	piece				10									10	147.35	1,473.50
6. STAMPING DATER, self-inking stamp	piece				3									3	436.80	1,310.40
7. STAPLER, heavy duty, standard	piece				15									15	162.84	2,442.60
8. STAPLE REMOVER, twin jaws	piece				20									20	19.64	392.80
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece				10									10	40.23	402.30
10. WASTE BASKET, plastic	piece				30									30	20.99	629.70
Sub- total																**7,348.10**
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece													0	14.56	-
2. BROOM, soft (tambo)	piece				40			20						60	119.60	7,176.00
3. BROOM, STICK (tingting)	piece				50			30						80	19.76	1,580.80
4. CLEANSER, powder, 350gms.	canister													0	17.32	-
6. DETERGENT BAR	bar													0	18.72	-
7. DISINFECTANT SPRAY, 340 gm.	can													0	190.63	-
8. DUST PAN, plastic w.handle,large	piece													0	26.00	-
9. FLOOR WAX, paste, natural,2kg.	can				25			25						50	218.40	10,920.00
10. FLOOR WAX, paste, red, 2kg.,	can													0	306.80	-
11. FLOOR WAX, liquid type, 3.75li.	can													0	331.50	-
12. FURNITURE CLEANER, 400ml/can	can													0	122.72	-
13. INSECTICIDE, 600ml.(420g)/can	can				30			30						60	116.48	6,988.80
14. MOPHANDLE, screw type, wooden handle	piece													0	83.20	-
15. MOPHEAD, 100% rayon, 400g	piece				30			10						40	71.76	2,870.40
16. RAG, COTTON, (7") in diameter	kilo				10			10						20	43.68	873.60
17. SCOURING PAD, economy size	pack													0	131.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle				50			20						70	62.40	4,368.00
19. TOILET DEODORANT CAKE, 99%, 50gms.	box				50			25						75	33.28	2,496.00
20. TRASHBAG, plastic, black, (XL)	roll				10			15						25	103.79	2,594.75
Sub- total																**41,729.35**
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit							2						2	1,144.00	2,288.00
2. FILING CABINET, four (4) drawers, steel, plain	unit							6						6	7,953.92	47,723.52
3. CALCULATOR, desktop, mini-printer type,12 digits,	unit							3						3	925.60	2,776.80
4. ELECTRIC FAN, with stand	unit							10						10	764.40	7,644.00
5. ELECTRIC FAN, wall type	unit							10						10	745.68	7,456.80
6. PAPER TRIMMER/CUTTING MACHINE,	unit							1						1	8,838.96	8,838.96
350MM cutting size, 30 sheets cutting cap.																
automatic clamping, stationery blade guard,																
A4-A6 format indications																
7. P~~UNCHING/BINDING MACHINE~~, two(2) hand	unit							1						1	10,398.96	10,398.96
lever system, 34cm or 13" (24 holes) punching																

