

UNIVERSITY OF RIZAL SYSTEM Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment (IT EQUIPMENT)	URS Campuses	No	Public Bidding	March 14, 2023	April 3, 2023	April 10, 2023	April 11, 2023	GoP	5,127,361.36	5,127,361.36		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment. These are Information and Communication Technology Equipment which will be acquired through public bidding.
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment (OFFICE EQUIPMENT)	URS Campuses	No	Public Bidding	June 13, 2023	July 3, 2023	July 6, 2023	July 7, 2023	GoP	1,306,124.00	1,306,124.00		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment. These are Office Equipment which will be acquired through public bidding.
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment (FURNITURE & FIXTURE)	URS Campuses	No	Public Bidding	June 13, 2023	July 3, 2023	July 6, 2023	July 7, 2023	GoP	1,775,349.80	1,775,349.80		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment. These are Furniture and Fixtures which will be acquired through public bidding.
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment (Medical Equipment & Supplies)	URS Campuses	No	Public Bidding	June 13, 2023	July 3, 2023	July 6, 2023	July 7, 2023	GoP	2,503,495.00	2,503,495.00		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment not available at the DBM-Procurement Service. There are Medical Supplies which will be acquired through public bidding.
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment (CONSTRUCTION MATERIALS)	URS Campuses	No	Public Bidding	June 20, 2023	July 10, 2023	July 13, 2023	July 14, 2023	GoP	1,647,242.84	1,647,242.84		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment not available at the DBM-Procurement Service. There are Construction Materials which will be acquired through public bidding and the labor for repair through job order

Code (PAP)	Procurement Program/Project	PMO/ End- User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	GO	
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment (JANITORIAL SUPPLIES)	URS Campuses	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	900,839.00	900,839.00		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment not available at the DBM-Procurement Service
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment	URS Campuses	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	302,600.00	302,600.00		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment available at the DBM-Procurement Service
	Supply & Delivery of Various Materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment (PRINTING SUPPLIES)	URS Campuses	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	136,998.00	136,998.00		The acquisition of various materials for Infrastructure and SMART Campus Development, Operational of face-to-face Classes & Upgrading/Procurement of Equipment for Printing Supplies
	Procurement of Common Office Supplies from the Procurement Service	URS Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,995,618.85	1,995,618.85		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the first quarter.
	Procurement of Common Office Supplies for the Procurement Service	URS Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,927,753.80	1,927,753.80		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the second quarter.
	Procurement of Common Office Supplies from the Procurement Service	URS Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,288,716.40	1,288,716.40		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the third quarter.
	Procurement of Common Office Supplies from the Procurement Service	URS Campuses	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,275,432.30	1,275,432.30		The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the fourth quarter.

DEFINITIONS

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods include selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps

Code (PAP)	Procurement Program/Project	PMO/ End- User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

DEFINITIONS

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps

Breakdown into MOOE and CO for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared by:

JOHN JOHN C. FAULVE
Head, BAC Secretariat
Date:

Noted by:

NELSON S. GONZALES, Ed. D.
BAC Chairperson
Date:

Certified Funds Available:

MIAN N. FRANCISCO
University Budget Officer
Date:

Recommending Approval:

RENATO F. DE LEMON
Vice-President for Admin
Date:

Approved by:

NANCY T. PASCUAL, Ed.D.
University President
Date: