

UNIVERSITY OF RIZAL SYSTEM Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End- User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Procurement of Information Communication Technology Equipment for Upgrading of Campus e-Library	Library Services - A.M. Martinez	No	Public Bidding	Jan. 6, 2021	Jan.26, 2021	Jan. 29, 2021	Feb. 1, 2021	GoP	23,499,880.00		23,499,880.00	To equip the library with digitize access to library resources online such as electronic books and journals and online databases. E-Library will give opportunity to library users to browse wider variety of sources of information, multiple accesses to resources at the same time
2	Procurement of Printing Equipment for Upgrading of Campus e-Library	Library Services - A.M. Martinez	No	Public Bidding	Jan. 6, 2021	Jan.26, 2021	Jan. 29, 2021	Feb. 1, 2021	GoP	1,799,992.00		1,799,992.00	To equip the library with digitize access to library resources online such as electronic books and journals and online databases. E-Library will give opportunity to library users to browse wider variety of sources of information, multiple accesses to resources at the same time
3	Procurement of Communication Networks for Upgrading of Campus e-Library	Library Services - A.M. Martinez	No	Public Bidding	Jan. 6, 2021	Jan.26, 2021	Jan. 29, 2021	Feb. 1, 2021	GoP	4,500,000.00		4,500,000.00	To equip the library with digitize access to library resources online such as electronic books and journals and online databases. E-Library will give opportunity to library users to browse wider variety of sources of information, multiple accesses to resources at the same time
4	Establishment of Dormitory and Business Center in Antipolo City Campus	URS Antipolo City Campus - Dr. D. Pascual	No	Public Bidding	Jan. 7, 2021	Jan. 27, 2021	Feb. 1, 2021	Feb. 2, 2021	GoP	14,066,624.00		14,066,624.00	The project will be beneficial to the students especially those coming from far places. The business activities of the school will have a place to conduct their affairs. The facilities may also be used for other community related activities.
5	Establishment of Dormitory and Business Center in Morong Campus	URS Morong Campus - Engr. M. Amoin	No	Public Bidding	Jan. 7, 2021	Jan. 27, 2021	Feb. 1, 2021	Feb. 2, 2021	GoP	16,370,640.00		16,370,640.00	The project will be beneficial to the students especially those coming from far places. The business activities of the school will have a place to conduct their affairs. The facilities may also be used for other community related activities.
6	Establishment of Dormitory and Business Center in Tanay Campus	URS Tanay Campus - Dr. N. Mateo	No	Public Bidding	Jan. 7, 2021	Jan. 27, 2021	Feb. 1, 2021	Feb. 2, 2021	GoP	13,096,512.00		13,096,512.00	The project will be beneficial to the students especially those coming from far places. The business activities of the school will have a place to conduct their affairs. The facilities may also be used for other community related activities.