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
width adjustable to any format, binds 425 sheets																
or up to 2" thick, all metal construction																
8. UNINTERRUPTIBLE POWER SUPPLY(UPS)	unit							15						15	2,038.40	30,576.00
line interactive topology,with sealed maintenance																
free batteries, 520VA-600VA																
Sub- total																**115,415.04**
OFFICE EQUIPMENT																
1 Standard Office Table	piece					1								1	6,000.00	6,000.00
2 Swivel Chair (Jr. executinve size)	piece					2								2	3,500.00	7,000.00
3 Couch with cabinet															20,000.00	-
4 Water Dispenser (hot and cold)	unit					2								2	5,500.00	11,000.00
5 Microwave Oven	unit					1								1	4,000.00	4,000.00
6 Airconditioning Unit Window type 1.5 HP	unit					1								1	24,000.00	24,000.00
6. PVC ID Printer Dual sided color	unit					1								1	140,000.00	140,000.00
7.Teacher Table	unit					10								10	2,500.00	25,000.00
8.Storage Cabinet	unit					1								1	20,000.00	20,000.00
9. Biometric Finger Print (Timing Attendance)	unit					1								1	24,000.00	24,000.00
Sub- total																**261,000.00**
IT EQUIPMENT & ACCESSORIES																
1. Computer set, Intel core i 3	sets					7								7	35,000.00	245,000.00
2 Laptop	set/s					3								3	45,000.00	135,000.00
4. LCD Monitor 18.5"	sets					15								15	9,000.00	135,000.00
5. Server Computer	unit					1								1	300,000.00	300,000.00
6.CPU	unit					4								4	18,000.00	72,000.00
7. Mouse	pcs					15								15	500.00	7,500.00
8. Keyboard	pcs					15								15	1,000.00	15,000.00
9. DLP Projector LED	unit					2								2	45,000.00	90,000.00
Sub- total																**1,068,500.00**
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																
MAIN LIBRARY SUPPLIES																
1 One year subcritption of Journal, books & Magazines	unit		1			1			1			1		1	50,000.00	50,000.00
Sub- total																**50,000.00**
MEDICAL /DENTAL SUPPLIES																
1. Surgical Scissors	piece					3								3	250.00	750.00

Item & Specifications	Unit of Measure	Quantity Requirement Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	** PS Price Catalogue as of (08.23.2011)	Total Amount
2. Irish Scissor Straight 5 1/2	piece					1			2					3	250.00	750.00
3. Sphghmomanometer Anenoid	piece													1	3,500.00	3,500.00
4. Linen	piece					2			2					5	350.00	1,750.00
5. Blanket	piece					2			2					2	600.00	
6. Fool stool	piece											1		1	2,500.00	2,500.00
7. Kidney basin stainless	piece								1			1		2	300.00	600.00
8. Chromic brown 4/0 cat gut Todoro	doz					6								6	55.00	330.00
9. Leukoplast	box													1	900.00	900.00
10. Scalpel	piece													3	300.00	900.00
11. Thermoscan Braun	piece					1								1	2,500.00	2,500.00
Sub- total																**23,330.00**
DANCE SPORT COSTUME SUPPLIES																
1. Ma. Clara Costume	piece					5								5	3,000.00	15,000.00
2. Barong Tagalog	piece					5								5	1,000.00	5,000.00
3. Patadyong, Costume	piece					5								5	1,000.00	5,000.00
4. Camiso De Chinow/ pants	piece					5								5	800.00	4,000.00
5. Muslim Costume	piece					10								10	800.00	8,000.00
6. Balintawak Costume	piece					5								5	1,000.00	5,000.00
7. Igorot Costume (Girls)	piece					8								8	800.00	6,400.00
8. Igorot Costume (Boys)	piece					8								8	1,000.00	8,000.00
9. Acccerosies & Props	sets					1								1	10,000.00	10,000.00
Sub-total																**66,400.00**
OFFICE SUPPLIES																
Research Center Head Office																
1.Tarpuline 3.5" x 2.5"	pcs		15						10					15	75.00	1,125.00
2.Tarpuline 3' x 5'	pcs		6			6			6			6		24	875.00	21,000.00
3.Certificate holder/frame	pcs		20			20			20			20		20	200.00	4,000.00
4.Special Board, short	pack		15			15			15			15		30	152.00	4,560.00
Sub- total	pcs		2											2	300.00	600.00
																31,285.00
AUXILIARY SERVICES SUPPLIES																
1. FUEL, Gasoline , regular, (for Grasscutter)	ltr					350			350			350		1050	55.00	57,750.00
2. 2T Oil	ltr					6			6			6		24	75.00	1,800.00
3. Nylon Tansi	kg					6			6			6		24	350.00	8,400.00
4. Blade	piece					5			5			5		20	500.00	10,000.00
Sub- total																**77,950.00**

