

Republic of the Philippines  
UNIVERSITY OF RIZAL SYSTEM  
Angono Campus

**ANNUAL PROCUREMENT PLAN FOR 2012**

MOOE

Instruction

Supplies and Materials

|                                                                                                                            |            |
|----------------------------------------------------------------------------------------------------------------------------|------------|
| * Office Supplies                                                                                                          | 856,668.33 |
| * Medical/Dental & Laboratory Supplies                                                                                     | 53,668.00  |
| * Textbooks/Instructional Materials                                                                                        | 69,446.00  |
| * Repairs and Maintenance                                                                                                  |            |
| a. Equipment                                                                                                               | 97,273.00  |
| b. Building                                                                                                                | 217,826.00 |
| * I.T. equipment and software, TV & Radio, Technical &<br>Scientific Equipment, Machineries, Furniture &<br>Lab. Equipment | 867,067.84 |

Research Services

229,959.00

Extension Services

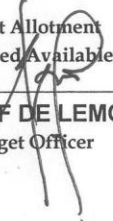
19,900.00

**2,411,808.17**

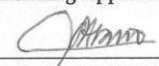
Prepared by:

  
SARA A. MACARAIG  
Property/Supply Officer

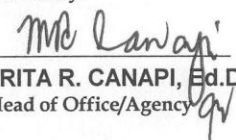
Budget Allotment  
Certified Available

  
RENATO F. DE LEMON, Ed D  
Budget Officer

Recommending Approval:

  
JUAN O. ABARRO, Ph. D.  
Chancellor, Cluster 3

Approved by:

  
MARITA R. CANAPI, Ed.D.  
Head of Office/Agency

## ANNUAL PROCUREMENT PLAN FOR 2012

### For Common-Use Supplies and Equipment

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Contact Person: \_\_\_\_\_  
Position: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Telephone/Mobile Nos: \_\_\_\_\_

| Item & Specifications                                             | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       |        | ** PS Price Catalogue as of (08.23.2011) | Total Amount |
|-------------------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|--------|------------------------------------------|--------------|
|                                                                   |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |        |                                          |              |
| A. Available at Procurement Service Stores                        |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |        |                                          |              |
| COMMON ELECTRICAL SUPPLIES                                        |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |        |                                          |              |
| 1. BALLAST, 18/20 watts                                           | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 67.27  | -                                        |              |
| 2. BALLAST, 36 watts                                              | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 72.54  | -                                        |              |
| 3. BATTERY, size AA, alkaline, 2 pcs./packet                      | packet          | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 36.40  | 364.00                                   |              |
| 4. BATTERY, size AAA, alkaline, 2 pcs./packet                     | packet          |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 14.56  | -                                        |              |
| 5. BATTERY, size D, alkaline, 2 pcs./packet                       | packet          |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 68.12  | -                                        |              |
| 6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W                          | set             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 280.54 | -                                        |              |
| 7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W                          | set             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 368.94 | -                                        |              |
| 8. FLUORESCENT TUBE, 18 watts                                     | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 32.14  | -                                        |              |
| 9. FLUORESCENT TUBE, 36 watts                                     | piece           | 10                   |     |       |       |     |      |      |     |      |     |     |     | 10    | 33.85  | 338.50                                   |              |
| 10. COMPACT FLUORESCENT LIGHT, 17 watts                           | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 103.79 | -                                        |              |
| 11. FUSE, 30 amperes                                              | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 10.90  | -                                        |              |
| 12. FUSE, 60 amperes                                              | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 25.48  | -                                        |              |
| 13. STARTER, 4-40 watts                                           | piece           | 20                   |     |       |       |     |      |      |     |      |     |     |     | 20    | 3.73   | 74.60                                    |              |
| 14. TAPE, electrical                                              | roll            | 4                    |     |       |       |     |      |      |     |      |     |     |     | 4     | 18.20  | 72.80                                    |              |
|                                                                   |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |        |                                          |              |
|                                                                   |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |        |                                          |              |
| COMMON COMPUTER SUPPLIES                                          |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |        |                                          |              |
| 1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 pcs./box  | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 520.00 | -                                        |              |
| 2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 pcs./box | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 818.48 | -                                        |              |
| 3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box  | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 581.67 | -                                        |              |

