


Republic of the Philippines
UNIVERSITY OF RIZAL SYSTEM
Tanay, Rizal

2012 ANNUAL PROCUREMENT PLAN - Cardona Campus


Maintenance & Other Operating Expense (MOOE)

Supplies and Materials - Office Supplies	Php	70,613.20
Supplies and Materials - Office Equipment		102,371.89
Supplies and Materials - IT Supplies and Equipment		261,319.32
Medical/Dental & Laboratory Supplies		27,846.00
Textbooks/Instructional/Graduation Materials		37,229.00
Repair & Maintenance - Building & Structures		2,485,600.00
Repair & Maintenance - Machineries & Equipment		275,460.00
Repair & Maintenance - Furniture & Fixtures		42,770.15
Accreditation Expenses		50,000.00
GRAND TOTAL	<u>Php</u>	<u>3,353,209.56</u>


Prepared by:


CECILIA G. REYES
Campus Supply Officer

Budget Allotment Certified Available:


RENATO F. DE LEMON, Ph. D.
Budget Officer

Recommending Approval:


FE D. BATOON, Ph. D.
Chancellor, Cluster I

Approved:


MARITA R. CANAPI, Ed. D.
Head of Office/Agency

13. STARTER, 4-40 watts	piece												0	3.84	-
14. TAPE, electrical	roll					2							2	18.75	37.49
517 39															
COMMON COMPUTER SUPPLIES/CONSUMABLES															
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box												0	535.60	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box												0	843.03	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box												0	599.12	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box												0	979.61	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	box												0	494.89	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box												0	802.33	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 9-1/2", 250 sets/box	box												0	348.14	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box												0	744.48	-
9. COMPACT DISK CASE, 50 CDs capacity	piece												0	52.37	-
10. COMPACT DISK DRIVE CLEANER	piece												0	66.15	-
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece					25							25	9.05	226.34
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece					50				50	100		17.12	1,711.86	
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	10						10					20	12.05	241.02
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece												0	20.56	-
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece	4						4					8	300.84	2,406.74
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece												0	482.04	-
17. INK CARTRIDGE, HP 51645A (HP 45)	cart												0	1,253.37	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart												0	1,184.03	-
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart												0	1,533.88	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart												0	1,288.04	-
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart												0	1,393.10	-
22. INK CARTRIDGE, HP C6614D (HP 20)	cart												0	1,384.69	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart												0	1,444.58	-
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart												0	765.89	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart												0	899.31	-
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart												0	835.23	-
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart												0	1,393.10	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart	3				3		3		3	12		633.51	7,602.14	
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart	3				3		3		3	12		730.17	8,762.00	
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart												0	844.68	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart												0	1,013.83	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart												0	811.06	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart												0	606.20	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart												0	263.70	-
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart												0	339.34	-

36. INK CARTRIDGE, Epson TO17	cart											0	0.00	-
37. INK CARTRIDGE, Epson TO18	cart											0	0.00	-
38. INK CARTRIDGE, Lexmark # 27, colored	cart											0	1,208.19	-
39. INK CARTRIDGE, Lexmark # 17, black	cart											0	1,013.83	-
40. INK CARTRIDGE, Epson TO38	cart											0	496.93	-
41. INK CARTRIDGE, Epson TO39	cart											0	778.49	-
42. MOUSE, optical, USB conection type	piece				10					10		20	203.53	4,070.56
43. TONER CARTRIDGE,HP C3906A	cart											0	3,154.95	-
44. TONER CARTRIDGE,HP C3903A	cart											0	3,695.64	-
45. TONER CARTRIDGE,HP C4092A	cart											0	2,736.81	-
46. TONER CARTRIDGE,HP C4096A	cart											0	4,236.02	-
47. TONER CARTRIDGE,HP C7115A	cart											0	2,599.18	-
48. TONER CARTRIDGE,HP 92298A	cart											0	4,633.15	-
49. TONER CARTRIDGE,HP C4127X	cart											0	5,615.46	-
50. TONER CARTRIDGE, HP Q2613X	cart											0	4,147.77	-
51. TONER CARTRIDGE,HP Q2612A	cart											0	2,952.19	-
52. TONER CARTRIDGE,HP Q5942A	cart											0	6,288.89	-
53. TONER CARTRIDGE, HP Q6511A	cart											0	5,229.89	-
54. TONER CARTRIDGE, HP C9720A	cart											0	6,629.29	-
55. TONER CARTRIDGE, HP C9721A	cart											0	8,972.12	-
56. TONER CARTRIDGE, HP C9722A	cart											0	8,972.12	-
57. TONER CARTRIDGE, HP C9723A	cart											0	9,148.05	-
58. TONER CARTRIDGE, HP Q1338A	cart											0	6,684.29	-
59. TONER CARTRIDGE, HP Q2610A	cart											0	5,028.65	-
60. TONER CARTRIDGE, HP Q3960A	cart											0	3,572.04	-
61. TONER CARTRIDGE, HP Q3961A	cart											0	4,312.71	-
62. TONER CARTRIDGE, HP Q3962A	cart											0	4,312.71	-
63. TONER CARTRIDGE, HP Q3963A	cart											0	4,312.71	-
64. TONER CARTRIDGE, HP Q5949A	cart											0	3,016.27	-
65. TONER CARTRIDGE, HP Q7553A	cart											0	3,400.79	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart											0	4,760.27	-
67. TONER CARTRIDGE, Lexmark 1382920	cart											0	14,624.35	-
68. TONER CARTRIDGE, Brother TN3060	cart											0	4,696.18	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart											0	3,959.16	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart											0	2,928.87	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart											0	4,149.87	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart											0	3,046.74	-
73. TONER CARTRIDGE, Kyocera TK-120	cart											0	5,411.64	-
74. RIBBON, Epson RN 8755	cart											0	87.30	-
75. RIBBON, Epson RN 8750	cart											0	79.05	-
76. RIBBON, Epson RN 7754	cart											0	131.33	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart											0	746.63	-
78. RIBBON, Epson RN SO 15327	cart											0	338.29	-
<i>23,020.60</i>														
COMMON OFFICE SUPPLIES														
1. ACETATE, gauge #3, 50m in length	roll											1	621.30	621.30
2. AIR FRESHENER, 280ml/can	can			6						6		18	95.34	1,716.06
3. ALCOHOL, 70%, ethyl	bottle	6		6		6				6		36	38.83	1,397.92
4. AUDIO CASSETTE TAPE, 90min. recording time	piece											0	16.60	-