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
MOTORCYCLE SUPPLIES																
1. Motorcycle tire with tube, front tire	piece					2		-		-		-		2	1,000.00	1,000.00
2. Motorcycle tire with tube, rear tire	piece					2		-		-		-		2	2,400.00	2,400.00
Sub- total																3,400.00
HRDC SUPPLIES																-
1. Curtain, conference room, 56" x94" L 94"	pnl					1								1	3,000	3,000.00
2. Curtain,HRDC / office room, 56" x60" L 60"	pnl					1								1	3,000	3,000.00
3. Curtain, hostel, 56"x60" L=60 "	pnl					1								1	3,000	3,000.00
4. Curtain , rods, L=222 ", 3/4" diameter	pcs					9								9	200	1,800.00
																10,800.00
Sub- total																
SECURITY SUPPLIES																-
1. 12gauge ammunition shop gun	pcs		25											25	150.00	3,750.00
2. Caliber 9mm ammnunition	pcs		100											100	15.00	1,500.00
Sub- total																5,250.00
MAINTENANCE SUPPLIES																
MAKAPUNO PROJECT																
Grass Cutter Blade	pcs		5			5						-		5	450.00	2,250.00
Regular Gasoline for Grasscutting	ltrs					50			50		50	-		150	55.00	8,250.00
2 T Oil	ltrs					1			1			-		2	72.00	144.00
Sub- total																10,644.00
O.P SUPPLIES																
1. liquified petrolium Gas refill	tank					1					1			2	800.00	1,600.00
Sub- total																1,600.00
ELECTRONIC EQUIPMENT																
1. Sound System	set					1								1	100,000.00	100,000.00
Sub- total																100,000.00
FURNITURE FIXTURE																
1.Arm Chair	pcs					100								100	1,050.00	105,000.00
2.Sala Set	set					2								2	10,000.00	20,000.00

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
Sub-total																125,000.00
VIDEO EQUIPMENT																
1. Video Camera	unit					1								1	40,000.00	40,000.00
Sub-total																40,000.00
HYDROPONIC EQUIPMENT																
1. Pump, subm.ersible pump, 60-75 watts																
with autoshut off floaters	unit					1								2	4,000.00	8,000.00
2. Pump, submersible pump 15-35 watts,																
at least 800 LPH capacity, 1.5 m head	unit					1			1			1		4	800.00	3,200.00
3. TDS Meter, Total dossolve solid (TDS)																-
meter ppt reading	unit					1								2	4,500.00	9,000.00
4. Hygrometerm manual reading , oC scale	unit					1								2	1,500.00	3,000.00
Sub-total																23,200.00
ARTISAN WELL EQUIPMENT																
1. WaterPump, (1.5 HP)	unit					1								1	15,000.00	15,000.00
2. WaterPump, (1 HP)	unit					3								3	10,000.00	30,000.00
3. Booster pump (1 HP)	unit					1								1	10,000.00	10,000.00
Sub-total																55,000.00
LABORATORY EQUIPMENT																
Biology																
1. Microscope, manual						5								5	6,000.00	30,000.00
2. Inductorian, for muscle action						1								1	5,000.00	5,000.00
Sub-total																35,000.00
SPORT EQUIPMENT																
1. Volley ball, leather	ball					2								2	1,500.00	3,000.00
2. Basketball, Leather	ball					2								2	1,500.00	3,000.00
3. Soccer Ball	ball					2								2	1,500.00	3,000.00
4. Table Tennis Net w/ Stand	net					2								2	1,000.00	2,000.00
5. Badminton , tube	Shuttle cock					4								4	500.00	2,000.00
6. Badminton racket	racket					6								6	500.00	3,000.00
7. Table tennis ball, tube	ball					4								4	500.00	2,000.00
8. Sepak Takraw, synthetic	ball					4								4	1,000.00	4,000.00
9. Baseball bat	bat					1								1	3,000.00	3,000.00
10. Whistle	whistle					10								10	50.00	500.00
11. Mask	mask					1								1	1,500.00	1,500.00
12. Body Protector	Protector					1								1	3,000.00	3,000.00
13. Knee protector	Protector					1								1	1,500.00	1,500.00
14. Gloves, Softball/Baseball	Glove					5								5	3,800.00	19,000.00
Sub-total																50,500.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																
OTHER EQUIPMENT																
Administration/ Office of the President																
1. Generator	unit						1.							1	300,000.00	300,000.00
2. Electric Stove	unit						1							1	1500.00	1,500.00
3. Stove, Heavy Duty	unit						1							1	5000.00	5,000.00
4. Pressuer Cooker, 2ltr cap.	unit						1							1	1500.00	1,500.00
5. Turbo Broiler, 2.5 cap	unit						1							1	2000.00	2,000.00
6. Steamer, Big	unit						1							1	2,000.00	2,000.00
7. Copier , Digital	unit						2							2	80,000.00	160,000.00
8. Voice recorder	unit						1							1	5,000.00	5,000.00
9. Vacuum Cleaner	unit						1							1	15,000.00	15,000.00
10. Copier Tray	unit						1							1	20,000.00	20,000.00
11. Video Camera	unit						1							1	40,000.00	40,000.00
Sub-total																552,000.00