| Item & Specifications                                             | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       | ** PS Price Catalogue as of (08.23.2011) | Total Amount |
|-------------------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|------------------------------------------|--------------|
|                                                                   |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |                                          |              |
| 4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 912.60                                   | -            |
| 5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box    | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 480.48                                   | -            |
| 6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box  | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 778.96                                   | -            |
| 7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box    | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 407.68                                   | -            |
| 8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box  | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 722.80                                   | -            |
| 9. COMPACT DISK CASE                                              | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 50.84                                    | -            |
| 10. CD DRIVE CLEANER                                              | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 64.22                                    | -            |
| 11. COMPACT DISK RECORDABLE, min. of 650MB, 70 min.running time   | piece           |                      |     |       | 5     |     |      | 5    |     |      |     |     |     | 10    | 8.79                                     | 87.90        |
| 12. COMPACT DISK REWRITABLE, 650MB/74 min. capacity               | piece           | 5                    |     |       | 5     |     |      | 5    |     |      | 5   |     |     | 20    | 16.62                                    | 332.40       |
| 13. DVD RECORDABLE, 16x speed, 4.7GB capacity                     | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 11.70                                    | -            |
| 14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity                     | piece           | 5                    |     |       | 5     |     |      | 5    |     |      | 5   |     |     | 20    | 20.02                                    | 400.40       |
| 15. FLASH DRIVE, 4GB, USB 2.0 and play                            | piece           | 3                    |     |       |       |     |      |      |     |      |     |     |     | 3     | 292.08                                   | 876.24       |
| 16. FLASH DRIVE, 8GB, USB 2.0 and play                            | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 468.00                                   | -            |
| 17. INK CARTRIDGE, HP 51645A (HP 45)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,216.86                                 | -            |
| 18. INK CARTRIDGE, HP C6615A (HP 15)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,149.54                                 | -            |
| 19. INK CARTRIDGE, HP C1823D (HP 23)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,489.20                                 | -            |
| 20. INK CARTRIDGE, HP C6625A (HP 17)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,250.52                                 | -            |
| 21. INK CARTRIDGE, HP C6578A/D (HP 78)                            | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,352.52                                 | -            |
| 22. INK CARTRIDGE, HP C6614D (HP 20)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,344.36                                 | -            |
| 23. INK CARTRIDGE, HP C4844A (HP 10)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,402.50                                 | -            |
| 24. INK CARTRIDGE, HP C8727A (HP 27)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 743.58                                   | -            |
| 25. INK CARTRIDGE, HP C8728A (HP 28)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 873.12                                   | -            |
| 26. INK CARTRIDGE, HP C6656A (HP 56)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 810.90                                   | -            |
| 27. INK CARTRIDGE, HP C6657A (HP 57)                              | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,352.52                                 | -            |
| 28. INK CARTRIDGE, HP C9351A (HP 21)                              | cart            | 2                    |     |       | 1     |     |      | 1    |     |      |     |     |     | 4     | 615.06                                   | 2,460.24     |
| 29. INK CARTRIDGE, HP C9352A (HP 22)                              | cart            | 2                    |     |       | 1     |     |      | 1    |     |      |     |     |     | 4     | 708.90                                   | 2,835.60     |
| 30. INK CARTRIDGE, HP C8765WA (HP 94)                             | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 820.08                                   | -            |
| 31. INK CARTRIDGE, HP C8766WA (HP 95)                             | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 984.30                                   | -            |
| 32. INK CARTRIDGE, HP C9361WA (HP 93)                             | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 787.44                                   | -            |
| 33. INK CARTRIDGE, HP C9362WA (HP 92)                             | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 588.54                                   | -            |
| 34. INK CARTRIDGE, HP CB314A                                      | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 256.02                                   | -            |
| 35. INK CARTRIDGE, HP CB315A                                      | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 329.46                                   | -            |
| 36. INK CARTRIDGE, Epson TO17                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     |                                          | -            |
| 37. INK CARTRIDGE, Epson TO18                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     |                                          | -            |
| 38. INK CARTRIDGE, Lexmark # 27, colored                          | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,173.00                                 | -            |
| 39. INK CARTRIDGE, Lexmark # 17, black                            | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 984.30                                   | -            |
| 40. INK CARTRIDGE, Epson TO38                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 482.46                                   | -            |
| 41. INK CARTRIDGE, Epson TO39                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 755.82                                   | -            |
| 42. MOUSE, PS/2 type                                              | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 197.60                                   | -            |
| 43. TONER CARTRIDGE,HP C3906A                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,063.06                                 | -            |
| 44. TONER CARTRIDGE,HP C3903A                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,588.00                                 | -            |
| 45. TONER CARTRIDGE,HP C4092A                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 2,657.10                                 | -            |
| 46. TONER CARTRIDGE,HP C4096A                                     | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,112.64                                 | -            |

