

UNIVERSITY OF RIZAL SYSTEM Annual Procurement Plan for FY 2024													
Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Design and Build Completion of One-Stop Student Services Center at URS Morong Campus	Office of the University President	No	Section 53.5 (Agency-to-Agency) to be conducted by DPWH					GoP	15,000,000.00		15,000,000.00	To establish a functional one stop student services center that will cater all the student services to provide effective and efficient service. Improve student services in support to Governments ease of doing business advocacy; increase in number of students and program offerings
									Corporate Budget	15,000,000.00		15,000,000.00	
2	Procurement of Machinery & Equipment (Office Equipment)	Office of the University President	No	Public Bidding	May 28, 2024	June 17, 2024			GoP	5,000,000.00		5,000,000.00	The acquisition of Machinery and Equipment for completed projects intended for higher education program for the improvement of delivery of services and various stakeholders
3	Procurement of Machinery & Equipment (Audio Visual and Surveillance Equipment for URS)	Office of the University President	No	Public Bidding	May 28, 2024	June 17, 2024			GoP	1,755,000.00		1,755,000.00	The acquisition of Machinery and Equipment for completed projects intended for higher education program for the improvement of delivery of services and various stakeholders
4	Procurement of Books for URS	URS Campuses & VP for Academic Affairs	No	Public Bidding	June 6, 2024	June 26, 2024			Corporate Budget	1,676,861.80	1,676,861.80		The proposed project is to augment the volumes of books in the libraries of the University
5	Procurement of ICT Equipment for URS (2nd Bidding)	Office of the University President	No	Public Bidding	August 9, 2024	August 30, 2024			GoP	3,245,000.00		3,245,000.00	The acquisition of Machinery and Equipment for completed projects intended for higher education program for the improvement of delivery of services and various stakeholders
6	Procurement of Machinery & Equipment (Other Machineries) 2nd Bidding	Office of the University President	No	Public Bidding	August 15, 2024	September 4, 2024			GoP	3,500,000.00		3,500,000.00	The acquisition of Machinery and Equipment for completed projects intended for higher education program for the improvement of delivery of services and various stakeholders
7	Procurement of Medical/ Dental Supplies & Equipment	URS Ten (10) Campuses	no	Public Bidding	August 15, 2024	September 4, 2024			Corporate Budget	4,222,700.00	4,222,700.00		The procurement is for the Medical/ Dental Supplies & Equipment of the University not available at the DBM-Procurement Service
8	Procurement of Sports Supplies and Equipment for URS	Sports and Development	No	Public Bidding	August 20, 2024	September 9, 2024			Corporate Budget	3,470,530.20	3,225,530.20	245,000.00	The acquisition is for the Sports and Development , for Various Sports Activities