***GRAND TOTAL: 3,372,836.49

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION ....

APPROVED BUDGET: ....

Other categories that are not indicated herein

***Prices are FOB Manila/Applicable for items under A.*

****Grand total for items under A.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by: Certified Funds Available: Approved:

RENEE R CORDIAL
Property/Supply Officer

Accountant

Head of Office/Agency

Date Prepared: MARCH 12, 2012

ANNUAL PROCUREMENT PLAN FOR 2012___
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit pri purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DI or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before Novembe
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office:University of Rizal System-Angono Campus
Region:IV-A
Address:_ ____________URS Tanay/Production Project ______________________________

Contact Person: ______________________
Position: ______________________
E-mail : ______________________
Telephone/Mobile Nos: ______________________

Item & Specifications	Unit of Measur	Quantity Requirement													** PS Price Catalogue as of (08.23.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
B. Not Available at Procurement Service Stores																
Maintenance, Lab.																
TRACTOR SUPPLIES																
Engine Motor Oil, diesel	gal		12						12					24	500.00	12,000.00
Brake Fluid	ltr		2						2					4	180.00	720.00
ATF	gal		12						12					24	430.00	10,320.00
Massey Tractor tire with tube, rear tire	piece					2								2	50,000.00	100,000.00
Massey Tractor tire with tube, front tire	piece					2								2	30,000.00	60,000.00
Head light, convertible	set					2								2	5,000.00	10,000.00
Ignition Switch	set					1								1	2,500.00	2,500.00
Tyrad (Left & Right)	set					1								1	10,000.00	10,000.00
Sub - total																205,540.00