| Item & Specifications                                 | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       | ** PS Price Catalogue as of (08.23.2011) | Total Amount |
|-------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|------------------------------------------|--------------|
|                                                       |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |                                          |              |
| 47. TONER CARTRIDGE,HP C7115A                         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 2,523.48                                 | -            |
| 48. TONER CARTRIDGE,HP 92298A                         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,498.20                                 | -            |
| 49. TONER CARTRIDGE,HP C4127X                         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 5,451.90                                 | -            |
| 50. TONER CARTRIDGE, HP Q2613X                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,026.96                                 | -            |
| 51. TONER CARTRIDGE,HP Q2612A                         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 2,866.20                                 | -            |
| 52. TONER CARTRIDGE,HP Q5942A                         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 6,105.72                                 | -            |
| 53. TONER CARTRIDGE, HP Q6511A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 5,077.56                                 | -            |
| 54. TONER CARTRIDGE, HP C9720A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 6,436.20                                 | -            |
| 55. TONER CARTRIDGE, HP C9721A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 8,710.80                                 | -            |
| 56. TONER CARTRIDGE, HP C9722A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 8,710.80                                 | -            |
| 57. TONER CARTRIDGE, HP C9723A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 8,881.60                                 | -            |
| 58. TONER CARTRIDGE, HP Q1338A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 6,489.60                                 | -            |
| 59. TONER CARTRIDGE, HP Q2610A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,882.18                                 | -            |
| 60. TONER CARTRIDGE, HP Q3960A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,468.00                                 | -            |
| 61. TONER CARTRIDGE, HP Q3961A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,187.10                                 | -            |
| 62. TONER CARTRIDGE, HP Q3962A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,187.10                                 | -            |
| 63. TONER CARTRIDGE, HP Q3963A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,187.10                                 | -            |
| 64. TONER CARTRIDGE, HP Q5949A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 2,928.42                                 | -            |
| 65. TONER CARTRIDGE, HP Q7553A                        | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,301.74                                 | -            |
| 66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,621.62                                 | -            |
| 67. TONER CARTRIDGE, Lexmark 1382920                  | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 14,198.40                                | -            |
| 68. TONER CARTRIDGE, Brother TN3060                   | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,559.40                                 | -            |
| 69. TONER, for Kyocera Mita KM-1505/1510/1810         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,843.84                                 | -            |
| 70. TONER, TK 100, for Kyocera Mita KM-1500           | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 2,843.56                                 | -            |
| 71. TONER CARTRIDGE, Samsung ML-2250D5                | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,029.00                                 | -            |
| 72. TONER CARTRIDGE, Samsung ML-2010D3                | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 2,958.00                                 | -            |
| 73. TONER CARTRIDGE, Kyocera TK-120                   | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 5,254.02                                 | -            |
| 74. RIBBON, Epson RN 8755                             | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 84.76                                    | -            |
| 75. RIBBON, Epson RN 8750                             | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 76.75                                    | -            |
| 76. RIBBON, Epson RN 7754                             | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 127.50                                   | -            |
| 77. RIBBON, Epson RN SO 15083/SO 15086                | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 724.88                                   | -            |
| 78. RIBBON, Epson RN SO 15327                         | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 328.44                                   | -            |
| 79. INK CARTRIDGE BROTHER LC 38                       | cart            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 500.00                                   | -            |
| COMMON OFFICE SUPPLIES                                |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          |              |
| 1. ACETATE, gauge #3, 50m in length                   | roll            | 2                    |     |       | 2     |     |      |      |     |      |     |     |     | 4     | 603.20                                   | 2,412.80     |
| 2. AIR FRESHENER, 280ml/can                           | can             | 10                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 40    | 92.56                                    | 3,702.40     |
| 3. ALCOHOL, 70% isopropyl                             | bottle          | 10                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 40    | 37.70                                    | 1,508.00     |
| 4. AUDIO CASSETTE TAPE, 90min.                        | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 16.12                                    | -            |
| 5. TAPE, blank, for micro-cassette recorder, 60 mins. | pack            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 91.50                                    | -            |
| 6. CARBON FILM, polyethylene, A-4, 100s/box           | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 349.44                                   | -            |
| 7. CARBON FILM, 216mm x 330mm, 100s/box               | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 364.00                                   | -            |
| 8. CARTOLINA, assorted color, 20s/pack                | pack            | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 72.80                                    | 728.00       |
| 9. CARTOLINA, white, 20s/pack                         | pack            | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 57.20                                    | 572.00       |
| 10. CHALK, white enamel, approx. 140s/box             | box             | 10                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 40    | 34.81                                    | 1,392.40     |
| 11. CLIP, bulldog (3")                                | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 8.42                                     | -            |
| 12. CLIP, backfold, 25mm, 12s/box                     | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 10.42                                    | -            |
| 13. CLIP, backfold, 50mm, 12s/box                     | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 43.68                                    | -            |
| 14. CLIP, backfold, 19mm, 12s/box                     | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 7.54                                     | -            |
| 15. CLIP, backfold, 32mm, 12s/box                     | box             | 2                    |     |       | 2     |     |      | 2    |     |      |     |     |     | 6     | 17.42                                    | 104.52       |