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7	Campus Improvement of Student Services (Rehabilitation of Comfort Rooms and Lavatory Facilities) in Angono, Antipolo, Binangonan, Cainta, Cardona, Morong, Pililla Rodriguez, Tanay, & Taytay Campuses	URS Campuses	No	Public Bidding	Jan. 13, 2021	Feb. 2, 2021	Feb. 5, 2021	Feb. 8, 2021	GoP	19,000,000.00		19,000,000.00	This project proposal will address the concern regarding quality services to students and other clientele of the university. This project will provide functional and presentable comfort rooms for the use of the students, employees, and other stakeholders.
8	Procurement of Common Office Supplies	URS Campuses	No	Agency to Agency (sec.53.5)	n/a	n/a	n/a	n/a	GoP	3,103,094.40		3,103,094.40	The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the first quarter.
9	Procurement of Common Office Supplies	URS Campuses	No	Agency to Agency (sec.53.5)	n/a	n/a	n/a	n/a	GoP	2,249,941.25		2,249,941.25	The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the second quarter.
10	Procurement of Common Office Supplies	URS Campuses	No	Agency to Agency (sec.53.5)	n/a	n/a	n/a	n/a	GoP	1,933,710.15		1,933,710.15	The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the third quarter.
11	Procurement of Common Office Supplies	URS Campuses	No	Agency to Agency (sec.53.5)	n/a	n/a	n/a	n/a	GoP	916,486.90		916,486.90	The procurement is for the Common Office Supplies of the University available at the DBM-Procurement Service for the fourth quarter.
12	Procurement of Various Office Supplies	Office of the President	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	420,000.00	420,000.00		The procurement is for the common use supplies of the University not available at the DBM-Procurement Service. Regularly Procured every quarter
13	Procurement of Various Construction Materials	Office of the President	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	120,000.00	120,000.00		The Procurement is for the enhancement of Facilities
14	Procurement of Various Furniture	Office of the President	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	450,000.00	450,000.00		The Procurement is for the Furniture & Fixture of the Office of the President
15	Procurement of Various Common Office Equipment	Office of the President	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	200,000.00	200,000.00		The procurement is for the Common Office Equipment of the University not available at the DBM-Procurement Service.
16	Procurement of Various Common Office Equipment	Academic Affairs	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	618,010.00	618,010.00		The procurement is for the Common Office Equipment of the University not available at the DBM-Procurement Service.
17	Procurement of Various Information Tech. Equipment	Academic Affairs	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	618,620.00	618,620.00		The procurement is for the Information Tech. Equipment of the University not available at the DBM-Procurement Service.
18	Procurement of Various Furniture	Academic Affairs	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	272,000.00	272,000.00		The Procurement is for the Furniture & Fixture of the Academic Affairs Division
19	Procurement of Various Instructional Equipment	Academic Affairs	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	98,397.00	98,397.00		The Procurement is for the Instructional Equipment of the Academic Affairs Division
20	Procurement of Various Office Supplies	Administration & Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	500,000.00	500,000.00		The procurement is for the common use supplies of the University not available at the DBM-Procurement Service. Regularly Procured every quarter

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21	Procurement of Medical/ Dental Supplies & Equipment	Administration & Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	500,000.00	500,000.00		The procurement is for the Medical/ Dental Supplies & Equipment of the University not available at the DBM-Procurement Service.
22	Procurement of Various Construction Materials	Administration & Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	450,000.00	450,000.00		The Procurement is for the enhancement of Facilities
23	Procurement of Various Common Office Equipment	Administration & Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	6,000.00	6,000.00		The procurement is for the Common Office Equipment of the University not available at the DBM-Procurement Service.
24	Procurement of Various Information Tech. Equipment	Administration & Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	410,000.00	410,000.00		The procurement is for the Information Tech. Equipment of the University not available at the DBM-Procurement Service.
25	Procurement of Various Furniture	Administration & Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	50,000.00	50,000.00		The Procurement is for the Furniture & Fixture of the Admin & Finance Division
26	Procurement of Various Office Supplies	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	250,000.00	250,000.00		The procurement is for the common use supplies of the University not available at the DBM-Procurement Service. Regularly Procured every quarter
27	Procurement of Various Agricultural Supplies	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	20,000.00	20,000.00		The procurement is for the Agricultural Supplies of the University not available at the DBM-Procurement Service.
28	Procurement of Various Instructional Materials	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for the Instructional Materials of the RDEP Division
29	Procurement of Various Construction Materials	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	801,250.00	801,250.00		The Procurement is for the enhancement of Facilities
30	Procurement of Various Common Office Equipment	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	327,000.00	327,000.00		The procurement is for the Common Office Equipment of the University not available at the DBM-Procurement Service.
31	Procurement of Various Information Tech. Equipment	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	201,916.00	201,916.00		The procurement is for the Information Tech. Equipment of the University not available at the DBM-Procurement Service.
32	Procurement of Machineries & Equipment	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	310,000.00	310,000.00		The procurement is for the Machineries Equipment of the University not available at the DBM-Procurement Service.
33	Procurement of Various Furniture	Research Development, Extension & Production	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	328,400.00	328,400.00		The Procurement is for the Furniture & Fixture of the RDEP Division
34	Procurement of Instructional Tools	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	140,000.00	140,000.00		The Procurement is for the Instructional Materials of Angono Campus
35	Procurement of Medical/ Dental Supplies & Equipment	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	60,000.00	60,000.00		The procurement is for the Medical/ Dental Supplies & Equipment of the University not available at the DBM-Procurement Service.