KALAMANSI PROJECT																
Agriculture Supplies/ Materials & Tools																
Pruning shear	piece		2											2	500.00	1,000.00
Pruning Saw	piece		2											2	500.00	1,000.00
Complete Fertilizer Triple 16	bags		2			2								4	1,250.00	5,000.00
Sharpening stone	piece		1											1	300.00	300.00
Sub - total																**7,300.00**
ANTHURIUM & ORNAMENTAL PROJECT																-
Agriculture Supplies/ Materials & Tools																
Rice hull	sack		25			25								50	50.00	2,500.00
Charcoal	sack		5			5								15	150.00	2,250.00
Fertilizer , Osmocot/ Albatros	bag		2			2								4	750.00	3,000.00
Urea, (45 -0-0)	bag		1			1								2	1,250.00	2,500.00
Complete 10-20-20/16-16-16	bag		2			2								4	1,250.00	5,000.00
Insecticide , Dithane -m-45	bag		1			1								1	1,250.00	1,250.00
Fungicide, Decis 100 EC	bag		1			1								2	1,250.00	2,500.00
Sevin Sprayer 85S	bag		1			1								2	1,000.00	2,000.00
Root, AN &A (Alpha Nephaline Acetic Acid)	bag		2			2								4	75.00	300.00
Pruning Shear	pc		2											2	300.00	600.00
Assorted ornamental Plants	pc		100											100	75.00	7,500.00
Assorted Anthorium varietties(mother plant)	pc		50											50	300.00	15,000.00
Assorted Anthorium varietties(first blooming)	pc		50											50	250.00	12,500.00
Plastic bag, (Polythelyn- (6x8 & 4x6)	pack		500			500								1000	120.00	120,000.00
Sub - total																**176,900.00**
High Value Vegetable Crops Production																
Agriculture Supplies/ Materials & Tools																
Seeds, Sweet Corn	kg		1			1								2	1,000.00	2,000.00
Ampalaya	sachet		5			5			5			5		20	60.00	1,200.00
Broccolli	sachet		5			5			5			5		20	60.00	1,200.00
Cauliflower	sachet		5			5			5			5		20	60.00	1,200.00
Cabbage (head)	sachet		5			5			5			5		20	60.00	1,200.00
Chinese Cabagge	sachet		5			5			5			5		20	60.00	1,200.00
Tomato	sachet		5			5			5			5		20	60.00	1,200.00
Cucumber	sachet		5			5			5			5		20	60.00	1,200.00

Squash	sachet		5			5			5			5		20	60.00	1,200.00
Eggplant	sachet		5			5			5			5		20	60.00	1,200.00
Pepper (Pangsigang)	sachet		5			5			5			5		20	60.00	1,200.00
Pechay	sachet		5			5			5			5		20	60.00	1,200.00
Water Melon	sachet					5								5	120.00	600.00
Honeydew	sachet					5								5	120.00	600.00
Upo	sachet		5			5			5			5		20	60.00	1,200.00
Patola	sachet		5			5			5			5		20	60.00	1,200.00
papaya (Red Lady)	sachet		5											5	120.00	600.00
Sinta	sachet		5											5	120.00	600.00
Okra	sachet		5			5			5			5		20	60.00	1,200.00
Sitao, (Pole Sitao)	kg		1			1			1			1		4	600.00	2,400.00
Beans	kg		1			1			1			1		4	600.00	2,400.00
Wheel Barrow	pc		1											1	450.00	450.00
Rake	pc		2											2	250.00	500.00
Hoe, w/ handle	pc		5											5	400.00	2,000.00
Hose, 3/4	mtr		100											100	20.00	2,000.00
Hose, Black 1"	mtr		100											100	25.00	2,500.00
Sub - total																**33,450.00**
HYDROPONIC PROJECT																
Agriculture Supplies/ Materials & Tools																
Seeds, (Letuce seeds, Tomato, Pechay,	pack		10						10					20	75.00	1,500.00
Pachoi, Mustasa, cucumber)																-
Nutrient, Hydroxol	kg		20			20			20			20		80	300.00	24,000.00
Calcium Nitrate	kg		20			20			20			20		80	70.00	5,600.00
Potassium Sulfate	kg		35						35					70	70.00	4,900.00
Ferrous Sulfate	kg		2						2					4	70.00	280.00
Magnesium Sulfate	kg		5						5					10	70.00	700.00
Vermi Compost	kg		250			250			250			250		1000	8.00	8,000.00
Styro cups, 6oz	pc		500			500			500			500		2000	1.00	2,000.00
Coconut Coir dust	bag		15			15			20					50	30.00	1,500.00
Sub - total																**48,480.00**
FEEDS/MEDICINES/MATERIALS																
PIGGERY PRODUCTION PROJECT																
Trapwac pig Doser, 100 ml	bot		2			2			2			2		8	110.00	880.00
Ivomic Injectable, 100 ml	bot		3			3			3			3		12	1,450.00	17,400.00