| Item & Specifications                                    | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       | ** PS Price<br>Catalogue as of<br>(08.23.2011) | Total<br>Amount |
|----------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|------------------------------------------------|-----------------|
|                                                          |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |                                                |                 |
| 16. COLUMNAR PAD, 4 cols, 55gsm                          | pad             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 21.84                                          | -               |
| 17. COLUMNAR PAD, 14 cols, 55 gsm                        | pad             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 45.76                                          | -               |
| 18. COLUMNAR PAD, 16 cols, 55 gsm                        | pad             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 45.76                                          | -               |
| 19. COLUMNAR PAD, 18 cols, 55 gsm                        | pad             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 67.60                                          | -               |
| 20. COLUMNAR NOTEBOOK, 12 cols                           | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 19.64                                          | -               |
| 21. CORRECTION FLUID, 15mL.                              | bottle          | 9                    |     |       | 9     |     |      |      |     |      |     |     |     | 18    | 9.82                                           | 176.76          |
| 22. DATA FILE BOX, (5"x9"x15-3/4")                       | box             | 4                    |     |       | 4     |     |      |      |     |      |     |     |     | 8     | 64.47                                          | 515.76          |
| 23 DATA FOLDER, w/ finger ring,(3" x 9" x 15")           | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 70.72                                          | -               |
| 24. ENVELOPE,documentary(10"x15"),500s/ box              | box             | 1                    |     |       | 1     |     |      |      |     |      |     |     |     | 2     | 577.20                                         | 1,154.40        |
| 25. ENVELOPE, expanding, kraft, legal size, 100s/box     | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 675.86                                         | -               |
| 26. ENVELOPE, mailing white, 500s/box                    | box             | 1                    |     |       | 1     |     |      |      |     |      |     |     |     | 2     | 159.78                                         | 319.56          |
| 27. ENVELOPE, mailing white with window,500s             | box             | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 207.58                                         | 207.58          |
| 28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box          | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 196.04                                         | -               |
| 29. ENVELOPE, expanding, plastic, legal size             | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 41.36                                          | -               |
| 30. ENVELOPE,documentary, A4, 500s/box                   | box             | 2                    |     |       | 1     |     |      |      |     |      |     |     |     | 3     | 526.24                                         | 1,578.72        |
| 31 ERASER, blackboard/ whiteboard                        | piece           | 25                   |     |       | 25    |     |      | 25   |     |      |     |     |     | 75    | 11.44                                          | 858.00          |
| 32. ERASER, rubber                                       | piece           | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 4.68                                           | 23.40           |
| 33. FILE ORGANIZER, expanding, legal, assorted colors    | piece           | 8                    |     |       |       |     |      |      |     |      |     |     |     | 8     | 83.20                                          | 665.60          |
| 34. FOLDER, pressboard, plain, legal, 100s/box           | pack            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 851.64                                         | -               |
| 35. FOLDER, tagboard, legal size, 100s/box               | pack            | 5                    |     |       | 5     |     |      | 5    |     |      | 5   |     |     | 20    | 413.92                                         | 8,278.40        |
| 36. FOLDER, tagboard, A4 size, 100s/box                  | pack            | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 253.76                                         | 2,537.60        |
| 37. FOLDER, morocco/ fancy, legal size,50s/ pack         | pack            | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 301.60                                         | 301.60          |
| 38. FOLDER, morocco/ fancy, A4 size, 50s/ pack           | bundle          | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 312.00                                         | 312.00          |
| 39. FOLDER, clear plastic, L-type, A4 size, 50s/ pack    | pack            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 247.52                                         | -               |
| 40. FOLDER, clear plastic, L-type, legal size, 50s/ pack | pack            | 20                   |     |       | 20    |     |      |      |     |      |     |     |     | 40    | 202.68                                         | 8,107.20        |
| 41. GLUE, all purpose, 300 grams min.                    | jar             | 10                   |     |       | 10    |     |      | 10   |     |      |     |     |     | 30    | 37.43                                          | 1,122.90        |
| 42. ILLUSTRATION BOARD, (30"x40"), 2 ply                 | piece           | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 32.97                                          | 164.85          |
| 43. INDEX CARD,3"x 5",ruled both sides,500s/ pack        | pack            | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 44.45                                          | 266.70          |
| 44. INDEX CARD, 5" x 8",ruled both side,500s/ pack       | pack            | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 99.84                                          | 599.04          |
| 45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"                   | box             | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 41.50                                          | 249.00          |
| 46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"                   | box             | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 56.68                                          | 340.08          |
| 47. INDEX TAB, self-adhesive, 5 sets/box                 | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 67.60                                          | -               |
| 48. LEAD, for mechanical pencil,0.5mm, 12 pcs/ tube      | tube            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 11.44                                          | -               |
| 49. LOOSELEAF COVER, (8-1/2"x14"), 50 pcs/ pack          | pack            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 493.54                                         | -               |
| 50. MAGAZINE FILE BOX, medium                            | piece           | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 49.56                                          | 495.60          |
| 51. MAGAZINE FILE BOX, large                             | piece           | 20                   |     |       | 20    |     |      | 10   |     |      | 10  |     |     | 60    | 44.61                                          | 2,676.60        |
| 52. MAP PIN, round head, 100s/box                        | box             | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 36.40                                          | 218.40          |
| 53. MARKER, fluorescent, 3 colors/set                    | set             | 2                    |     |       | 2     |     |      | 2    |     |      |     |     |     | 6     | 41.60                                          | 249.60          |
| 54. MARKING PEN, whiteboard, black                       | piece           | 50                   |     |       | 50    |     |      | 50   |     |      | 50  |     |     | 200   | 15.08                                          | 3,016.00        |
| 55. MARKING PEN, whiteboard, blue                        | piece           | 30                   |     |       | 30    |     |      | 20   |     |      | 20  |     |     | 100   | 15.08                                          | 1,508.00        |
| 56. MARKING PEN, whiteboard, red                         | piece           | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 15.08                                          | 301.60          |
| 57. MARKING PEN, permanent, black                        | piece           | 10                   |     |       | 10    |     |      | 10   |     |      |     |     |     | 30    | 14.32                                          | 429.60          |
| 58. MARKING PEN, permanent, blue                         | piece           | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 14.32                                          | 286.40          |
| 59. MARKING PEN, permanent, red                          | piece           | 5                    |     |       | 5     |     |      | 5    |     |      |     |     |     | 15    | 14.32                                          | 214.80          |
| 60. MARKING PEN, transparency film                       | set             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 84.24                                          | -               |
| 61. NOTE BOOK, stenographer's                            | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 7.49                                           | -               |
| 62. NOTE PAD, (3"x3")                                    | pad             | 10                   |     |       | 5     |     |      | 5    |     |      |     |     |     | 20    | 36.40                                          | 728.00          |
| 63. NOTE PAD, (3"x4")                                    | pad             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 52.00                                          | -               |
| 64. NOTE PAD, (2"x2"), 400 sheets/ pad                   | pad             | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 112.32                                         | 561.60          |
| 69. NOTE PAD, (2"x3")                                    | pad             | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 31.20                                          | 156.00          |