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36	Procurement of Various Textbooks & Instructional Materials	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for theTextbooks & Instructional Materials of Angono Campus
37	Procurement of Various Construction Materials	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	250,000.00	250,000.00		The Procurement is for the enhancement of Facilities
38	Procurement of Various Common Office Equipment	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The procurement is for the Common Office Equipment of the University not available at the DBM-Procurement Service.
39	Procurement of Machineries & Equipment	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	110,000.00	110,000.00		The procurement is for the Machineries Equipment of the University not available at the DBM-Procurement Service.
40	Procurement of Instructional Equipment	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for the Instructional Equipment of Angono Campus
41	Procurement of Various Furniture	URS Angono Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	52,000.00	52,000.00		The Procurement is for the Furniture & Fixture of Angono Campus
42	Procurement of Instructional Tools	URS Antipolo City Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for the Instructional Materials of Antipolo city Campus
43	Procurement of Medical/ Dental Supplies & Equipment	URS Antipolo City Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	140,000.00	140,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
44	Procurement of Various Textbooks & Instructional Materials	URS Antipolo City Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	50,000.00	50,000.00		The Procurement is for theTextbooks & Instructional Materials of Antipolo city Campus
45	Procurement of Instructional Tools	URS Binangonan Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	187,500.00	187,500.00		The Procurement is for the Instructional Materials of Binangonan Campus
46	Procurement of Medical/ Dental Supplies & Equipment	URS Binangonan Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	190,000.00	190,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
47	Procurement of Various Textbooks & Instructional Materials	URS Binangonan Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	200,000.00	200,000.00		The Procurement is for theTextbooks & Instructional Materials of Binangonan Campus
48	Procurement of Various Construction Materials	URS Binangonan Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	243,000.00	243,000.00		The Procurement is for the enhancement of Facilities
49	Procurement of Machineries & Equipment	URS Binangonan Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	992,000.00	992,000.00		The procurement is for the Machineries Equipment of the University not available at the DBM-Procurement Service.
50	Procurement of Instructional Equipment	URS Binangonan Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	300,000.00	300,000.00		The Procurement is for the Instructional Equipment of Binangonan Campus
51	Procurement of Various Furniture	URS Binangonan Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	34,500.00	34,500.00		The Procurement is for the Furniture & Fixture of Binangonan Campus
52	Procurement of Medical/ Dental Supplies & Equipment	URS Cainta Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	70,000.00	70,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
53	Procurement of Various Textbooks & Instructional Materials	URS Cainta Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	75,000.00	75,000.00		The Procurement is for theTextbooks & Instructional Materials of Cainta Campus