Gentamycin, 100 ml	bot		10			5			5			5		25	380.00	9,500.00
Combinex, wound spray, 80 ml	bot		5			3			3			4		15	250.00	3,750.00
Vitamins ADE, 500 ml	bot		15			15			15			15		60	140.00	8,400.00
Jectran Premium, 100ml	bot		5			5			5			5		20	650.00	13,000.00
Belamyl Vit. B Complex, 100ml	bot		3			4			4			5		15	1,000.00	15,000.00
Terramycin, LA, Atibacterial, 100ml	bot		7			8			5			5		25	1,000.00	25,000.00
Oyytocin, 10 liu/mL	bot		10			10			5			5		30	300.00	9,000.00
Animycin, Anti Diarrhea, 120 ml	bot		5			5			5			5		20	850.00	17,000.00
RedBLk Iron Dextran, 120 ml	bot		3			3			3			3		12	1,000.00	12,000.00
Pre-Starter Hog Pellet	bag		5			5			5			5		20	980.00	19,600.00
Starter Hog Pellet	bag		30			30			30			30		120	1,200.00	144,000.00
Hog Grower pellet	bag		18			18			18			18		72	990.00	71,280.00
Hog Finisher Pellet	bag		30			30			30			30		120	1,100.00	132,000.00
Brood Sow Lactating Pellet	bag		13			13			13			13		52	1,100.00	57,200.00
Breeder Hog pellet	bag		13			13			13			13		52	980.00	50,960.00
Garden hose 1" Green w/ Ply	roll		1											1	2,000.00	2,000.00
Sysinge, 10ml cap. w/ complete set of needle	set		1											1	1,500.00	1,500.00
Cutter, Heavy duty			1											1	400.00	400.00
Shovel Plat			2											2	400.00	800.00
Sub - total																610,670.00
INTEGRATED ANIMAL PROJECT																
Pollard	bags		15			15			15			15		60	700.00	42,000.00
Hog Finisher	bags		20			20			20			20		80	900.00	72,000.00
Corn Grits	bags		6			6			6			6		24	700.00	16,800.00
Chick Booster Mash	bags		3			3			3			3		12	1,200.00	14,400.00
Hog Starter	bags		3			3			3			3		12	1,200.00	14,400.00
Antibiotic	bottle		1			1			1			1		4	1,000.00	4,000.00
Dewormer	bottle		1			1			1			1		4	1,300.00	5,200.00
Belamyl	bottle		1			1			1			1		4	800.00	3,200.00
Nylon/ Rope	roll		1			1			1			1		4	400.00	1,600.00
Disinfectant	bottle		1			1			1			1		4	300.00	1,200.00
Nylon Hose	meter		25						25					50	50.00	2,500.00
UMMB	pcs		3			3			3			3		12	600.00	7,200.00
Feeder	pcs		15											15	120.00	1,800.00
Waterer , 1 gal Capacity	pcs		15											15	120.00	1,800.00