| Item & Specifications                                 | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       | ** PS Price Catalogue as of (08.23.2011) | Total Amount |
|-------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|------------------------------------------|--------------|
|                                                       |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |                                          |              |
| 66. OIL, 120ml., for typewriter                       | bottle          |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 30.99                                    | -            |
| 67. PAPER, bond, Premium Grade,A4                     | ream            | 5                    |     |       | 5     |     |      | 10   |     |      | 5   |     |     | 25    | 104.80                                   | 2,620.00     |
| 68. PAPER, mimeo, Groundwood, A4                      | ream            | 6                    |     |       |       |     |      |      |     |      |     |     |     | 6     | 56.06                                    | 336.36       |
| 70. PAPER, mimeo,WhiteWove, A4                        | ream            | 5                    |     |       | 5     |     |      | 5    |     |      | 5   |     |     | 20    | 102.44                                   | 2,048.80     |
| 71. PAPER, PPC, A4                                    | ream            | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 144.35                                   | 1,443.50     |
| 72. PAPER, PPC, B4                                    | ream            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 194.66                                   | -            |
| 73. PAPER, ruled pad,216mmx330mm,100s/pad             | pad             | 10                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 40    | 20.57                                    | 822.80       |
| 74. PAPER, thermal,210mmx30M                          | roll            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 36.40                                    | -            |
| 75. PAPER, thermal, 216mmx30M                         | roll            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 37.44                                    | -            |
| 76. PAPER,multicopy, A4                               | ream            | 5                    |     |       | 5     |     |      | 5    |     |      |     |     |     | 15    | 139.32                                   | 2,089.80     |
| 77. PARCHMENT PAPER, A4 size, 75 gsm,100/ream         | ream            | 2                    |     |       |       |     |      |      |     |      |     |     |     | 2     | 161.20                                   | 322.40       |
| 78.PAPER FASTENER,non-rust metal,50 sets/box          | box             | 10                   |     |       | 5     |     |      | 5    |     |      |     |     |     | 20    | 82.04                                    | 1,640.80     |
| 79.. PAPER CLIP, gem type,jumbo,48mm,100s/box         | box             | 10                   |     |       | 5     |     |      | 5    |     |      |     |     |     | 20    | 15.60                                    | 312.00       |
| 80. PAPER CLIP, gem type, 32mm, 100s/box              | box             | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 8.84                                     | 176.80       |
| 81. PENCIL, lead, w/eraser                            | dozen           | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 24.89                                    | 497.80       |
| 82. PENCIL, mechanical, 0.5mm lead                    | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 18.20                                    | -            |
| 83. PUSH PIN, hammer head type, 100s/box              | box             | 10                   |     |       | 5     |     |      | 5    |     |      |     |     |     | 20    | 30.00                                    | 600.00       |
| 84. RECORD BOOK, 300 pages                            | book            | 10                   |     |       | 5     |     |      | 5    |     |      | 5   |     |     | 25    | 50.44                                    | 1,261.00     |
| 85. RECORD BOOK, 500 pages                            | book            | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 77.98                                    | 1,559.60     |
| 86. RIBBON, nylon, manual typewriter                  | spool           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 15.81                                    | -            |
| 87. RIBBON, nylon, for Kitano Bundy Clock             | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 644.80                                   | -            |
| 88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 468.00                                   | -            |
| 89. RING BINDER, (1/2"x44"), plastic                  | piece           | 20                   |     |       |       |     |      |      |     |      |     |     |     | 20    | 4.37                                     | 87.40        |
| 90. RING BINDER, (3/4"x44"), plastic                  | piece           | 50                   |     |       |       |     |      |      |     |      |     |     |     | 50    | 12.48                                    | 624.00       |
| 91. RING BINDER, (1" x 44"), plastic                  | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 12.48                                    | -            |
| 92. RING BINDER, (2" x 44"), plastic                  | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 28.13                                    | -            |
| 92. RUBBER BAND, #18, min.445 gms./box                | box             | 6                    |     |       |       |     |      |      |     |      |     |     |     | 6     | 132.68                                   | 796.08       |
| 93. RULER, plastic, 12"                               | piece           | 6                    |     |       |       |     |      |      |     |      |     |     |     | 6     | 3.64                                     | 21.84        |
| 94. RULER, plastic, 18"                               | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 36.40                                    | -            |
| 95.. SIGN PEN, black                                  | piece           | 15                   |     |       | 15    |     |      | 10   |     |      |     |     |     | 40    | 41.48                                    | 1,659.20     |
| 96. SIGN PEN, blue                                    | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 41.48                                    | -            |
| 97. SIGN PEN, red                                     | piece           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 41.48                                    | -            |
| 98. STAMP PAD INK, violet, 50ml.                      | bottle          | 6                    |     |       | 6     |     |      |      |     |      |     |     |     | 12    | 27.04                                    | 324.48       |
| 99. STAMP PAD, felt pad                               | piece           | 6                    |     |       | 6     |     |      |      |     |      |     |     |     | 12    | 24.96                                    | 299.52       |
| 100. STAPLE WIRE, standard, #35                       | box             | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 25.98                                    | 519.60       |
| 101. TAPE, adding machine                             | roll            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 10.66                                    | -            |
| 102. TAPE, masking (1"), 24mm, 50 meters length       | roll            | 10                   |     |       | 10    |     |      | 5    |     |      | 5   |     |     | 30    | 41.60                                    | 1,248.00     |
| 103. TAPE, masking (2"), 48mm, 50 meters length       | roll            | 10                   |     |       | 10    |     |      | 5    |     |      | 5   |     |     | 30    | 83.82                                    | 2,514.60     |
| 104. TAPE, transparent, (1"), 24mm, 50 meters         | roll            | 20                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 50    | 41.60                                    | 2,080.00     |
| 105. TAPE, transparent, (2"), 48mm, 50 meters         | roll            | 10                   |     |       | 10    |     |      | 10   |     |      |     |     |     | 30    | 20.38                                    | 611.40       |
| 106. TAPE, packaging, 48mm, 50 meters length          | roll            | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 19.24                                    | 384.80       |
| 107. TIME CARD, for Amano Bundy Clock,100s/bndl       | bundle          |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 97.76                                    | -            |
| 108. TIME CARD, for Kitano Time Recorder,100s/bndl    | bundle          |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 87.36                                    | -            |
| 119. TOILET TISSUE, 12 rolls/pack                     | pack            | 10                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 40    | 61.15                                    | 2,446.00     |
| 122. TWINE, plastic, one kilo per roll                | roll            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 57.20                                    | -            |
| 109. WRAPPING PAPER, kraft, 65gsm,approx.40M.         | roll            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 166.40                                   | -            |
| 110. PASTE, solid, with water well, 200gms., Kippy    | jar             |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          |              |
| COMMON OFFICE DEVICES                                 |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          |              |
| 1. BLADE, heavy duty cutter(L500), 10 pcs./pack       | pack            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 10.40                                    | -            |