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54	Procurement of Instructional Tools	URS Cardona Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for the Instructional Materials of Cardona Campus
55	Procurement of Medical/ Dental Supplies & Equipment	URS Cardona Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	50,000.00	50,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
56	Procurement of Various Textbooks & Instructional Materials	URS Cardona Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	20,000.00	20,000.00		The Procurement is for theTextbooks & Instructional Materials of Cardona Campus
57	Procurement of Various Agricultural Supplies	URS Cardona Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	50,000.00	50,000.00		The procurement is for the Agricultural Supplies of the University not available at the DBM-Procurement Service.
58	Procurement of Various Construction Materials	URS Cardona Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for the enhancement of Facilities
59	Procurement of Instructional Tools	URS Morong Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	50,000.00	50,000.00		The Procurement is for the Instructional Materials of Morong Campus
60	Procurement of Medical/ Dental Supplies & Equipment	URS Morong Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	150,000.00	150,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
61	Procurement of Various Textbooks & Instructional Materials	URS Morong Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for theTextbooks & Instructional Materials of Morong Campus
62	Procurement of Various Construction Materials	URS Morong Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	720,000.00	720,000.00		The Procurement is for the enhancement of Facilities
63	Procurement of Various Common Office Equipment	URS Morong Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	200,000.00	200,000.00		The procurement is for the Common Office Equipment of the University not available at the DBM-Procurement Service.
64	Procurement of Machineries & Equipment	URS Morong Campus/ Graduate School	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	206,000.00	206,000.00		The procurement is for the Machineries Equipment of the University not available at the DBM-Procurement Service.
65	Procurement of Instructional Equipment	URS Morong Campus/ Graduate School	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	410,000.00	410,000.00		The Procurement is for the Instructional Equipment of Morong Campus
66	Procurement of Various Furniture	URS Morong Campus/ Graduate School/ Senior High School	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	420,000.00	420,000.00		The Procurement is for the Furniture & Fixture of Morong Campus
67	Procurement of Instructional Tools	URS Pililla Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	150,000.00	150,000.00		The Procurement is for the Instructional Materials of Pililla Campus
68	Procurement of Medical/ Dental Supplies & Equipment	URS Pililla Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	110,000.00	110,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
69	Procurement of Various Textbooks & Instructional Materials	URS Pililla Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for theTextbooks & Instructional Materials of Pililla Campus
70	Procurement of Various Construction Materials	URS Pililla Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	181,000.00	181,000.00		The Procurement is for the enhancement of Facilities

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71	Procurement of Instructional Tools	URS Rodriguez Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	20,000.00	20,000.00		The Procurement is for the Instructional Materials of Rodriguez Campus
72	Procurement of Medical/ Dental Supplies & Equipment	URS Rodriguez Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	30,000.00	30,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not avilable at the DBM-Procurement Service.
73	Procurement of Various Agricultural Supplies	URS Rodriguez Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	20,000.00	20,000.00		The procurement is for the Agricultural Supplies of the University not available at the DBM-Procurement Service.
74	Procurement of Various Textbooks & Instructional Materials	URS Rodriguez Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The Procurement is for theTextbooks & Instructional Materials of Rodriguez Campus
75	Procurement of Medical/ Dental Supplies & Equipment	URS Tanay Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	115,000.00	115,000.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
76	Procurement of Various Agricultural Supplies	URS Tanay Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	100,000.00	100,000.00		The procurement is for the Agricultural Supplies of the University not available at the DBM-Procurement Service.
77	Procurement of Various Textbooks & Instructional Materials	URS Tanay Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	20,000.00	20,000.00		The Procurement is for theTextbooks & Instructional Materials of Tanay Campus
78	Procurement of Various Construction Materials	URS Tanay Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	400,000.00	400,000.00		The Procurement is for the enhancement of Facilities
79	Procurement of Machineries & Equipment	URS Tanay Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	60,000.00	60,000.00		The procurement is for the Machineries Equipment of the University not available at the DBM-Procurement Service.
80	Procurement of Medical/ Dental Supplies & Equipment	URS Taytay Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	84,600.00	84,600.00		The procurement is for the Medical/ Dental Supplies & Equipmentt of the University not available at the DBM-Procurement Service.
81	Procurement of Various Textbooks & Instructional Materials	URS Taytay Campus	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	Corporate Budget	85,859.00	85,859.00		The Procurement is for theTextbooks & Instructional Materials of Taytay Campus
82	Procurement of Petroleum, Oil & Lubricants for University Service Vehicles	General Services, Motor Pool	No	Section 53.14 Direct Retail Purchase of Petroleum Fuel, Oil & Lubricant (POL)	n/a	n/a	n/a	n/a	Corporate Budget	567,000.00	567,000.00		The procurement is for the Supply of Diesel Fuel, oil & lubricants for URS service vehicles for Ten (10) Months

DEFINITIONS

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps

Code (PAP)	Procurement Program/Project	PMO/ User	End- User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
						Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

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