Bard wire	roll		12			12			12			12		48	1,200.00	57,600.00
Interlink Wire	roll		12			12			12			12		24	1,500.00	36,000.00
Water Tank, (50 gals cap.)	each		1											1	15,000.00	15,000.00
Wheel Barrow	each		1											1	5,000.00	5,000.00
Spade	each		2											2	200.00	400.00
Grass Cutter	unit		1											1	12,000.00	12,000.00
Milking Medicine	unit		1											1	50,000.00	50,000.00
Injection Kit	unit		1											1	2,500.00	2,500.00
Bolo	each		1			1			1			1		4	400.00	1,600.00
Sub - total																368,200.00
LABORATORY SUPPLIES																
MAKAPUNO PROJECT																-
																-
Zonrox Bleach, 3,785 ml	piece		6			6			6		6			24	113.00	2,712.00
Table Napkin	piece		6			6			6		6			24	30.00	720.00
Detergent bar	bar		1			1			1		1			4	6.00	24.00
Joy Diswashing Liquid	bot		3			3			3		3			12	55.00	660.00
Distilled water 6000ml, Wilkins	bot		6			6			6		6			6	220.00	1,320.00
Rubber band everlasting brand	bags		6			6			6		6			24	262.00	6,288.00
Makapuno embryos	piece		1800			###			1800		1800			1800	5.00	9,000.00
White sugar (Victoria Brand) for media									1					0		-
preparation	kls		6			6			6		6			24	62.00	1,488.00
Fungicide For Makapuno seedlings	bots		1			1			1		1			4	350.00	1,400.00
insecticide for makapuno seedlings 220ml	bots		1			1			1		1			4	75.00	300.00
Aluminum Foil	pcs		3			3			3		3			12	45.00	540.00
Face mask	pcs		15			15			15		15			15	8.00	120.00
Surgical Gloves	pcs		12			12			12		12			12	25.00	300.00
Cotton,100g/pack	pack		6			6			6		6			24	15.00	360.00
Complete Fertilizer Triple 14	piece					1				-				1	2,500.00	2,500.00
Scotch brite	piece					3				-	3			6	280.00	1,680.00
Correction tape	piece					3				-	3			6	250.00	1,500.00
Price Label Tag/ paper	piece		2			1				-				3	250.00	750.00
Bottle Sprayer	piece		2			2				-	2			6	280.00	1,680.00
Ethanol 95%	carboy		1			1			1		1			4	1,000.00	4,000.00
test tube short, pyrex	unit									-	1			1	4,500.00	4,500.00
test tube long, pyrex	unit		1					-		-				1	37,000.00	37,000.00

Pipette tips, polyproylene plastic 30 pcs/	pack		1					-		-		-		1	7,500.00	7,500.00
pack, 2-10 ml capacity	unit		1											1	1,800.00	1,800.00
LPG 50 kg refill capacity	unit		1			1								2	2,500.00	5,000.00
LPG 11kg refill capacity	unit		1					-		-				1	37,000.00	37,000.00
Petroleum jelly 200 g	bot		1											1	120.00	120.00
Formalin Potassium permanganate crytals	unit					1		-		-				1	48,000.00	48,000.00
PH, meter pocket portalbe size	unit		1					-		-				1	8,000.00	8,000.00
Sub - total																**186,262.00**
CONSTRUCTION SUPPLIES & MATERIALS																
High Value Vegetable Crops Prod.																-
Tie Wire	kg		5			5			5			5		20	210.00	4,200.00
Nail, 1"	kg		2											2	150.00	300.00
Nail, 2"	kg		2											2	150.00	300.00
Nail, 3"	kg		2											2	150.00	300.00
Sub - total																**5,100.00**
CONSTRUCTION SUPPLIES & MATERIALS																
MAKAPUNO PROJECT																
Paint, Flatwall	gals		4											4	600.00	2,400.00
Paint Thinner	gals		1											1	240.00	240.00
Nail (for Hardiflex #1)	0.5		0.5											0.5	60.00	30.00
GI Pipe # 3	pcs		2											2	1,920.00	3,840.00
Angular bar 3/16 x 1x20	pcs		2											2	325.00	650.00
Cylinder hinges, 1/2	pair		30											30	30.00	900.00
Welding rod	kgs		3											3	110.00	330.00
C- furling 2x3x20	pcs		4											4	410.00	1,640.00
revits (small) 1/8	box		1											1	350.00	350.00
Gravel	cu.m		6											6	650.00	3,900.00
Sub - total																**14,280.00**

CONSTRUCTION SUPPLIES & MATERIALS																
HYDROPONIC PROJECT																
sand	cu. m		1						1					2	700.00	1,400.00
Sub - total																1,400.00

***GRAND TOTAL: 1,226,202.00

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION ....

APPROVED BUDGET: ....

**Other categories that are not indicated herein*

***Prices are FOB Manila/Applicable for items under A.*

****Grand total for items under A.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by: Certified Funds Available: Approved:

RENEE R CORDIAL
Property/Supply Officer

Accountant

Head of Office/Agency

Date Prepared: MARCH 12, 2012