| Item & Specifications                                                                         | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       | ** PS Price Catalogue as of (08.23.2011) | Total Amount |
|-----------------------------------------------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|------------------------------------------|--------------|
|                                                                                               |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |                                          |              |
| 2. CUTTER, heavy duty,                                                                        | piece           | 6                    |     |       | 3     |     |      | 3    |     |      |     |     |     | 12    | 27.04                                    | 324.48       |
| 3. PUNCHER, heavy duty                                                                        | piece           | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 114.40                                   | 686.40       |
| 4. SCISSORS, (6")                                                                             | pair            | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 18.72                                    | 112.32       |
| 5. SHARPENER, single cutterhead                                                               | piece           | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 147.35                                   | 884.10       |
| 6. STAMPING DATER, self-inking stamp                                                          | piece           | 2                    |     |       | 2     |     |      |      |     |      |     |     |     | 4     | 436.80                                   | 1,747.20     |
| 7. STAPLER, heavy duty, standard                                                              | piece           | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 162.84                                   | 977.04       |
| 8. STAPLE REMOVER, twin jaws                                                                  | piece           | 4                    |     |       | 4     |     |      |      |     |      |     |     |     | 8     | 19.64                                    | 157.12       |
| 9. TAPE DISPENSER, heavy duty, for 24mm(1")                                                   | piece           | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 40.23                                    | 241.38       |
| 10. WASTE BASKET, plastic                                                                     | piece           | 4                    |     |       | 3     |     |      | 3    |     |      |     |     |     | 10    | 20.99                                    | 209.90       |
|                                                                                               |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          | -            |
|                                                                                               |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          | -            |
| COMMON JANITORIAL SUPPLIES                                                                    |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          | -            |
| 1. BATHROOM SOAP, 70gms.                                                                      | piece           | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 14.56                                    | 145.60       |
| 2. BROOM, soft (tambo)                                                                        | piece           | 10                   |     |       | 10    |     |      |      |     |      |     |     |     | 20    | 119.60                                   | 2,392.00     |
| 3. BROOM, STICK (tingting)                                                                    | piece           | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 19.76                                    | 197.60       |
| 4. CLEANSER, powder, 350gms.                                                                  | canister        | 12                   |     |       | 12    |     |      |      |     |      |     |     |     | 24    | 17.32                                    | 415.68       |
| 5. DETERGENT POWDER, 500gms.                                                                  | pouch           | 5                    |     |       | 5     |     |      | 5    |     |      | 5   |     |     | 20    | 18.61                                    | 372.20       |
| 6. DETERGENT BAR                                                                              | bar             | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 18.72                                    | 112.32       |
| 7. DISINFECTANT SPRAY, 340 gm.                                                                | can             | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 190.63                                   | 1,906.30     |
| 8. DUST PAN, plastic w.handle, large                                                          | piece           | 6                    |     |       |       |     |      |      |     |      |     |     |     | 6     | 26.00                                    | 156.00       |
| 9. FLOOR WAX, paste, natural, 2kg.                                                            | can             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 218.40                                   | -            |
| 10. FLOOR WAX, paste, red, 2kg.                                                               | can             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 306.80                                   | -            |
| 11. FLOOR WAX, liquid type, 3.75li.                                                           | can             | 2                    |     |       | 2     |     |      |      |     |      |     |     |     | 4     | 331.50                                   | 1,326.00     |
| 12. FURNITURE CLEANER, 400ml/can                                                              | can             | 6                    |     |       |       |     |      |      |     |      |     |     |     | 6     | 122.72                                   | 736.32       |
| 13. INSECTICIDE, 600ml.(420g)/can                                                             | can             | 15                   |     |       | 10    |     |      | 5    |     |      |     |     |     | 30    | 116.48                                   | 3,494.40     |
| 14. MOPHANDLE, screw type, wooden handle                                                      | piece           | 5                    |     |       |       |     |      | 5    |     |      |     |     |     | 10    | 83.20                                    | 832.00       |
| 15. MOPHEAD, 100% rayon, 400g                                                                 | piece           | 12                   |     |       | 12    |     |      | 12   |     |      | 12  |     |     | 48    | 71.76                                    | 3,444.48     |
| 16. RAG, COTTON, (7") in diameter                                                             | kilo            | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 43.68                                    | 436.80       |
| 17. SCOURING PAD, economy size                                                                | pack            | 3                    |     |       | 3     |     |      |      |     |      |     |     |     | 6     | 131.96                                   | 791.76       |
| 18. TOILET BOWL & URINAL CLEANER, 900ml                                                       | bottle          | 10                   |     |       | 5     |     |      | 5    |     |      |     |     |     | 20    | 62.40                                    | 1,248.00     |
| 19. TOILET DEODORANT CAKE, 99%, 50gms.                                                        | box             | 20                   |     |       | 15    |     |      |      |     |      |     |     |     | 35    | 33.28                                    | 1,164.80     |
| 20. TRASHBAG, plastic, black, (XL)                                                            | roll            | 20                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 50    | 103.79                                   | 5,189.50     |
|                                                                                               |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          | -            |
|                                                                                               |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          | -            |
| LEGAL SIZE PAPER                                                                              |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          |              |
| 1. PAPER, bond, Premium Grade                                                                 | ream            | 10                   |     |       | 10    |     |      | 10   |     |      | 10  |     |     | 40    | 119.22                                   | 4,768.80     |
| 2. PAPER, mimeo, Groundwood                                                                   | ream            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 91.52                                    | -            |
| 3. PAPER, mimeo, Whitewove                                                                    | ream            | 10                   |     |       | 10    |     |      | 10   |     |      |     |     |     | 30    | 120.02                                   | 3,600.60     |
| 4. PAPER, for PPC                                                                             | ream            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 173.33                                   | -            |
| 5. PAPER, multicopy, legal, for laser printing                                                | ream            | 5                    |     |       | 5     |     |      | 5    |     |      |     |     |     | 15    | 174.72                                   | 2,620.80     |
|                                                                                               |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          | -            |
|                                                                                               |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          | -            |
| COMMON OFFICE EQUIPMENT                                                                       |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          |              |
| 1. AIRPOT, 4.0 liters, w/ dispenser                                                           | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,144.00                                 | -            |
| 2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24 | unit            | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 7,953.92                                 | 7,953.92     |
| 3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20 | unit            | 2                    |     |       |       |     |      |      |     |      |     |     |     | 2     | 9,399.52                                 | 18,799.04    |
| 4. FILING CABINET, four(4) drawers, three (3)                                                 | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 13,497.12                                | -            |