9	Procurement of Various Office Equipment for URS (Digital Copier, Aircondition, Appliances)	URS Ten (10) Campuses	No	Public Bidding	August 27, 2024	September 16, 2024			Corporate Budget	3,544,621.78	803,578.50	2,741,043.28	The proposed project is the acquisition of Office Equipment for various offices and campuses of University to be utilized in the reproduction of documents needed in accreditations and regular office work.
10	Procurement of ICT Supplies & Equipment, Audio Visual Equipment, Instructional Supplies & Equipment for URS	URS Ten (10) Campuses / Information Communication Technology Unit	No	Public Bidding	November 16, 2024	December 6, 2024			Corporate Budget	14,464,527.91	6,037,562.12	8,426,965.79	The acquisition of various Information and Communication Technology Equipment is to support initiative that aims to harmonize and ensure interoperability among ICT-related resources, programs, and projects across the government.
11	Procurement of Equipment for Corporate Business Affairs (CCTV, Channel DVR, Microphone, Analog Audio mixer etc, Sound System with Lights, Heavy duty printer & Appliances)	Corporate and Business Affairs	No	Public Bidding					Corporate Budget	1,668,500.00	664,600.00	1,003,900.00	The proposed project is the acquisition of Various Equipment is for Corporate Business Affairs
12	Procurement of Office Equipment and Other Machineries & Equipment for URS (4TH Quarter)	URS Ten (10) Campuses	No	Public Bidding	November 7, 2024	November 27, 2024			Corporate Budget	1,844,400.00	480,000.00	1,364,400.00	The proposed project is the acquisition of Office Equipment for various offices and campuses of University to be utilized in the reproduction of documents needed in accreditations and regular office work.
13	Renewal of Security Firewall and License	URS Ten (10) Campuses / Information Communication Technology Unit	No	Public Bidding	November 7, 2024	November 27, 2024			Corporate Budget	4,819,999.00		4,819,999.00	The acquisition of various Information and Communication Technology Equipment is to support initiative that aims to harmonize and ensure interoperability among ICT-related resources, programs, and projects across the government.
14	Procurement of Furniture & Fixture (2nd Bidding)	Office of the University President	No	Public Bidding	November 20, 2024	December 10, 2024			GoP	1,500,000.00		1,500,000.00	The acquisition of Furniture and Fixtures for completed projects intended for higher education program for the improvement of delivery of services and various stakeholders
15	Procurement of E- Books for URS	URS Campuses & VP for Academic Affairs	No	Public Bidding	August 9, 2024	August 29, 2024			GoP	1,566,000.00	1,566,000.00		The proposed project is to update the volumes of E-books in the E- libraries of the University
16	Procurement of Various Furniture & Fixture for URS	URS Ten (10) Campuses	No	Public Bidding	September 11, 2024	September 23, 2024			Corporate Budget	3,895,466.00	3,015,446.00	880,020.00	The procurement is for the Furniture and Fixture of the University is intended to augment and replace old and dilapidated furnitures and fixtures in the classrooms and offices.
17	Procurement of Office and IT supplies and Equipment, Agricultural Supplies, Devices and Laboratory ApparatusFRAPC Project from 1-20 and Additional New Project	URS CARDONA CAMPUS	No	Public Bidding	November 12, 2024	November 20, 2024			GoP	4,847,473.00	3,564,483.00	1,282,990.00	The acquisition of the project is for FRESHWATER RESOURCES AND AGRIPRODUCTS PROCESSING CENTER (FRAPC)
18	Procurement of Laboratory Supplies & Equipment	URS Campuses & VP for Academic Affairs	No	Public Bidding	September 17, 2024	October 7, 2024			Corporate Budget	1,438,948.43		1,438,948.43	The Acquisition is for the University Laboratories, not available at the DBM-Procurement Service.

19	Procurement of School Uniforms	Corporate and Business Affairs	No	Public Bidding	September 17, 2024	October 7, 2024			Corporate Budget (IGP)	1,980,000.00	1,980,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
20	Repair of COB Building at Pililla Campus	URS Pililla Campus	No	Public Bidding	July 2, 2024	July 22, 2024			Corporate Budget	1,021,000.56		1,021,000.56	The proposed project is for the Renovation of the COB Building at Pililla Campus
21	Repair of Various Facilities at Morong, Cainta and Rodriguez Campus	URS Morong, Cainta, and Rodriguez	No	Public Bidding	November 12, 2024	November 20, 2024			Corporate Budget	4,329,738.79		4,329,738.79	The proposed repair is for the Various Facilities in Morong, Cainta and Rodriguez Campus to deliver efficient and comfortable learning environment to students.
22	Construction and Repair of Various Facilities for URS	URS Ten (10) Campuses	No	Public Bidding					Corporate Budget	7,299,426.79		7,299,426.79	The proposed repair is for the various facilities in the 10 campuses of the University to deliver efficient and comfortable learning environment to students.
23	Completion of URS Binangonan Canteen	URS Binangonan	No	Public Bidding	November 12, 2024	November 20, 2024			Corporate Budget	1,000,000.00		1,000,000.00	The proposed construction is for the completion of canteen at URS Binangonan Campus
24	Procurement of Service Vehicle	Corporate and Business Affairs	No	Public Bidding	September 24, 2024	October 14, 2024			Corporate Budget	1,500,000.00		1,000,000.00	The acquisition is to replace old and outdated Service Vehicle which have already reached the end of its serviceable life and beyond economical repair
25	Procurement of URS Sakbay (New Materials/Fabric)	Corporate and Business Affairs	Yes	Public Bidding	October 1, 2024	October 21, 2024			Corporate Budget (IGP)	3,000,000.00	3,000,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
26	Provision of Security Services for URS	URS Morong & Tanay	No	Public Bidding					GoP	1,700,000.00	1,700,000.00		The security service is to augment the security guard in various campuses of the university to be posted in the entrance gate
									Corporate Budget	1,700,000.00	1,700,000.00		
27	Provision of Janitorial Services for URS	URS Morong & Tanay	No	Public Bidding					GoP	1,700,000.00	1,700,000.00		The janitorial services for ten campuses & various offices of the University
28	Construction of two storey six (6) classrooms academic building	URS Morong Campus	No	Public Bidding					Corporate Budget	10,000,000.00		10,000,000.00	The proposed construction of school building is for the academic classroom in Morong Campus.
29	Upgrading of Electrical System at Cardona Campus	Cardona Campus	No	Public Bidding	November 12, 2024	November 20, 2024			Corporate Budget	4,000,000.00		4,000,000.00	The proposed project is for the Upgrading of the Electrical System at Cardona Campus