| Item & Specifications                                                                                                                                                                                                             | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       | ** PS Price Catalogue as of (08.23.2011) | Total Amount |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|------------------------------------------|--------------|
|                                                                                                                                                                                                                                   |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |                                          |              |
| drawers + one (1) safe, plain finish, gauge 20                                                                                                                                                                                    |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                          |              |
| 5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20                                                                                                 | unit            | 2                    |     |       |       |     |      |      |     |      |     |     |     | 2     | 12,155.52                                | 24,311.04    |
| 6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon                                                                                                            | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,892.80                                 | -            |
| 7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor                                                                                                                                | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 925.60                                   | -            |
| 8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case                                                                                                                                                 | unit            | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 341.12                                   | 341.12       |
| 9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source                                                                                                                                         | unit            | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 161.08                                   | 161.08       |
| 10. CHAIR, monobloc, without armrest, beige/ white                                                                                                                                                                                | unit            | 50                   |     |       | 50    |     |      |      |     |      |     |     |     | 100   | 239.20                                   | 23,920.00    |
| 11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS                                                                                            | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 19,552.00                                | -            |
| 12. ELECTRIC FAN, orbit type                                                                                                                                                                                                      | unit            | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 1,028.56                                 | 5,142.80     |
| 13. ELECTRIC FAN, with stand                                                                                                                                                                                                      | unit            | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 764.40                                   | 3,822.00     |
| 14. ELECTRIC FAN, wall type                                                                                                                                                                                                       | unit            | 3                    |     |       |       |     |      |      |     |      |     |     |     | 3     | 745.68                                   | 2,237.04     |
| 15. INDUSTRIAL FAN, 18" metal blade                                                                                                                                                                                               | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 934.84                                   | -            |
| 16. FACSIMILE TRANSCIEVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,451.20                                 | -            |
| 17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new                                                                           | unit            | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 1,130.48                                 | 5,652.40     |
| 18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new                                                                         | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,726.80                                 | -            |
| 19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution                                                                                                                   | unit            | 4                    |     |       |       |     |      |      |     |      |     |     |     | 4     | 24,939.20                                | 99,756.80    |
| 20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications                                                                                | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 8,838.96                                 | -            |
| 21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight                                                                                                      | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 6,238.96                                 | -            |
| 22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190                                                                                             | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 16,640.00                                | -            |
| 23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180                                                                                            | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 18,156.32                                | -            |
| 24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual                                                                                                                                                 | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 7,124.00                                 | -            |



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| Item & Specifications                                 | Unit of Measure | Quantity Requirement |     |       |       |     |      |      |     |      |     |     |     |       | ** PS Price<br>Catalogue as of<br>(08.23.2011) | Total<br>Amount |
|-------------------------------------------------------|-----------------|----------------------|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|------------------------------------------------|-----------------|
|                                                       |                 | Jan                  | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |                                                |                 |
| 22 Exhaust fan                                        | unit            | 3                    |     |       |       |     |      |      |     |      |     |     |     | 3     | 1,700.00                                       | 5,100.00        |
| 23 Oxygen tank                                        | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 2,500.00                                       | -               |
| 24 Refrigerator                                       | unit            | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 7,500.00                                       | 7,500.00        |
| 25 Fax machine                                        | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     |                                                | -               |
| 26 Executive Table                                    | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 15,000.00                                      | -               |
| 27 Heavy Duty Stapler                                 | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,000.00                                       | -               |
| 28 Server Table                                       | unit            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 15,000.00                                      | -               |
| * Ballpen                                             | piece           | 10                   |     |       | 10    |     |      | 10   |     |      |     | 10  |     | 40    | 7.00                                           | 280.00          |
| *Thumbstack                                           | box             | 5                    |     |       | 5     |     |      |      |     |      |     |     |     | 10    | 8.00                                           | 80.00           |
|                                                       |                 |                      |     |       |       |     |      |      |     |      |     |     |     | 0     |                                                | -               |
| Sports Supplies                                       |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                                |                 |
| 1 Basketball ball (branded)                           | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,600.00                                       | -               |
| 2 Volleyball ball (branded)                           | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,800.00                                       | -               |
| 3 Baseball ball                                       | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 500.00                                         | -               |
| 4 Softball ball                                       | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 500.00                                         | -               |
| 5 Chess                                               | pc/s            | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 200.00                                         | 1,000.00        |
| 6 Chess clock                                         | pc/s            | 5                    |     |       |       |     |      |      |     |      |     |     |     | 5     | 3,550.00                                       | 17,750.00       |
| 7 Dart board                                          | pc/s            | 3                    |     |       |       |     |      |      |     |      |     |     |     | 3     | 1,300.00                                       | 3,900.00        |
| 8 Dartpin                                             | pc/s            | 6                    |     |       |       |     |      |      |     |      |     |     |     | 6     | 800.00                                         | 4,800.00        |
| 9 Table Tennis Table                                  | pc/s            | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 4,000.00                                       | 4,000.00        |
| 10 Table Tennis Rocket                                | pc/s            | 4                    |     |       |       |     |      |      |     |      |     |     |     | 4     | 500.00                                         | 2,000.00        |
| 11 Badminton Racket (branded)                         | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,500.00                                       | -               |
| 12 Baseball bat                                       | pc/s            | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 6,000.00                                       | 6,000.00        |
| 13 Volleyball net                                     | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 700.00                                         | -               |
| 14 Table Tennis Net                                   | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 300.00                                         | -               |
| 15 Badminton Net                                      | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 300.00                                         | -               |
| 16 Shuttle Cock (branded)                             | tube            | 2                    |     |       |       |     |      |      |     |      |     |     |     | 2     | 900.00                                         | 1,800.00        |
| 17 Softball Bat (branded)                             | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 4,000.00                                       | -               |
| 18 Gloves (branded)                                   | pairs           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,000.00                                       | -               |
| 19 Helmet, 2 ear                                      | pc/s            | 2                    |     |       |       |     |      |      |     |      |     |     |     | 2     | 800.00                                         | 1,600.00        |
| 20 Over Grip Rubber Guide                             | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 50.00                                          | -               |
| 21 Badminton String (branded)                         | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 600.00                                         | -               |
| 22 Swim Fins                                          | pairs           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,350.00                                       | -               |
| 23 Medicine Bal, 4 kls.                               | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,185.00                                       | -               |
| 24 Basketball Ball Bag                                | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,800.00                                       | -               |
| 25 Starting Cap                                       | box             | 1                    |     |       |       |     |      |      |     |      |     |     |     | 1     | 550.00                                         | 550.00          |
| 26 Rubber Mat                                         | pack            | 6                    |     |       |       |     |      |      |     |      |     |     |     | 6     | 1,250.00                                       | 7,500.00        |
| 27 Training Table Tennis Ball                         | box             | 2                    |     |       |       |     |      |      |     |      |     |     |     | 2     | 60.00                                          | 120.00          |
| 28 Table Tennis Ball (branded)                        | box             | 2                    |     |       |       |     |      |      |     |      |     |     |     | 2     | 130.00                                         | 260.00          |
| 29 Table Tennis Ball (branded)                        | box             |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 190.00                                         | -               |
| 30 Butterfly Rushuwa Rubber                           | bottle          | 3                    |     |       |       |     |      |      |     |      |     |     |     | 3     | 900.00                                         | 2,700.00        |
| 31 Paddle glue                                        | liter           |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 650.00                                         | -               |
| 32 Volleyball Ball Bag                                | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 1,200.00                                       | -               |
| 33 Ball Cart                                          | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 3,500.00                                       | -               |
| 34 Muscle Tape                                        | roll            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 700.00                                         | -               |
| 35 Mueller Tape                                       | roll            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 300.00                                         | -               |
| 36 Roll Mat                                           | pc/s            |                      |     |       |       |     |      |      |     |      |     |     |     | 0     | 350.00                                         | -               |
| Audio and visual presentation and composing equipment |                 |                      |     |       |       |     |      |      |     |      |     |     |     |       |                                                |                 |

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