30	Upgrading of Nursing Skills Laboratory for Face-to-face Classes	URS Taytay	No	Public Bidding	November 12, 2024	November 20, 2024			Corporate Budget	2,631,236.92		2,631,236.92	The proposed project is for the Acquisition of the Equipment for the Upgrading of Nursing Skills Laboratory
31	Procurement of Common Office & Janitorial Supplies for the 1st Quarter	URS Ten (10) Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	4,622,000.61	4,622,000.61		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the first quater.
32	Procurement of Common Office & Janitorial Supplies for the 2nd Quarter	URS Ten (10) Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	4,000,610.00	4,000,610.00		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the second quater.
33	Procurement of Common Office & Janitorial Supplies for the 3rd Quarter	URS Ten (10) Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,200,000.00	1,200,000.00		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the third quater.
34	Procurement of Common Office & Janitorial Supplies for the 4th Quarter	URS Ten (10) Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	800,000.00	800,000.00		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the fourth quater.
35	Procurement of Petroleum, Oil & Lubricants for University Service Vehicles	General Services, Motor Pool	no	Section 53.14 Direct Retail Purchase of Petroleum Fuel, Oil & Lubricant (POL)	n/a	n/a	n/a	n/a	GoP	801,340.00	801,340.00		The procurement is for the Supply of Diesel Fuel, oil & lubricants for URS service vehicles.
									Corporate Budget	127,810.00	127,810.00		
36	Catering Services for URS	URS Ten (10) Campuses	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	734,000.00	734,000.00		The acquisition is for the catering services of the university for various activity.
37	Procurement of Various Textile and Barong (for graduation)	Corporate and Business Affairs	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	999,400.00	999,400.00		The acquisition of supplies not available in the DBM-Procurement Service.
38	Procurement of Empty Bottles & Various water refilling supplies	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	996,000.00	996,000.00		The acquisition of various various water refilling supplies not available from the Procurement Service
39	Procurement of ID Lace with customized Holder for URS CBA	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	240,000.00	240,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
40	Procurement of URS Pin	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	500,000.00	500,000.00		The acquisition of supplies not available in the DBM-Procurement Service.

41	Procurement of URS Tassle	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	175,000.00	175,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
42	Procurement of Personalized URS Thesis Paper	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	750,000.00	750,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
43	Procurement of URS Lei	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	125,000.00	125,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
44	Procurement of Personalized Items for Corporate and Business Affairs	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	422,000.00	422,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
45	Procurement of Agricultural Supplies for URS	URS Tanay & Rodriguez Campuses & RDEP Department	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	820,974.00	878,653.70		The acquisition of various Agricultural supplies not available from the Procurement Service
46	Procurement of Textile for OJT Students	Corporate and Business Affairs	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget (IGP)	700,000.00	700,000.00		The acquisition of supplies not available in the DBM-Procurement Service.
47	Procurement of Various Supplies and Materials for Culture and Arts	Culture and Arts	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	400,000.00	400,000.00		The acquisition of various Supplies and Materials is to support the Culture and Arts, not available from the Procurement Service
48	Repair of Various Equipment for the 1st Quarter	URS Ten (10) Campuses	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	200,000.00	200,000.00		The acquisition is for the repair of various equipment the spare parts are not available in the Procurement Service to be acquired quarterly
49	Repair of Various Equipment for the 2nd Quarter	URS Ten (10) Campuses	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	445,000.00	445,000.00		The acquisition is for the repair of various equipment the spare parts are not available in the Procurement Service to be acquired quarterly
50	Repair of Various Equipment for the 3rd Quarter	URS Ten (10) Campuses	no	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	350,000.00	450,000.00		The acquisition is for the repair of various equipment the spare parts are not available in the Procurement Service to be acquired quarterly

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DEFINITIONS

1. PROGRAM (BESF)– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. PROJECT (BESF)– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. PMO/End User - Unit as proponent of program or project
4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. Schedule for Each Procurement Activity - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund
7. Estimated Budget - Agency approved estimate of project/program costs
8. Remarks - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps

Breakdown into MOOE and CO for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects


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